

**RODA MISTRY COLLEGE OF SOCIAL WORK &
RESEARCH CENTRE (ICSW-TS)**

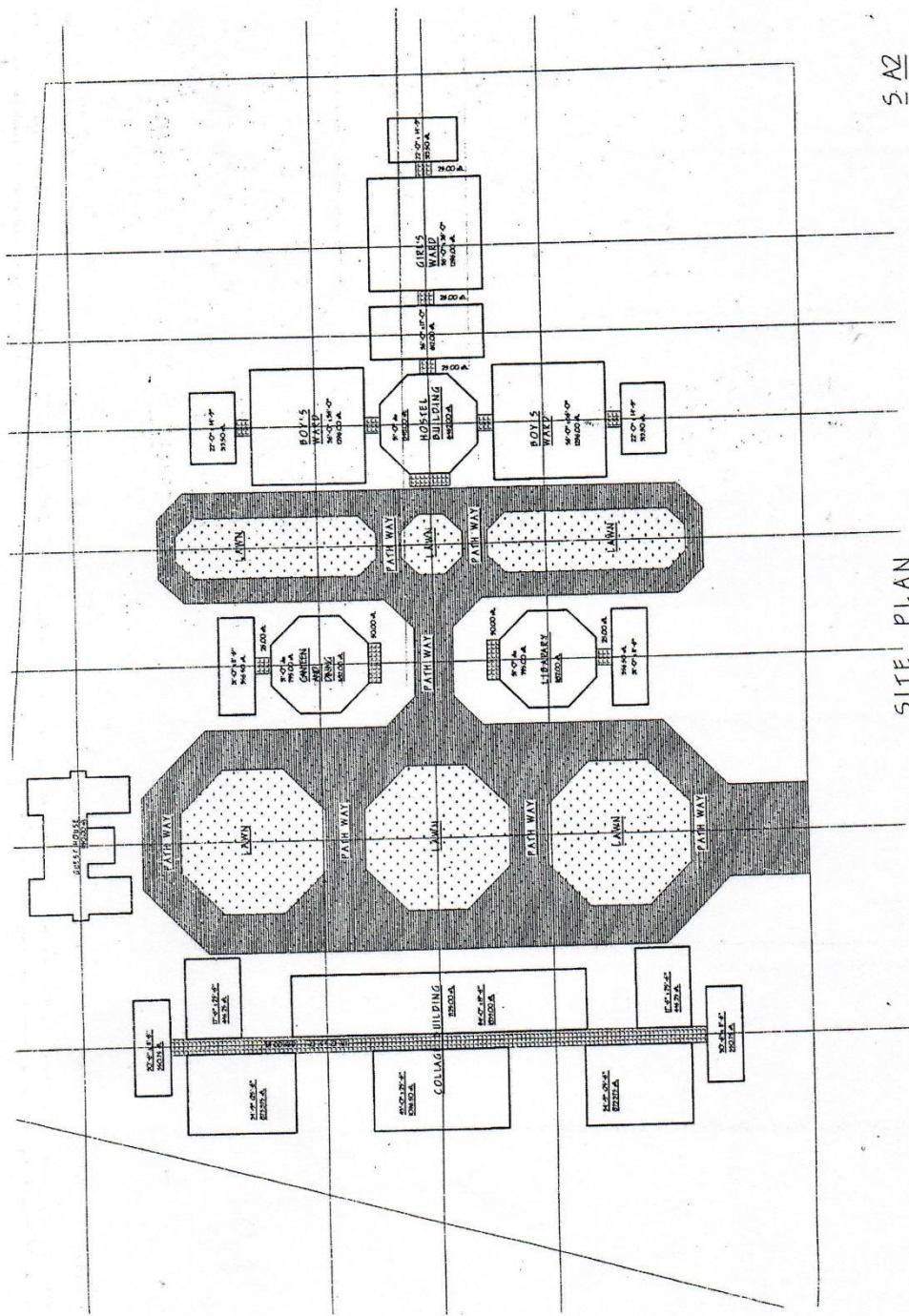
**Raidurg, Opp: Bio Diversity Complex, Gachibowli Road, Hyderabad -500008.
Email: cswhyd@gmail.com ; website: www.cswhyd.org**

**SELF STUDY REPORT
(SECTION-B)**

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

PART A

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SITE PLAN

II. HISTORY OF THE COLLEGE

The Roda Mistry College of Social Work & Research Centre (ICSW-TS) was founded on 2nd Oct, 1966 by the Indian Council of Social Welfare (ICSW-AP). The ICSW-AP was a branch of the ICSW a National NGO established in 1947 having its head office in Bombay. Each of the states had started their own branches. The ICSW_AP was started in the year 1954 which comprised of a number of eminent personalities from different fields, it was headed by Nawab Mehdi Nawaz Jung a Bureaucrat and Secretary to the Executive Council during the Nizam rule. He was the first Commissioner of Municipal Corporation of Hyderabad. He was a Minister in the former Hyderabad State and then in Andhra Pradesh Government holding several portfolios. Being a multi-faceted personality he was inclined towards welfare and was instrumental in setting up the Mehdi Nawaz Jung Cancer Hospital which is the first government hospital of sorts in India, by collecting donations. His compassion was unrestrained by religion , caste or community . The ICSW-AP formed in 1954, was under his illustrious leadership. Equally multifaceted and a champion of the poor was Smt.Roda Mistry. Both Mehdi Nawaz Jung who was her mentor and Roda Mistry had same vision and an unrestrained compassion for the poor and downtrodden sections of the population. Welfare was their forte which saw the dawn of the ICSW_AP branch in 1954. They started Aram Ghar at Shivrampally in a land allotted by the then Govt., to run a home for the aged, destitute and handicapped which was inaugurated by Shri Jawaharlal Nehru , the then Prime Minister of India. Following the footsteps of her mentor she joined politics and Smt .Roda Mistry became Hyderabad's well known Social Worker and politician. Another of her dream was fulfilled when the ICSW set up the first school of Social Work in AP in 1966 offering a Diploma, which in the 1970's became, a college offering undergraduate degree, in 1980's a P.G.Degree and in the early 1990 was recognized to offer Ph.D program in Social Work by the Osmania University, its affiliating university. The college was housed in the rear building of the Cancer Hospital. With her charisma and determination, she strived to get a land allotted to ICSW-AP by the Govt at Gachibowli to have a campus of its own. Her struggle to construct the campus was no less. Not a person to give up her

dream she succeeded in raising money through a lottery and saw her vision of a campus for the college accomplished.

Going through several remarkable milestones, the college occupies a place of pride as a pioneer institute in the twin cities of Hyderabad and Secunderabad offering Social Work courses. In its five decades of existence it has contributed to the man power needs for professional social workers and counselors, in the areas welfare, development, industry, research and consultancy in different capacities from Social Workers to heads of eminent NGOs, GO's , V.P & Heads of Govt and Quasi Govt departments, MNC's and Academics.

The student strength of the college has been varying since its inception. It has seen a steady rise in admissions in the late 70's and 80's, when there were inadequate facilities for higher education in social work in the city in institutions offering social work courses. The last decade and a half has seen a spurt in institutions offering social work courses at the Master's level. The gigantic leap has been due to the requirement of professionals in every field of modern society. The overwhelming needs of people in different professions seeking redressal of their social, psychological, emotional, problems and spiritual needs has sharply risen. At one stage the college had to deny admissions to the deserved and the qualified. This called for adding more seats which was allotted by the Andhra Pradesh State Council of Higher Education and permitted by the Osmania University. However with consecutive governments establishing new universities since 2004 in the state and starting social work department as one among the first few in the last few years the college has seen a downward trend. Nonetheless it enjoys the patronage of the students who consider it as the pioneer and hence of higher academic excellence than the one's recently established.

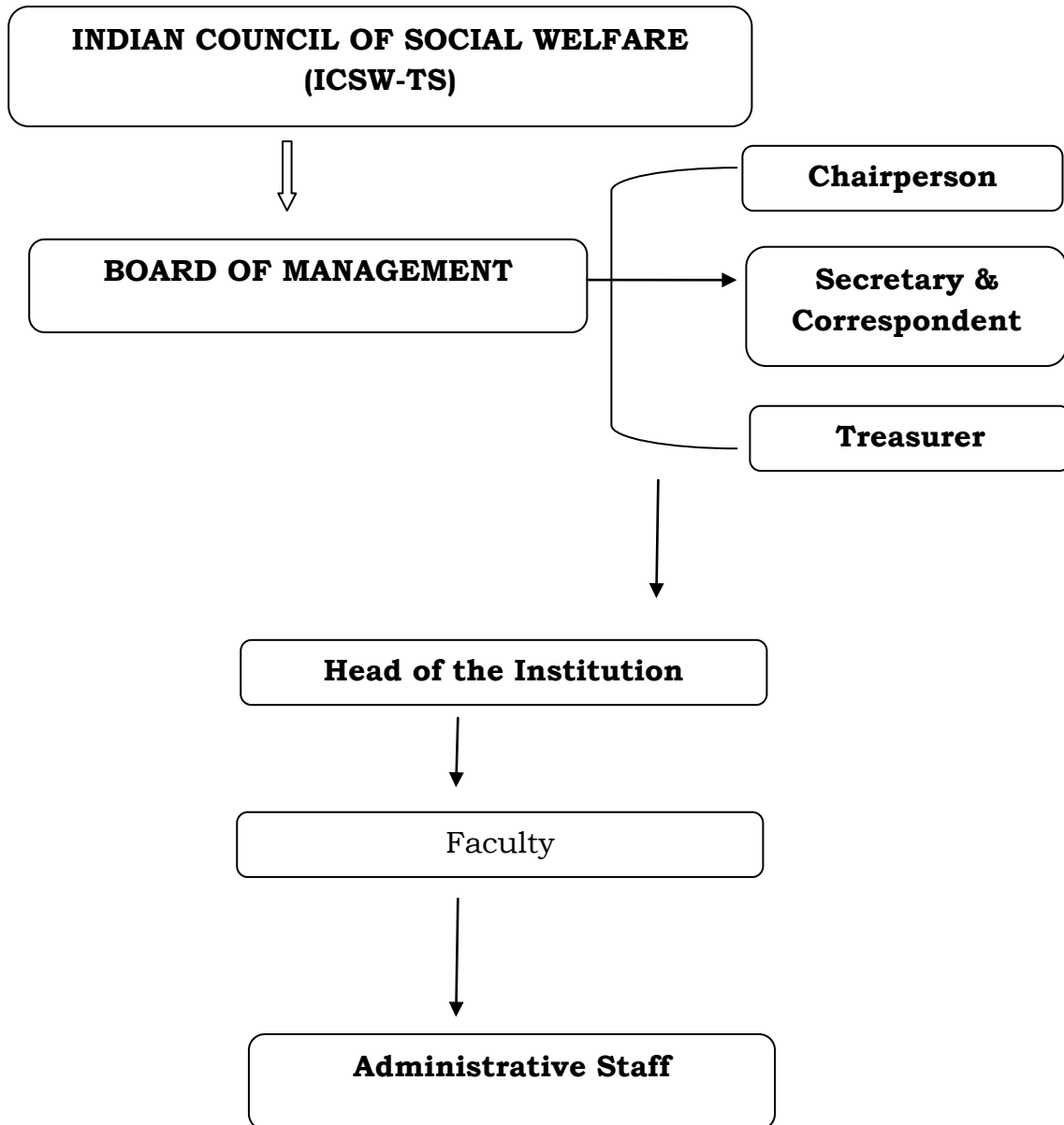
The college was recognized by the State Government and the University Grants Commission in the year 1977 and was granted the status of an aided college. Ten regular staff were appointed drawing UGC scales. The college had a full complement of qualified and committed teachers till the year 2012. The retirements of full fledged teachers started in 2003 till 2012.

With State governments call for ban on recruitments the college presently has only one aided lecturer. The financial burden of hiring teachers and sustaining them had to be shouldered by the management which itself is a service oriented body. In spite of its several constraints, the management always strives to see that the academic standards are upheld and the institution maintain its reputation in the area of Social Work education in the state and the country.

III. BOARD OF MANAGEMENT

.No.	Name	
1	Shri.M.A.Shukoor H.No.10-3-1, Behind Andhra Bank, Mehdipatnam, Hyderabad - 500 028.	Chairman 040-66612628 040-66784786
2	Shri K. Sampath Rao Flat No. 402, Classic Aparts, (WES) Red Hills, Hyderabad - 500 004.	Hon.Gen.Secy & Correspondent 9989920002
3	Shri. P. Ramakrishna Reddy H.No. 6-3-597/D/6, Behind Balaji Aparts. Anandnagar Colony, Khairtabad Hyderabad - 500 004.	Hon. Treasurer 9849497542
4	Shri Syed Naqui Mehdi 131, Avenue-2, Banjara Hills, Hyderabad - 500 004.	Member 9490019374
5	Smt. Nargis Afshan 9-4-62/31/3, MCH Colony, Tolichowki, Hyderabad.	Member 9849365108
6	Shri Muneer Ahmed H.No. 3-6-158, Himayatnagar, Hyderabad - 500 029.	Member
7	Prof. T.Krishna Rao Dept. of Philosophy O.U., Hyderabad - 07.	O.U.Nominee
8	Jt.Director, O/o. Director of Higher Education Nampally, Hyderabad - 500 001.	DHE, Representative
9	Dr.Vanila Bhaskaran RMCSW, Pan Maktha, Hyd.-8	Director , Academics 8886166178
10	Smt.P.G.Sunandamma RMCSW, Pan Maktha, Hyd-08.	Lecturer &/c. Principal 9391585138

ORGANIZATIONAL SET-UP
Of
Roda Mistry College of Social Work & Research Centre (ICSW-TS)



LIST OF TEACHING STAFF

1. Dr.Vanila Bhaskaran
2. Mrs.P.G.Sunandamma
3. Dr.D.K.Lal Das
4. Dr.Kanaka Durgamba
5. Dr.Shashikala Singh
6. Dr.Hannah Anandraj
7. Mrs.Aruna Reddy
8. Mr.P.Narsimha Reddy
9. Mrs.Christina Antony
10. Mr.K.Naredar Reddy
11. Mr.M.Harinder
12. Mrs.K.Suma Niveditha
13. Mrs.A.Prabhavathi
14. Mrs.K.Supriya
15. Mrs.Madhavi Latha
16. Dr.Rafiuddin
17. Mr.Arun Raj M
18. Mr.D.Srinivasa Raju
19. Mr.Janardhan
20. Mr.Avadesh
21. Mr.Zikrullah
22. Ms.Betty Saldhana

NON TEACHING STAFF

1. Mr.I.D.Sarma , Jr.Ast.
2. Mr.M.A.Salam, Accountant
3. Mr.Haribabu, Librarian
4. Mrs.Ayesha, EDP Incharge
5. Mr.Praveen, Comp. Operator
6. Mr.Azhar Ahmed , Attender
7. Mrs.Shobha, Attender
8. Mr.Mallesh, Watchman
9. Mr.Mallaiah, Mali
10. Mr.R.Balaswamy, Record Asst.
11. Mr.Srinivas Dora, Sweeper

FOREWORD

The Roda Mistry College of Social Work and Research Centre is nestled in a picturesque locale, far from the hustle of the city. The college established in the year 1966 is in its Golden Jubilee year . In 50 years of its existence the college has gained a reputation for being one among the best colleges offering social work courses in this part of the country. It has provided yeomen service to the community in providing access to quality education in social work.

The college offered itself for assessment by NAAC during the academic year 2003-04 and was awarded a B Grade in February,2004. The efforts to go in for reaccreditation were stalled owing to the fact that majority of the regular staff reached superannuation and only about 1/4th of the teachers were in service. Several of its developmental plans took a backseat due to dearth of qualified and experienced teachers. Policy decisions of the State Government relating to recruitment of teachers of Aided colleges further aggravated the situation. However, owing to the fact that the college was self-sustaining both the UG and PG programmes it has embarked upon the idea of going for reaccreditation inspite of falling back on one cycle of accreditation.

The process of self-assessment and upgradation has been initiated and plans and strategies have been translated into action to prepare for assessment by NAAC. Putting in place the structure and processes to do all these takes maximum integration coupled with standardization wherever possible. Considerations to stream line and centralize are under way in a number of functional areas as well. The road map park is based on strengthening all aspects and concentrating clearly on strengthening academics, research and practice, enrollments, revenues and create structures and processes to support them.

The manner in which the college organized the self-study process is itself a demonstration of its willingness to go for reaccreditation. The self-study process has been an integrated endeavor that in many ways parallels the

multi-tiered approach that has characterized so much of the institutions, operations and functioning. The Self Study steering committee (SSSC) is the core organizing entity in the Self Study process of the college. The responsibilities included :-

- Identifying, Gathering and Analysing Evidence.
- Determine and Communicate relevant information from and to all.
- Build enthusiasm for and knowledge about the Self Study
- Outline the Self Study Report
- Develop institutional mechanisms and processes for submission.

I would like to place on record my sincere thanks to the members of The Steering Committee, Academic and Administrative Staff of the College and the Students for their support in preparation of this report.

Members of the Steering Committee:-

- | | |
|----------------------------|-------------|
| 1. Mr .K .Sampath Rao | Chairperson |
| 2. Dr. Vanila Bhaskaran | Convener |
| 3. Dr. V.Kanaka Durgamba | Member |
| 4. Mrs. .Christina Antony | Member |
| 5. Mr. .K .Narendar Reddy | Member |
| 6. Mr. I Dathatreya Sharma | Member |

(Mr.K.Sampath Rao)
Secretary & Correspondent
SECRETARY & CORRESPONDENT
Roda Mistry College of
Social Work & Research Centre
Pan Maktha, Gachibowli Road
Hvd knowledge City Circle, H

IV.STRENGTHS, WEAKNESSES, OPPORTUNITIES AND CHALLENGES (SWOC)

STRENGTHS

Strengths of an institution are reflected in those aspects or characteristics which help it build upon. Effective educational practices help us build institutional strengths which are as follows:-

- **Beautiful Campus:**

The campus is away from the hustle of city, surrounded by numerous educational institutions, corporate houses and MNC's.

- **Commitment to open transparency in admissions and appointments:**

The college adheres to all the rules and regulations relating to student admissions and also in appointments of the staff.

- **Active and collaborative learning.**

- Ample opportunities are available for collaborative learning for students and teachers through field work . Field work provides exposure to different settings where they learn from and where teachers guide students and information is exchanged.

- **Enriching educational experiences:**

Enriching Educational Experiences by way of discipline specific orientation activities which are offered by the college through several service, research and practice based organisations. These give a real life field experiences to discover and engage in practice associated with high levels of learning and development. Involving students in work while you learn by giving them opportunities to work as volunteers with NGO's & GO's and corporate houses in their extension activities.

- **College Library :**

One of the best library that provides the readers with latest books , journals, periodicals, biography's and news papers. Even though it is a single faculty college it is equipped with books and journals based on other social sciences and related subjects too.

- **Student – Faculty Interaction**

With the student faculty interaction on a regular basis the faculty members become one of the most influential adults in the students academic lives. As a good percentage of students hail from the districts,

they face situations which are new to them in the city. Such students are helped by providing support in the form of counseling, helping in their process of adjustment. Students from the city are motivated to help their peers by creating a supportive environment.

- **Enjoys the community's patronage:**

Being the pioneer institute of Social Work in the state of Telengana, in its existence of five decades, it has enjoyed the status of a reputed college for its endeavor to always be a model for comprehensive quality and expertise in teaching and practice.

- The college has a solid base of alumni of 50 years, most of whom are occupying prestigious positions in the Government , NGO sector , Private industries , MNC's and Institutions , Academics , Both in India and Abroad.

WEAKNESSES

The institution is aware of its weaknesses and keeps striving to overcome them.

- **Underfunding :** Lack of financial support from Govt. As the aided staff have retired , the implications are many and varied. Financial burden of the complete staff including some staff recruited for the aided section is on the Management .
- **Under staffing** of experienced faculty. Inadequate resources for recruitment of experienced teachers with higher qualifications.
- **Declining enrollment:** Due to establishment of several insittutions offering Social Work courses in the City and State the enrollment of students has declined to an extent.

OPPORTUNITIES

- Providing continuing education from Undergraduate to Doctorate Degree : Being the only college offering them in the State.
- Has scope to start new courses as it has a large campus.
- Is approached by several institutions seeking professional expertise in the area of social science and social work research.

- Catering to NGO's and professional organizations for manpower needs in the areas of welfare, development, industry , research, health and counseling.
- Has solid base of entry into the welfare development and industry creating partnerships with local bodies for taking up research projects
- ,impact studies, evaluating CSR projects and providing students as volunteers whenever required so that they are more appealing to them for job placements.

CHALLENGES

- To get more students to take greater advantage of educational opportunities.
- Risk of losing experienced and committed faculty due to retirements.
- Face the turbulent transition in the present political and educational scenario in the state.
- Live up to the values and principles to achieve the goals and objectives of the institution given the mushrooming of number of institutions offering social work courses in the State. As these institutions and departments lack financial, faculty and infrastructural facilities they compromise on the standards and ethics on which social work education is based and nurtured.
- To put into practice the educational plans and strategies .

EXECUTIVE SUMMARY

The college, established in 1966 by the Indian Council of Social Welfare – AP, by starting a two year Diploma Course in Social Work, presently offers Undergraduate, Post Graduate and PhD Programs. It is affiliated to the Osmania University and is recognised by the State Government. It is unique in its character being established by a service oriented parent body and a single faculty college which is the pioneer in offering professional degrees in Social Work in this part of the country.

The college examines itself to discover, document and describe plans and activities to implement them in order to achieve notable level of effectiveness. It also strives to assess progress in ways that reflect a commitment to build Institutional Strength for enhancing Student's success. By these endeavors it has

been training students, to become Social Work Professionals having relevance to Social realities and occupy positions which need experience and expertise in working with diverse client systems and address developmental challenges using professional strategies and interventions.

Over the years, it has developed professional linkages with a number of institutions of higher learning, Research and Development Organizations. Having completed a number of research projects of Central, State Government and NGO's it has a place of eminence in the area of Social Science and Social Work Research. Its former Principal Dr. D. K. Lal Das is a renowned Social Work Research Teacher and Practitioner. It may not be out of place to mention here that he is a pioneer in Teaching and Practice of the Statistical Package for Social Sciences (SPSS) and author of several books on Social Work Research Designs and Practice. Through the Research Cell the college takes up Project Consultancies and Evaluative and Impact Studies. Over the last few years it may not have engaged extensively in research activities owing to dearth of qualified and experienced teachers still it enjoys the patronage of Government, NGO's and Research Institutes for offering quality research and for contribution towards Teaching and Practice.

The college has a mix of highly experienced faculty as well as young entrants both of who are equally committed teachers, experts in their own fields of specialization, equally enthusiastic and engaged in Teaching, Practice and Research. They are well acquainted and in-sync with the use of Innovative Teaching Methodologies and Technology.

The college houses one of the well-equipped Libraries in the country for Social Work and Social Science related books, journals, reference books, reports, magazines and newsletters. It also has Encyclopaedias of Social Work & Sociology, Abstracts of Research conducted in Social Sciences and Standardised Scales relevant for Social as well as Psychological Studies. It attracts several Students, Research Scholars and Teachers from Social Work as well as all disciplines of Social Sciences from several Academic Institutions, Research Organizations and also Individuals for housing a Treasure of Knowledge.

In a changing Global Environment the needs and aspirations of students have to be met both through curricular, co-curricular and extracurricular engagements. Through the departments of Sports and Games, students are provided opportunities to improve, engage, participate and prove their capabilities in sports events. Students participate in events such as inter class, inter department, inter college and inter university competitions and tournaments enthusiastically. Apart from winning laurels to the college they imbibe and display true sportsmanship and competitive spirit leading to personality and leadership development.

Extension and Out Reach Programs are a part of academic requirements which are fulfilled through Field Work Practicum. Field Work, as an Integral part of the courses offered provides students an opportunity to learn by practice. Training in

practicing the methods, skills, techniques and principles based on Professional Ethics is provided in different fields of Social Work like Family Settings, Medical and Psychiatric Settings, Community Development, Vulnerable Groups and those at risk of different types, Correctional Settings, Gender and Empowerment, Environment and Human Resource Management. The courses have relevance only when they relate to and learn about social realities. The college also initiates and involves in several activities and programs relating to social issues to inculcate a sense and spirit of professional intervention to face emerging challenges and promote social change in the society.

The strength of the college is the Students and Alumni. As it offers Social work courses it is committed to Social Justice and fulfils all the requirements of affiliating University in terms of Reservations in admission to different categories of students. Most of them are eligible for the fee Reimbursement Scheme of the State Government. The college and the staff also offer financial aid to few of them who are not covered under the scheme whenever needed. NGO's and Alumni also extend support whenever approached for this purpose. The college is proud of its Alumni of 5 decade. Several of them have achieved eminence and a place of pride in their respective fields of activities both within and outside the country, being part of International NGO's, Government Departments, MNC's and initiating NGO's of credibility and professionalism.

Criteria 1: Curricular Aspects

The broad vision of the college is to sustain visibility by training students to become Social Work Professionals and provide manpower in the areas of social welfare, social work and social development. Planning and Implementation of the curriculum is a task undertaken by the college and submitted to the Board of Studies. Being the only college offering Social Work till recently it has the responsibility of framing the syllabus. As it enjoys the credibility in this area it is approved by the Board of Studies and implemented by other institutions. The objectives of the curriculum which are stated clearly include academic flexibility, ways of enrichment and a system for eliciting feedback from different stake holders. The institution is also looking forward to bring in the concept of social entrepreneurship and provide the opportunity of social incubation projects to meet the growing needs of employment in different sectors.

Criteria 2: Teaching, Learning and Evaluation

Teaching, Learning and Evaluation is the backbone of any educational institution. Several activities related to these like Admissions, Framing of Curriculum, Modifications, Developments in the Curriculum, Preparation of Lesson Plans, Innovative Teaching and Learning Methodologies, Evaluation Techniques, Enhancing and Enriching Teacher Quality, Examining the Learning Outcomes and Assessment are all taken up by the institution based on guidelines of the affiliating University and are customised to the needs of the Social Work course offered by the college as it has a unique blend of learning from Theory and Fieldwork with the changing social scenario. Along with these the college have aspects such as Extra Murals, Dissertations, Workshops, and Guest Lectures from field, Association with National level Professional bodies and others to enhance the quality of learning of both the students and teachers.

Criteria 3: Research Consultancy and Extension

The college being the only institution offering Social Work courses since 2000 its Academic and Research activities are related to Social Welfare and Development. At present the Research Cell is head by the Director, Academics. Research projects and related activities are carried out with all teachers present. The scientific temper and Research culture in UG and PG is developed with compulsory papers of Social Work Research and Social Statistics. The faculty members guide both the Mini-Research, Research Dissertations done by the students in their subject of specialization. The projects undertaken by the college are sponsored by State and Central Govt. and NGO's. The Research Studies undertaken were in different areas such as Children, Women, Old Age, Disabled Working class, HIV/AIDS and the underprivileged groups in the society.

Consultancy Services are taken up by the college. Several institutions and Corporates approach the college for consultations for various studies and services

of social relevance. Extension activities undertaken by the college are also a part of the curriculum as fieldwork practicum.

Criterion 4: Infrastructure and Learning Resources.

The college has sufficient infrastructure to support learning activities. As it has a large campus it houses different spaces for different activities. Apart from making use of its own resources the college also makes the resources available through UGC development funds to upgrade its infrastructure and technology. Class rooms have been equipped with LCD Projectors, Display Boards and sufficient seating arrangements. A well-equipped library with internet facility and Computer Based Teaching Laboratory with wifi facility , Equipped Conference Halls, Canteen, Outdoor and Indoor sports facility and Gym are a part of the campus.

These infrastructure and facilities created for learning aid in teaching and learning in a conducive and academic environment.

Criterion 5 : Student Support and Progression

Students are the backbone of any teaching institution. Student mentoring and support is significant to reaching the goals of the institution. Academic support by way of prospectus, academic calendar , financial support both by the institution and the government , encouraging participation in co-curricular activities. Sports and Games facilities, Placement and Counselling Cell and An Alumni Association from apart of the academic activities.

All these facilities are a part of the institutional support to provide students an opportunity for learning and develop their skills and talents in different areas leading to total personality development.

Gold Medals for eminence scholarship and academic excellence have been instituted by the college. As student faculty ratio is small faculty are in a position to transmit a positive sense of desirable values to the students as a whole.

Criteria 6: Governance, Leadership and Management

Good Governance required settling up of appropriate institutional structures, framing policies and practices for academic functioning, teacher assessments, participatory and decentralized management system help focus on inclusive, innovative and expansive initiatives. The role of management and leadership in an educational institution assumes significance especially in an Aided college affiliated to the University. The college is managed by a parent body which is an NGO involved in service activities. It has initiated the college and has been offering courses in Social Work. As a pioneer institute in this part of the country, it has passed through several phases of growth and development. Being an Aided college, presently the management is shouldering the responsibilities of the entire teaching and non-teaching staff due to non-availability of aided staff as a result of superannuation's. In this situation the role of the management is that of guiding, monitoring and supervising all the activities of the college. The policies and plans relating to total functioning of the institution are planned and stated by the management. Being well aware of its role in the community and its commitment to the society the plans and policies are based on the inputs and feedback it receives.

Criterion 7 : Innovations and Best Practices

The college has several activities other than curricular and co-curricular requirements. It involves in and collaborates with other institutions and NGOs in creating several opportunities to students for their growth and for the development of the institution. Activities relating to environmental, social and community based are a part of the course requirement on which certain best practices are taken up. To mention a few initiating a Rotaract club at the college level, Blood Donation Camps for Thalassaemia affected children, Distribution of preventive medicine for seasonal diseases and the like.

POST ACCREDITATION INITIATIVES

On completion of the accreditation process the Peer Team has observed that certain aspects need to be strengthened and revived which would help the college in enhancing its teaching, learning, practice, research and infrastructure.

Criterion 1 :

Introduction of more specialisations: Initially the college had offered four specialisations. However owing to the demand of students over the years, the number of specialisations offered have been varying from time to time. Presently the college offers the following four specializations

- a. Medical and Psychiatric Social Work
- b. Urban, Rural and Tribal Community Development
- c. Elements of Human Resource Management
- d. Family and Child Welfare

It was suggested that a uniform pattern of academic system should be adopted for all the programs of study. However the affiliating Institution does not have a uniform pattern. As such the college on its own will not be able to have such a common system for the courses offered.

Students feedback in revising courses is also within the purview of the University. However students suggestions are incorporated wherever possible like in field work which follows the guidelines of CDC Report for Social Work.

Criterion 2:

The student –teacher ratio at the PG level presently is 10. Three teachers with PhD are appointed for PG.

Faculty appraisal forms have been initiated.

College has added 20 more computers for the staff and students.

Criterion 3:

Documentation of all the programs of the college has been undertaken.

Research scholars are availing UGC Scholarships.

Few research consultancies, surveys and studies are being undertaken by the research cell of the college.

Criterion 4:

Sufficient Books and journals have been added to the library.

Criterion 5:

Physical education facilities have been upgraded.

Criterion 6:

A Grievance redressal system is in place consisting of a committee of members. A Sexual Harassment Redressal committee is also formed.

PART B

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1. PROFILE OF THE AFFILIATED/ CONSTITUTED COLLEGE

1. Name and Address of the College:

Name:	Roda Mistry College of Social Work & Research Centre	
Address:	S.No.66/1, Raidurg , Pan Maktha, Gachibowli Road, Hyd-8	
City:	Pin:500008	State:Telengana
Website:	www.cswhyd.org	

2. For Communication:

Designation	Name	Telephone	Mobile	Fax	Email
Genl. Secretary & Correspondent	Mr.K.Sampath Rao	O: R:	8886166378 /9989920002		raoskadari@yahoo.co.in
VicePrincipal	-	O: :			
Steering Committee Co-ordinator	Dr.Vanila Bhaskaran	O: R	8886166178 / 9959974067		vandec18@gmail.com

3. Status of the Institution:

Affiliated College: Yes

Constituent College

Any other (specify)

4. Type of Institution:

a. By Gender

i. For Men

ii. For Women

iii. **Co-education: Yes**

b. By Shift

i. **Regular : Yes**

ii. Day

iii. Evening

5. Is it a recognized minority institution?

Yes

No ✓

If yes, specify the minority status (Religious/linguistic/any other) and provide documentary evidence. : **Not Applicable**

6. Sources of funding:

Government

Grant-in-aid

Self-financing

Any other

7. a. Date of establishment of the college: **02.10.1966** (dd/mm/yyyy)
b. University to which the college is affiliated / or which governs the college (If it is a constituent college) :

c. Details of UGC recognition:

Under Section	Date, Month & Year (dd-mm-yyyy)	Remarks (If any)
i.2(f)	Details Enclosed	
ii.12(B)	Details Enclosed	

(Enclose the Certificate of recognition u/s 2(f) and 12(B) of the UGC Act)

d. Details of recognition / approval by statutory / regulatory bodies other than UGC (AICTE, NCTE, MCI, DCI, PCI, RCI etc.)

Under Section / clause	Recognition / Approval details Institution / Department Programme	Day, Month and Year (dd-mm-yyyy)	Validity	Remarks
i.	Not Applicable			
ii.				
iii.				
iv.				

8. Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated colleges?

Yes No

If yes, has the College applied for availing the autonomous status?

Yes No

9. Is the college recognized

a. by UGC as a College with Potential for Excellence (CPE)?

Yes No

If yes, date of recognition: ... **NA** (dd/mm/yyyy)

b. for its performance by any other governmental agency?

Yes No

If yes, Name of the agency NA and

Date of recognition:.....(dd/mm/yyyy)

10. Location of the campus and area in sq. mts:

Location*	S.No.66/1, Raidurg , Opp: Bio Diversity Complex, Gachibowli Road, Hyd-8
Campus area in Acres	10 Acres
Built up area in sq. mts.	2000 Sq. mts.

(*Urban, Semi-urban, Rural, Tribal, Hilly Area, Any others specify)

11. Facilities available on the campus (Tick the available facility and provide numbers or other details at appropriate places) or in case the institute has an agreement with other agencies in using any of the listed facilities provide information on the facilities covered under the agreement.

- Auditorium/ **seminar complex with infrastructural facilities**

- Sports facilities

* playground

* swimming pool

* **gymnasium**

- Hostel

* Boys' hostel

i. Number of hostels : **1**

ii. Number of inmates : **56**

iii. Facilities (mention available facilities)

(Basic infrastructure like beds, fans, study table, generator, canteen etc. are available)

* Girls' hostel : **NA**

i. Number of hostels ii.

ii. Number of inmates

iii. Facilities (mention available facilities)

* Working women's hostel : **NA**

i. Number of inmates

ii. Facilities(mentionavailablefacilities)

- Residential facilitiesforteachingandnon-teaching staff(give numbersavailable – cadrewise)

- ✓Cafeteria –

- ✓Healthcentre-

Firstaid,Inpatient,Outpatient,Emergencycarefacility,Ambulance.....Healthc entrestaff-

Qualifieddoctor Fulltime Part time✓

QualifiedNurse Fulltime Part-time

Facilitieslikebanking,post office,book shops

-Transportfacilitiestocatertotheneedsofstudentsandstaff

-Animalhouse

-Biologicalwastedisposal

✓-Generatororother facilityformanagement/regulationofelectricityand voltage

-Solidwastemanagementfacility

-Waste watermanagement

- Waterharvesting

12. Detailsofprogrammesofferedbythecollege(Givedataforcurrentacademic year)

Sl. No.	Programme Level	Nameofthe Programme/ Course	Duration	Entry Qualification	Mediumof instruction	Sanctioned/ approved Student strength	No.of students admitted
	Under-Graduate	BSW	3 Yrs.	Inter	English	60	30
	Post-Graduate	MSW	2 Yrs.	Degree	English	80	64
	Ph.D.	Doctorate in Social Work	Fulltime : 3 yrs Part time: 4 yrs.	MSW	English	8	8

13. Doesthecollegeofferself-financedProgrammes?

Yes ✓ No

Ifyes,how many?

14. Newprogrammesintroducedinthecollegeduringthelastfiveyearsifany?

Yes	✓	No		Number	1 (*Specialization)
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15. Listthedepartments:(respondifapplicableonlyanddonotlistfacilitieslikeLibrary,Physical Educationasdepartments,unlesstheyarealsoofferingacademicdegreeawardingprogrammes. Similarly,donotlistthedepartmentsofferingcommoncompulsorysubjectsforalltheprogrammes

like English, regional languages etc.)

Faculty	Departments (eg. Physics, Botany, History etc.)	UG	PG	Research
Science	Not Applicable			
Arts				
Commerce				
Any Other (Specify)				

16. Number of Programmes offered under (Programme means a degree course like BA, BSc, MA, M.Com...)

- a. annual system
- b. semester system.
- c. trimester system

17. Number of Programmes with

- a. Choice Based Credit System
- b. Inter/Multidisciplinary Approach : **2**
- c. Any other (specify and provide details)

6. Does the college offer UG and/or PG programmes in Teacher Education?

Yes No

If yes,

a. Year of Introduction of the programme(s).....**NA**... (dd/mm/yyyy)
and number of batches that completed the programme

b. NCTE recognition details (if applicable)

Notification No.: **NA**

Date: (dd/mm/yyyy)

Validity:

c. Is the institution opting for assessment and accreditation of Teacher Education Programmes separately?

Yes No

19. Does the college offer UG or PG programme in Physical Education?

Yes No

If yes,

a. Year of Introduction of the programme(s).....**NA**... (dd/mm/yyyy)
and number of batches that completed the programme

- b. NCTE recognition details (if applicable) : NA
 Notification No.: Date
 : (dd/mm/yyyy)
 Validity:
- c. Is the institution opting for assessment and accreditation of Physical Education Programmes separately?

Yes No

20. Number of teaching and non-teaching positions in the Institution

Positions	Teaching faculty						Non-teaching staff		Technical staff	
	Professor		Associate Professor		Assistant Professor		*M	*F	*M	*F
	*M	*F	*M	*F	*M	*F	*M	*F	*M	*F
Sanctioned by the UGC/University/State Government <i>Recruited</i>	-	-	1	2	5	5	6	1	-	1
<i>Yet to recruit</i>										
Sanctioned by the Management/society or other authorized bodies <i>Recruited</i>	-	-	1	2	5	5	6	1	-	1
<i>Yet to recruit</i>										

*M-Male *F-Female

21. Qualifications of the teaching staff:

Highest qualification	Professor		Associate Professor		Assistant Professor		Total
	Male	Female	Male	Female	Male	Female	
Permanent teachers							
D.Sc./D.Litt.							
Ph.D.							
M.Phil.							
PG						1	1
Temporary teachers							
Ph.D.			1	2			3
M.Phil.					1	1	2
PG					2	5	7
Part-time teachers							
Ph.D.				1			1
M.Phil.					3		3

PG						1		1
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22. Number of Visiting Faculty / Guest Faculty engaged with the College. 3

23. Furnish the number of the students admitted to the college during the last four academic years.

Categories	Year1		Year2		Year3		Year4	
	Male	Female	Male	Female	Male	Female	Male	Female
SC	11	7	11	13	24	6	17	7
ST	3	1	8	1	8	3	9	1
OBC	26	12	41	18	46	16	28	8
General	10	4	21	9	15	10	8	2
Others	-	-	-	-	-	-	-	-

24. Detail on student enrollment in the college during the current academic year:

Type of students	UG	PG	M.Phil.	Ph.D.	Total
Students from the same state where the college is located	24	59	-	6	89
Students from other states of India	0	3	-	-	3
NRI students	0	0	-	-	-
Foreign students	3	0	-	-	3
Total	27	62	-	6	95

25. Dropout rate in UG and PG (average of the last two batches) UG

3

PG

26. Unit Cost of Education

(Unit cost = total annual recurring expenditure (actual) divided by total number of students enrolled)

(a) including the salary component

(b) excluding the salary component

27. Does the college offer any programme / in distance education mode (DEP)?

Yes No

If yes,

a) is it a registered centre for offering distance education programmes of another University

Yes No

b) Name of the University which has granted such registration.

NOT APPLICABLE

c) Number of programmes offered

NA

d) Programmes carry the recognition of the Distance Education Council.

Yes

No

28. Provide Teacher-student ratio for each of the programme/course offered

UG : 1:14

PG : 1:12

29. Is the college applying for

Accreditation: Cycle1

Cycle2

Cycle3

Cycle4

Re-Assessment:

(Cycle 1 refers to first accreditation and Cycle 2, Cycle 3 and Cycle 4 refer to re-accreditation)

30. Date of accreditation* (applicable for Cycle 2, Cycle 3, Cycle 4 and re-assessment only)

Cycle 1: 14.02.2004 (dd/mm/yyyy)

Accreditation Outcome/Result....B.....Cycle 2: (dd/mm/yyyy)

Accreditation Outcome/Result.....Cycle 3:..... (dd/mm/yyyy)

Accreditation Outcome/Result.....

**Kindly enclose copy of accreditation certificate(s) and peer team report(s) as an annexure.*

31. Number of working days during the last academic year.

245 days (June'2014 to May, 2015)

32. Number of teaching days during the last academic year

(Teaching days means days on which lectures were engaged excluding the examination days)

177

33. Date of establishment of Internal Quality Assurance Cell (IQAC)

IQAC : 04/09/2014 (dd/mm/yyyy)

34. Details regarding submission of Annual Quality Assurance Reports (AQAR) to

NAAC

AQAR (i) 18.05.2015 (dd/mm/yyyy)

AQAR (ii)
.....(dd/mm/yyyy)AQ

AR (iii).....(dd/mm/yyyy)AQAR

(iv)(dd/mm/yyyy)

35. Any other relevant data (not covered above) the college would like to include.

(Do not include explanatory/descriptive information)

1. *Specialization Revived : Family and Child Welfare for PG.

2. Installation of Rotaract Club in college named "Roda Mistry Social Architects".

2.Criteria-wise Inputs

CRITERION I: CURRICULAR ASPECTS

1.1 Curriculum Planning and Implementation

1.1.1 State the vision, mission and objectives of the institution, and describe how these are communicated to the students, teachers, staff and other stakeholders.

The goals of the college are to foster excellence in teaching, research and service. It aims at preparing students with the attitudes, skills and habits of lifelong learning and enable them to be useful members of global society.

These goals and objectives are fulfilled through class room teaching and supervised field work practice and continuous involvement in teaching and research. Consistent efforts are made by the faculty to pursue and fulfill the goal of advancement and transmission of knowledge in the area of social work and social welfare by continuous learning and contributing significantly to teaching, research and consultancies.

1.1.2 How does the institution develop and deploy action plans for effective implementation of the curriculum? Give details of the process and substantiate through specific example(s).

To put action plans into practice we work and judge ourselves by the most demanding standards; encourage ourselves and students to be bold, independent and creative; provide infrastructure to support teaching, research and practice. The college strongly believes in excellence in instruction and practice. It expects both the students and faculty to engage in educational tasks and research.

As social work is practice based course it involves both class room teaching and field work practice. Classes are held four days in a week and students are placed two days in a week for field work practice in different Welfare/Development/Research/Industry/ Administration/ Settings. While doing their field work students practice the methods, skills, techniques and research process learnt in the class room. For Ist semester students Institute arranges observational visits in different settings in advance and also maintains Teaching dairy's for each subject.

- 1.1.3 What type of support (procedural and practical) do the teachers receive (from the University and/or institution) for effectively translating the curriculum and improving teaching practices?

Innovations have been made in the process of teaching, learning and field work. The teachers are encouraged to update themselves with different innovative methods of teaching. Use of latest Audio Visual Methods, Creating Real Life Settings in the class room, exposure to different field settings and interactions with related government departments and NGO's and interactive sessions with alumni whenever possible. Faculty Development programs are conducted by inviting eminent resource persons who update teachers with the latest trends in teaching methodologies. Teachers are exposed to innovative techniques and college provides the required infrastructure and facilities for them to develop.

Support for extramural and interactive learning based sessions for students were supported by institution during weekend classes (Friday and Saturday). Skill labs are also promoted by the institution.

- 1.1.4 Specify the initiatives taken up or contribution made by the institution for effective curriculum delivery and transaction on the Curriculum provided by the affiliating University or other Statutory agency.

The faculties of the college are represented on the Board of Studies of Social Work of Osmania University. Being the pioneer institution offering social work courses in the city their participation and involvement in the process of designing curriculum is elicited by the University. The curriculum design for Social Work courses has immense contributions by the retired as well as present faculty of the college.

- 1.1.5 How does the institution network and interact with beneficiaries such as industry, research bodies and the university in effective operationalisation of the curriculum?

Being the pioneer institution in imparting social work education in the state the college enjoys high reputation as an excellent institution with appropriate infrastructure and one of the best libraries for social work in the country. The rapport it developed with the community it serves by providing trained manpower in every area of welfare, development, industry and research is encouraging and motivates the institution to excel in both theory, practice and research. Many institutions approach the college for taking up collaborative programs, evaluative and impact studies which proves the academic standards it maintains and the goodwill it enjoys among the stakeholders. Maximum beneficiaries are institutions Alumni, hence they have strong bonding with the institution.

- 1.1.6 What are the contributions of the institution and/or its staff members to the development of the curriculum by the University? (number of staff members/departments represented on the Board of Studies, student feedback, teacher feedback, stakeholder feedback provided, specific suggestions etc.)

The Board of Studies in Social Work is formed by the Affiliating University involving teachers from different

institutions. Three of the staff members from the college are on the board. Even though the curricular design remained the same several innovative methods and techniques have been evolved in the methods of teaching and in fulfilling the objectives of field work based on the feedback from different concerned groups.

- 1.1.7 Does the institution develop curriculum for any of the courses offered (other than those under the purview of the affiliating university) by it? If 'yes', give details on the process ('Needs Assessment', design, development and planning) and the courses for which the curriculum has been developed.

Not Applicable

- 1.1.8 How does institution analyze/ensure that the stated objectives of curriculum are achieved in the course of implementation?

The objectives of the curriculum are stated clearly and implemented through the activities which the college takes up on a day to day basis. Theory classes and field work practice are updated on a regular basis to be relevant to the changes occurring in the communities. Accordingly feedback will be taken from the concern agencies/organisations.

1.2 Academic Flexibility

- 1.2.1 Specifying the goals and objectives give detail of the certificate/diploma/skill development courses etc., offered by the institution.

The institution is in the process of designing the curriculum for offering a Certificate course in Counseling from January, 2016. The objective of starting this course is seen in the importance the field of counseling has been gaining recently. Counsellors are required in every area as changes are occurring in every field of human interactions.

- 1.2.2 Does the institution offer programmes that facilitate twinning

/dual degree?If 'yes',givedetails.

No

1.2.3 Givedetailsonthevariousinstitutionalprovisionswith referencetoacademicflexibilityandhowithasbeenhelpfulto studentsintermsof skillsdevelopment,academicmobility,progressiontohigherstudies andimprovedpotentialfor employability.Issuesmaycoverthefollowingandbeyond:

- RangeofCore/ElectiveoptionsofferedbytheUniversity andthoseoptedbythecollege
- ChoiceBasedCreditSystemandrangeofsubjectoptions
- Coursesofferedinmodularform
- Credittransfer and accumulation facility
- Lateral and vertical mobility within and acrossprogrammesandcourses
- Enrichmentcourses :

Not Applicable – The affiliating University does not provide such flexibility to the institution.

1.2.4 Doestheinstitutionofferself-financedprogrammes?If'yes', listthemandindicatehowtheydifferfromotherprogrammes, withreferenceto admission,curriculum,feestructure,teacher qualification,salaryetc.

MSW (Master's in Social Work) is a Self financed programme. The admission to the course is through the OUPGCET conducted by the affiliating university and through counseling. The fee Structure, Teacher Qualification, Salary and Curriculum are based on university norms.

1.2.5 Doesthecollegeprovideadditional skillorientedprogrammes, relevanttoregionalandglobalemploymentmarkets?If'yes' providedetailsofsuchprogrammeandthebeneficiaries.

Social Work courses are skill oriented programmes. The curriculum is based on the Methods, Skills, Techniques , Principles and Ethics of working with people in need. As such

the courses are relevant to issues which need Professionals to handle situations leading to helping, rehabilitating , empowering and enabling individuals, group and communities to enhance their personal and social living and contribute meaningfully to society.

- 1.2.6 Does the University provide for the flexibility of combining the conventional face-to-face and Distance Mode of Education for students to choose the courses/combination of their choice? If 'yes', how does the institution take advantage of such provision for the benefit of students?

No

1.3 Curriculum Enrichment

- 1.3.1 Describe the efforts made by the institution to supplement the University's Curriculum to ensure that the academic programmes and Institution's goals and objectives are integrated?

Yes

Initially Institution started its Diploma in Social Work in 1966, Later it has been upgraded to Bachelor's Degree in 1972, Master's Degree in 1985 and Ph.D. has been in 1991 to meet the growing needs of trained social workers in different areas of social welfare. From the initial days Institution plays a vital role in supporting University in framing syllabus and giving guidance to Board of Studies (BOS) of the affiliating university.

Institution also provides other support like academic conferences and workshops.

- 1.3.2 What are the efforts made by the institution to enrich and organize the curriculum to enhance the experiences of the students so as to cope with the needs of the dynamic employment market?

The entire curriculum of social work is to enrich and enhance the skills ,equip them with techniques and

provide hands on experiences to the students to cope with the needs of the employment market. This is possible through assimilating theory and practice.

- 1.3.3 Enumerate the efforts made by the institution to integrate the cross cutting issues such as Gender, Climate Change, Environmental Education, Human Rights, ICT etc., into the curriculum?

Issues such as Gender, Environment, Human Rights, Child Rights and the disadvantaged population are included in the curriculum of Social Work. Students are exposed to these groups in the community and initiate programs and projects of Government and available NGOs and create social awareness among them .

- 1.3.4 What are the various value-added courses/enrichment programmes offered to ensure holistic development of students?

- § moral and ethical values : **Yes**
 - § employable and life skills
 - § better career options
 - § community orientation
- } **Integrated in the course**

- 1.3.5 Citing a few examples enumerate on the extent of use of the feedback from stakeholders in enriching the curriculum?

The feedback from the community has been very encouraging. Their feedback has been accepted wherever essential and possible through our field work program and by organizing extra mural and guest lectures by eminent academicians and practitioners. Ex.: Sessions on Environment, HR, Time Management, Census Analysis, Stress Management and Suicide Prevention.

- 1.3.6 How does the institution monitor and evaluate the quality of its enrichment programmes?

The students are required to submit special reports on programmes undertaken by them / organized by them

to the college other than the curriculum requirements. This helps the institution to evaluate and guide them accordingly.

1.4 Feedback System

1.4.1 What are the contributions of the institution in the design and development of the curriculum prepared by the University?

3 Faculty Members who are on the Board of Studies in Social Work of the University attend the meetings whenever conducted. They contribute in designing of the curriculum. The college is the first in the State to offer Social Work courses hence it has the credibility and its contribution is immense.

The expertise of the college is solicited and the syllabi drafted by the institution is followed with few modifications and suggestions by the other institutions.

1.4.2 Is there a formal mechanism to obtain feedback from students and stakeholders on Curriculum? If 'yes', how is it communicated to the University and made use internally for curriculum enrichment and introducing changes/new programmes?

No

1.4.3 How many new programmes/courses were introduced by the institution during the last four years? What was the rationale for introducing new courses/programmes?)

No new courses have been added. One specialization in the PG Course titled "Family and Child Welfare" which was discontinued for some time has been revived due to demand from students.

Any other relevant information regarding curricular aspects which the college would like to include.

The college conducts extra mural and guest lecturers on topics related to the curriculum but not included in

the curriculum. The objective is to update the students on changes occurring in different areas of its intervention. The course being practice based there is a need to be relevant and applicable to changes surrounding the personal, social, economic, political and environmental milieu.

CRITERION II: TEACHING - LEARNING AND EVALUATION

2.1 Student Enrollment and Profile

2.1.1 How does the college ensure publicity and transparency in the admission process?

The college advertises in the local newspapers notifying the dates for admission and importance of the course for UG program. Community Level sensitization programs conducted by college as a part of fieldwork also would ensure enough publicity about the social work course, which in turn will lead to publicity of college and admissions of UG, and PG Courses. The University releases the PG program notification and admissions into the course is through PG CET and counseling process which would ensure transparency at both college and university levels.

2.1.2 Explain in detail the criteria adopted and process of admission (Ex. (i) merit (ii) common admission test conducted by state agencies and national agencies (iii) combination of merit and entrance test or merit, entrance test and interview (iv) any other) to various programmes of the Institution.

The college is affiliated to the Osmania University.

The UG program is aided and follows the pattern of admission as guided by the Board of Studies in Social Work, which constitutes teachers of social work from the college. Complete transparency is maintained in the process of admission.

The PG program is Self-Financed and affiliated to Osmania University. The admissions for MSW are done through the OUPGCET by the university through counseling. Admissions are based on merit in the entrance exam. The admissions procedure follows reservations as prescribed by the Government.

2.1.3 Give the minimum and maximum percentage of marks for admission at entry level for each of the programmes offered by the college and provide a comparison with other colleges of the

affiliating university within the city/district.

As the college is affiliated to Osmania University for UG and PG courses, it follows the same criteria for the marks, admission and are in par with the other colleges within the city and district. The minimum percentage of marks required for admission into the UG Course is a pass in the qualifying examination and there is no cap on the maximum percentage.

To be eligible to appear for OUPGCET a candidate has to have a minimum of 40% in the qualifying examination for open categories, for other categories as per university norms and there is no cap on the maximum percentage.

- 2.1.4 Is there a mechanism in the institution to review the admission process and student profiles annually? If 'yes' what is the outcome of such an effort and how has it contributed to the improvement of the process?

Admissions to the UG course are done by the college. As such there is a scope for reviewing and modifying the process periodically. The changes adopted has contributed to improving the process and made it more accessible to candidates from different backgrounds. As the PG admissions are entirely in the perview of the university there is no scope for the college to review the process.

- 2.1.5 Reflecting on the strategies adopted to increase/improve access for following categories of students, enumerate on how the admission policy of the institution and its student profiles demonstrate/reflect the National commitment to diversity and inclusion .

- * SC/ST
- * OBC
- * Women
- * Differently abled
- * Economically weaker sections
- * Minority community
- * Any other

The admissions to both the UG and PG courses follow the policies of the university and the Govt. Hence, it invariably reflects the National Commitment to diversity and inclusion as reservations to different categories of population is based on the reservation policy of the Govt.

2.1.6 Provide the following details for various programmes offered by the institution during the last four years and comment on the trends. i.e. reasons for increase / decrease and actions initiated for improvement.

Programmes	Number of applications	Number of students admitted
UG		
2011-12	34	18
2012-13	58	45
2013-14	51	31
2014-15	50	28

Programmes	Number of students admitted
PG	
2011-12	47
2012-13	44
2013-14	85
2014-15	63

2.1.7

2.2 Catering to Student Diversity

2.2.1 How does the institution cater to the needs of differently-abled students and ensure adherence to government policies in this regard?

The institution is sensitive to the needs of differently-abled students and has made infrastructural facilities accordingly. Provision of ramps and suitable seating facility is made for their convenience.

2.2.2

Does the institution assess the students' needs in terms of knowledge and skills before the commencement of the programme? If 'yes', give details on the process.

Orientation programs are conducted before the commencement of classes for the new batches of students. This helps in assessing skills and needs of the students and aids in preparing them to take up the challenges of the course.

2.2.3

What are the strategies adopted by the institution to bridge the knowledge gap of the enrolled students (Bridge/Remedial/Add-on/Enrichment Courses, etc.) to enable them to cope with the programme of their choice?

The college helps students who are backward in learning by conducting special classes for them. Enrichment classes and sessions on communication, social and professional etiquettes and other need based issues are organized periodically.

2.2.4

How does the college sensitize its staff and students on issues such as gender, inclusion, environment etc.?

The college offers social work courses at UG and PG levels. The social work course itself is based on social issues and equips students with the methods, skills, techniques required to sensitize different populations in society. It helps them handle and cope with problems arising for themselves and for others in the community.

2.2.5

How does the institution identify and respond to special educational/learning needs of advanced learners?

Students who display higher capabilities for learning are encouraged and motivated to enhance their skills for advanced learning. They are provided with appropriate information and facilities to practice what they have learned.

2.2.6

How does the institute collect, analyze and use the data and information on the academic performance (through the programme duration) of the students at risk of dropout (students from the disadvantaged sections of society, physically challenged, slow learners, economically weaker sections etc. who may discontinue their study

es if some sort of support is not provided)?

The administration of the college maintains details regarding students admissions, dropouts and their exam performance details. This information is gathered and checked periodically to cut down on the dropout rates. Students who may be inclined to discontinue are counseled and motivated to continue. Required support is provided in the form of special attention and financial support wherever required.

2.3 Teaching-Learning Process

2.3.1

How does the college plan and organise the teaching, learning and evaluation schedules? (Academic calendar, teaching plan, evaluation blueprint, etc.)

The academic plan of the college is made on the basis of the academic schedule provided by the university. Teaching plans are framed by calculating the number of working days and setting aside of field work days. Internal Evaluations are made on the basis of formats prepared by the institution.

2.3.2 How does IQAC contribute to improve the teaching – learning process?

The IQAC of the institute serves as a regulatory body for the college. Whenever IQAC meetings are held with external experts inputs from all are taken to help in improving the teaching learning process. Plans are made for a specific period of time within which programs have to be delivered.

2.3.3 How is learning made more student-centric? Give details on the support structures and systems available for teachers to develop skills like interactive learning, collaborative learning and independent learning among the students?

Social work courses involve more of learning by doing sessions. Class room teaching not only involves lectures but use of audio visual aids and other interactive sessions. As social work involves its own skills and techniques these are learned by the students by involving in role-plays, skits and creating real life situations for learning. In addition, students are encouraged to do presentation, Team Activities and work on Live Case Studies.

2.3.4

How does the institution nurture critical thinking, creativity and scientific temper among the students to transform them into life-long learners and innovators?

Students are encouraged to participate in discussions and an open house session, which enables them express, and nurture critical thinking on issues relevant to their topics. Being creative is one of the fundamental skills required along with taking initiative and learning to be motivated. These form a part of the course in methodology of social work .

2.3.5

What are the technologies and facilities available and used by the faculty for effective teaching? Eg: Virtual laboratories, e-learning- resources from National Programme on Technology Enhanced Learning (NPTEL) and National Mission on Education through Information and Communication Technology (NME-ICT), open educational resources, mobile education, etc.

The college is planning for e-learning. Library will be equipped with Soul 2.0 from INFLIBNET software. Training for personnel to maintain the software is in the process.

2.3.6

How are the students and faculty exposed to advanced level of knowledge and skills (blended learning, expert lectures, seminars

,workshopsetc.)?

The college frequently conducts guest lectures by experts on different related topics to the students. Extra mural sessions are held regularly where experts from different fields like academics, researchers and practitioners are invited to address students and teachers which helps them in gaining additional knowledge on the subjects.

Seminars and workshops are organized at local, regional and national levels once or twice a year depending on the need and resources available.

2.3.7

Detail(processandthenumberofstudents\benefitted)ontheacademic, personalandpsycho-socialsupportandguidanceservices(professionalcounseling/mentoring/academicadvise)providedtostudents?

One of the strengths of the college is a personal level interaction between students and teachers. This facilitates academic, professional and psychosocial support to the students. Supervisory conferences where all the students in groups are placed under the supervision of each teacher for professional guidance as a part of the course also serves the purpose of individual guidance and counseling to students whenever required. The college has also assigned a faculty as the Student Counsellor and students have access anytime of the day.

2.3.8

Providedetailsofinnovativeteachingapproaches/methodsadoptedbythefacultyduringthelastfouryears?Whataretheeffortsmadebytheinstitutiontoencouragethefacultytoadoptnewandinnovativeapproachesandtheimpactofsuchinnovativepracticesonstudentlearning?

With developments in technology, education has not lacked behind in using it. Several media are adopted in teaching like PPT's, Projectors and OHP's. The class rooms are equipped with these facilities enabling teachers and students to use them and enhance learning with visual aids too. This makes the class room teaching more visual and practice oriented rather than only lectures.

2.3.9 How are library resources used to augment the teaching-learning process?

Library is the source of knowledge equipped with the latest information from a variety of sources. Every class has a period allotted for use of library under the guidance of a teacher. Both the teacher and the students to exchange information about the new additions to the library and take each other's help in using it appropriately use this time. Students are given assignments where they are needed to use the library resources without fail, which is later evaluated on the same basis.

2.3.10

Does the institution face any challenges in completing the curriculum within the planned time frame and calendar? If 'yes', elaborate on the challenges encountered and the institutional approaches to overcome these.

The college follows the academic almanac prescribed by the Osmania University. At the beginning of the academic session sometimes the attendance is poor, however as the session progresses attendance improves and we are able to complete the planned curriculum as specified.

2.3.11

How does the institute monitor and evaluate the quality of teaching learning?

Lesson plans are made manually, virtually using the latest techniques and recorded in teaching diaries provided by the university. Teachers plan the lectures according to the syllabus. Staff meetings are held frequently where learning from each other and monitoring of the syllabus is done.

Evaluation of student learning is a continuous process which is done through internal tests and also through question answer sessions in the class rooms.

2.4 Teacher Quality

2.4.1

Provide the following details and elaborate on the strategies adopted by the college in planning and management (recruitment and retention) of its human resource (qualified and competent teachers) to meet the changing requirements of the curriculum

Highest qualification	Professor		Associate Professor		Assistant Professor		Total
	Male	Female	Male	Female	Male	Female	
Permanent teachers							
D.Sc./D.Litt.							
Ph.D.							
M.Phil.							
PG						1	
Temporary teachers							
Ph.D.				3	1		
M.Phil.					1	1	
PG			1		2	5	
Part-time teachers							
Ph.D.	1			1			
M.Phil.					4		
PG					1		

2.4.2

How does the institution cope with the growing demand/scarcity of qualified senior faculty to teach new programmes/modern areas (emerging areas) of study being introduced (Biotechnology, IT, Bioinformatic etc.)? Provide details on the efforts made by the institution in this direction and the outcome during the last three years.

Social Work courses are based on social issues, problems and conditions. Teachers need to be updated with knowledge in those areas as societies change rapidly and are confronted with different problems and issues in different periods of time. College is equipped with latest books and journals which help the teachers and students to update themselves.

2.4.3

Providing details on staff development programmes during the last four years elaborate on the strategies adopted by the institution in enhancing the teacher quality.

a) Nomination to staff development programmes

Academic Staff Development Programmes	Number of faculty nominated
Refresher courses	1
HRD programmes	2
Orientation programmes	1
Staff training conducted by the university	1
Staff training conducted by other institutions	-
Summer/winter schools, workshops, etc.	10

b)

Faculty Training programmes organized by the institution to empower and enable the use of various tools and technology for improved teaching-learning

- ❖ **Teaching learning methods/approaches**
- ❖ **Handling new curriculum**
- ❖ **Content/knowledge management**
- ❖ **Selection, development and use of enrichment materials**
- ❖ **Assessment**
- ❖ **Crosscutting issues**

- ❖ Audio Visual Aids/multimedia
- ❖ OER's
- ❖ Teaching learning material development, selection and use

c) Percentage of faculty : 40%

□

invited as resource persons in Workshops/Seminars/Conferences organized by external professional agencies

□

participated in external Workshops/Seminars/Conferences recognized by national/international professional bodies

□

presented papers in Workshops/Seminars/Conferences conducted or recognized by professional agencies

2.4.4

What policies/systems are in place to recharge teachers? (eg: providing research grants, study leave, support for research and academic publication, teaching experience in other national institutions and specialized programmes, industrial engagement etc.)

Institution encourages teachers to peruse research and provides the required time and facilities to them. However, no monetary assistance is provided, as institution is not financially sound. They are encouraged to apply for grants and support to govt and research institutes. Some of the part time teachers are receiving research fellowship from the UGC also. Teachers are exposed to lot of practice-oriented exercises in different settings to some of the professional bodies.

2.4.5

Give the number of faculty who received awards/recognition at the state, national and international level for excellence in teaching during the last four years. Enunciate how the institutional culture

re and environment contributed to such performance/achievement of the faculty.

Two of the faculty members received awards for recognition of their contribution to academic excellence and service to the society by National NGO's.

2.4.6

Has the institution introduced evaluation of teachers by the students and external Peers?

If yes, how is the evaluation used for improving the quality of the teaching-learning process?

Teacher evaluation is done by the students once in the last four years through a structured evaluation format. Steps have been taken to rectify whatever lacunae was mentioned in the formats.

2.5 Evaluation Process and Reforms

2.5.1

How does the institution ensure that the stakeholders of the institution especially students and faculty are aware of the evaluation processes?

Students are made aware of the evaluation process by informing them of the procedure which the college adopts. The process of evaluation does not change periodically as it follows the prescribed procedures laydown by the university and the curriculum development report of the UGC for Social Work.

2.5.2

What are the major evaluation reforms of the university that the institution has adopted and what are the reforms initiated by the institution on its own?

While following evaluation process of the university the college initiates some internal evaluation procedures like conducting periodical tests and viva-voce specially for field work.

2.5.3

How does the institution ensure effective implementation of the evaluation reforms of

the university and those initiated by the institution on its own?

Whatever evaluation reforms are informed by the university are implemented. The changes at the college level are implemented effectively as they formulated by the college.

2.5.4

Provide details on the formative and summative assessment approaches adopted to measure student achievement. Cite a few examples which have positively impacted the system.

Student's achievements are observed on a continuous basis. Assessment is a continuous process as the course includes both theory and practice. Assessment of student achievements are measured through certain indicators based on their performance in fieldwork, in behavior, attendance and regularity and the overall development of the students. Based on the students assessment top students are awarded with Gold Medals which has a positive impact on the other students and the system as a whole.

2.5.5 Detail on the significant improvements made in ensuring rigor and transparency in the internal assessment during the last four years and weightages assigned for the overall development of students (weightage for behavioral aspects, independent learning, communication skills etc.

Internal Assessment is done for Evaluation of Field Work Practice which is an integral part of the course. It carries 60 marks per year for the UG and 50 marks per semester for PG. The Internal Evaluation formats are prepared on different criteria including the total performance of the students in field work which involves practice of theory, the extent of learning, the skills and techniques and behavioral aspects

which form a part of the curriculum. In the course of their training students involve in continuous writing and reporting which helps them enhance their communication skills.

2.5.6

What are the graduate attributes specified by the college/affiliating university? How does the college ensure the attainment of these by the students?

The Graduate Attributes of Social Work students, which are specified by the Course, are first, an in depth Knowledge of the Field of Study which is provided through knowledge of Theories, Fieldwork practicum, scope and diversity of social work, Inter and Intra Disciplinary fields. Second by Professional practice at all levels and aspects of Social work, build students capacity to assess, understand and monitor effectiveness of practice. Third, Effective Communication by enabling them to proactively and purposefully engage with and use information and idea in pursuing the goals of social work practice. Fourth, Autonomy and Creativity by bringing awareness of when and how to make autonomous or collective decisions and enabling them to respond constructively to diverse and challenging circumstances. Lastly Critical Judgement, were in capacity to critically evaluate research findings and apply this knowledge in practice is built in the students.

2.5.7

What are the mechanisms for redressal of grievances with reference to evaluation both at the college and University level?

The college has hardly faced any dissatisfaction with the system of evaluation and awarding of marks. The system of internal evaluation is transparent and fool proof as it has designed formats for evaluation which are given to the students . The students are aware of the criteria from the beginning of the session. The University has a

system where in students can apply for reevaluation and recounting of marks.

2.6. Student performance and Learning Outcomes

2.6.1

Does the college have clearly stated learning outcomes? If 'yes' give detail on how the students and staff are made aware of these?

Objectives and Learning outcomes are specified at the end of each course outline supplied to students. Staff are expected to ensure these are fulfilled by the end of session.

2.6.2

Enumerate on how the institution monitors and communicates the progress and performance of students through the duration of the course/programme? Provide an analysis of the students results/achievements (Programme/course wise for last four years) and explain the differences if any and patterns of achievement across the programmes/courses offered.

The institution has a system of internal evaluation

Which helps students to know the result of their Performance. As marks are to be kept confidential subjective evaluation results are communicated to them.

(BSW)	Course	YEAR	PASSED %
		2011-12	85%
		2012-13	87%
		2013-14	100%
		2014-15	90%

Course (MSW)	YEAR	PASSED %
	2011-12	98%
	2012-13	98%
	2013-14	80%
	2014-15	85%

2.6.3

How are the teaching, learning and assessment strategies of the institution structured to facilitate the achievement of the intended

arningoutcomes?

The intended learning outcomes are reflected by the teachers through the topic wise lesson plans they prepare. The assessment is based on the syllabus and the system of evaluation formulated by the university for external examination and by the college for internal evaluations both for theory and field work.

2.6.4

What are the measures/initiatives taken up by the institution to enhance the social and economic relevance (student placements, entrepreneurship, innovation and research aptitude developed among students etc.) of the courses offered?

Social Work courses are practice based course which have significant relevance to social and economic changes occurring in the society. Students are equipped with the methods, skills and techniques needed to work in different areas of welfare, development, industry and research. Their attitudes and attributes are developed throughout the course of learning.

2.6.5

How does the institution collect and analyse data on student performance and learning outcomes and use it for planning and overcoming barriers of learning?

Students performance based on their marks in the final examinations are recorded as a practice. This reflects the percentage of passed students and their divisions. This helps the college in identifying any lacunae and aids in overcoming them accordingly.

2.6.6

How does the institution monitor and ensure the achievement of learning outcomes?

Explained in 2.6.3

2.6.7

Does the institution and individual teachers use assessment/evaluation outcomes as an indicator for evaluating student performance, achievement of learning objectives and planning? If 'yes' provide details on the process and cite a few examples.

Results of student evaluation are taken as indicators reflecting the learning objectives. Planning is based on these outcomes which are practiced during the academic schedule of the next academic year. Self Evaluation by the teachers on their performance is considered as an outcome of the learning process by the students. The learning objectives stated are most of the time reflected in the lesson plans made for each paper by the concerned teachers.

Any other relevant information regarding Teaching-Learning and Evaluation which the college would like to include.

CRITERION III: RESEARCH, CONSULTANCY AND EXTENSION

3.1 Promotion of Research

3.1.1

Does the institution have a recognized research center/softheaffiliating University or any other agency/organization?

The college has been one of the only institution offering social work courses till 2000. Academic and Research Activities relating to social welfare and development have been shouldered by the college only. The college has also been renamed as Roda Mistry College of Social Work & Research Centre because of this reason. As such, separate recognition as a research centre is not required.

3.1.2

Does the Institution have a research committee to monitor and address the issues of research? If so, what is its composition? Mention a few recommendations made by the committee for implementation and their impact.

The Research Centre at college is being headed by the Director who is a retired principal of the college. All the research activities like sponsored projects of Central and State Govt. is headed by the Director with the help of few teachers who formed a team.

Presently the Research Cell is headed by the Director, Academics. Research projects and related activities are being carried out along with all the teachers present.

3.1.3

What are the measures taken by the institution to facilitate smooth progress and implementation of research schemes/projects?

- √ autonomy to the principal investigator
- √ timely availability or release of resources

- √ adequate infrastructure and human resources

- √ time-off, reduced teaching load, special leave etc. to teachers
- √ support in terms of technology and information needs
- √ facilitate timely auditing and submission of utilization certificate to the funding authorities
- any other

3.1.4

What are the efforts made by the institution in developing scientific temper and research culture and aptitude among students?

Both the UG and PG courses have a compulsory papers in Social Work Research and Statistics. Students prepare and submit project reports and dissertation on specific topics related to their field work and submit to the college. These are evaluated and are included in the total marks of the course as a paper. This helps the students understand research as a method of Social Work and creates interest and aptitude towards research.

3.1.5

Give detail of the faculty involvement in active research (Guiding student research, leading Research Projects, engaged in individual/collaborative research activity, etc.

All the faculty members guide students in their dissertation. Groups of students are supervised by all the teachers in their dissertation based on their specializations. Whenever the college takes up research and evaluative projects of other

organizations and industries all the teachers are involved in different activities of the project. Some of the teachers are presently perusing their Doctoral Research. Some faculty are guiding research leading to Ph.D.

3.1.6

Givedetailsofworkshops/trainingprogrammes/sensitizationprogrammesconducted/organizedbytheinstitutionwithfocusoncapacitybuildingintermsofresearchandimbibingresearchcultureamongthestaffandstudents.

Over the past decade several workshop and training programs have been organized by the college on Social Work Research Methodology and Statistics. During the past 4 years two workshops have been organized at the State and National levels.

- 1. “2 Day State Level Seminar on Social Work Research Methodology”**
- 2. “2 Day Workshop on Practice of Statistical Package for Social Sciences Research” .**

Both these programs were conducted for Social Work and Social Science Teachers, Research Scholars and Students with an objective of enhancing their capacities in terms of Research Methodology and Usage of SPSS package.

3.1.7

Providedetailsofprioritisedresearchareasandtheexpertiseavailablewiththeinstitution.

Institutional research areas have been prioritized based on the availability of resources from different research institutes of the State and Central Governemnt Agencies. The areas of research have been children, women, old age, disabled, working class , HIV/AIDS and the underprivileged groups in the society.

3.1.8

Enumerate the efforts of the institution in attracting researchers so feminento visit the campus and interact with teachers and students?

The former Principal and Director of the Research Centre is an eminent Social Work Researcher in the Country. His contribution to Social Work Research and its advancement is globally well known. His contribution to the college is continuous. Local experts in research areas are also invited whenever programs are conducted.

3.1.9

What percentage of the faculty has utilized Sabbatical Leave for research activities? How has the provision contributed to improve the quality of research and imbibe research culture on the campus?

Teachers have not utilized Sabbatical leave for research activities. However, all the teachers in the past have completed their Doctoral Research and other projects of the college. Presently some of the teachers are perusing their Doctoral Research. This has not hindered the college or their research work and has contributed to the research culture in the campus.

3.1.10 Provided detail of the initiatives taken up by the institution in creating awareness/advocating /transfer of relative findings of research of the institution and elsewhere to students and community (lab to land)

Social Work is one such course where theory, practice and research are assimilated. This helps in teaching and field work practice where the findings and the experiences of research undertaken are disseminated to the students in the class room. They in turn use it for their practice in their field work.

The findings and inferences of the sponsored research projects are communicated to the sponsoring agencies and recommendations are suggested.

3.2 Resource Mobilization for Research

3.2.1

What percentage of the total budget is earmarked for research? Give details of major heads of expenditure, financial allocation and actual utilization.

No specific budget is earmarked by the institution for research.

3.2.2

Is there a provision in the institution to provide seed money to the faculty for research? If so, specify the amount disbursed and the percentage of the faculty that has availed the facility in the last four years?

No

3.2.3

What are the financial provisions made available to support student research projects by students?

No financial provision is made. However, use of media is permitted in the college for research purposes.

3.2.4 How do the various departments/units/staff of the institute interact in undertaking interdisciplinary research? Cite examples of successful endeavors and challenges faced in organizing interdisciplinary research.

Not Applicable

3.2.5

How does the institution ensure optimal use of various equipment and research facilities of the institution by its staff and students?

These facilities are made available to the staff and students whenever required. No restrictions are made for the usage as students are supervised by the staff.

3.2.6

Has the institution received any special grants or finances from the industry or other beneficiary agency for developing research facility? If yes, give details.

No

3.2.7

Enumerate the support provided to the faculty in securing research funds from various funding agencies, industry and other organisations. Provide details of ongoing and completed projects and grants received during the last four years.

No permanent regular teachers are available during the past four years. One research project on Impact Study of CSR was conducted with a budget of Rs.60,000/-

An other research project with the budget of Rs.3 lakhs is sanctioned by an NGO to conduct Socio Economic Study of their clients.

Nature of the Project	Duration Year From To	Title of the project	Name of the funding agency	Total Grant		Total grant received till date
				Sanctioned	Received	
Minor projects	2009-10	“Evaluation Study of Old Age Homes run by Voluntary Organisations in the Sadan States”	Dept. of Social Justice and Empowerment	100000	85000	
Major projects	2015 Submitted for Rs.5557050	“Effects of Some Psycho Social Problems on Diabetic Control of Type II Diabetic Patients in Telengana and Andhra Pradesh	ICMR & ICSSR Joint Research Project	-	-	-

3.3 Research Facilities

3.3.1

What are the research facilities available to the students and research scholars within the campus?

The college is equipped with latest books and journals in the library along with internet facility. This is being extensively used by teachers and students for the research, publications and dissertation purposes. Teachers are also encouraged to do their Doctoral research.

3.3.2

What are the institutional strategies for planning, upgrading and creating infrastructural facilities to meet the needs of researchers especially in the new and emerging areas of research?

The college has a research cell which takes up research and action projects of different institutions which approach as the college has expertise in this area. Several NGOs and MNCs are aware of the expertise the college has in the area of conducting Research Oriented Activities.

The research cell provides facilities like audio visual equipment with internet facility. Compiled reports and data relating to research and funding institutions and research guidance.

3.3.3

Has the institution received any special grants or finances from the industry or other beneficiary agency for developing research facilities? If 'yes', what are the instruments/facilities created during the last four years.

No

3.3.4

What are the research facilities made available to the students and research scholars outside the campus/other research laboratories?

Teachers and students are encouraged and facilitated whenever they approach the college for taking up research projects in collaboration with other institutions.

3.3.5

Provide details on the library/information resource center or any other facilities available specifically for the researchers?

The library has made arrangements for a separate enclosure for research scholars with required infrastructure.

3.3.6

What are the collaborative research facilities developed/created by the research institutes in the college. Forex. Laboratories, library, instruments, computers, new technology etc.

Not Applicable.

3.4 Research Publications and Awards

3.4.1

Highlight the major research achievements of the staff and students in terms of

Patents obtained and filed (process and product)

Original research contributing to product improvement

Research studies or surveys benefiting the community or improving the services

Research inputs contributing to new initiatives and social development

3.4.2 Does the Institute publish or partner in publication of research journal(s)? If 'yes', indicate the composition of the editorial board, publication policies and whether such publication is listed in any international database?

No

3.4.3 Give details of publications by the faculty and students:

Publication per faculty

Number of papers published by faculty and students in peer reviewed journals (national/international)

1. Dr. Mrs. Vanila Bhaskaran

- Women in Poverty and HIV/AIDS. Edited book on Social Exclusion: Perspective and Challenges, 2015
- Technology, Globalization and Work Alienation: Present Challenges in Telangana Journal of Social Sciences. Published by Dept. of Social Work, Telangana University. Vol 01, Issue 01, Jan-Feb 2015

2. Mr. K. Narendra Reddy

- A Study of Parenting Problems among Mentally Challenged Children in Hyderabad.
- Edited book on Social Exclusion: Perspective and Challenges, 2015.

□ Number of publications listed in International Database (for Eg: Web of Science, Scopus, Humanities International Complete, Dare Database-International Social Sciences Directory, EBSCO host, etc.)

□ Monographs

Students bring out Monographs of Rural Camps, Study Tours and Field work Mini Research Projects.

□✓ Chapter in Books

Dr. V. Kanaka Durgamba

- Medical Social Work as a Field of Social Work. – S.V. University
- Psychiatric Social Work as a Field of Social Work. – S.V. University
- Social Case Work Practice – Nagarjuna University
- Defense Mechanisms – Nagarjuna University
- Leadership in Social Group Work – Nagarjuna University
- Creative Social Awareness – Nagarjuna University
- Motivation and Emotions – Nagarjuna University

□✓ Books Edited

□ Books with ISBN/ISSN numbers with details of publishers

□ Citation Index

□ SNIP

□ SJR

□ Impact factor

□ h-index

3.5 Consultancy

3.5.1 Give details of the systems and strategies for establishing institute-industry interface?

The college has established good rapport over the past decades with Government, NGO's and Industries by providing not only manpower in the related areas but also has a strong link in the area of research consultancy. Collaborations and institute industry interface is a regular activity of the college as it also fulfills academic requirements. Teachers are encouraged to take up consultancies independently also.

3.5.2

What is the stated policy of the institution to promote consultancy?
How is the available expertise advocated and publicized?

There is no stated policy of the college. However, consultancies are encouraged. Being the oldest college in the area of social work publicity is not an issue as several institutions approach the college for taking up consultancy activities as it has the expertise Advocacy and Awareness is also done by means of interaction with institutions, agencies and industries which provide field work training opportunities to the college.

3.5.3

How does the institution encourage the staff to utilize their expertise and available facilities for consultancy services?

The teachers are given freedom to choose and collaborate with institutions for consultancy purposes. Whenever, required academic adjustments are made to facilitate them without disturbing the academic work.

3.5.4

List the broad areas and major consultancy services provided by the institution and the revenue generated during the last four years.

ATTACHMENT

3.5.5

What is the policy of the institution in sharing the income generated through consultancy (staff involved: Institution) and its use for institutional development?

velopment?

No major funding was received as a part of consultancies during the last 4 years. Only one project was conducted where the funding provided was sufficient to carry on and complete the project.

3.6 Extension Activities and Institutional Social Responsibility (ISR)

3.6.1 How does the institution promote institution-neighborhood-community network and student engagement, contributing to good citizenship, service orientation and holistic development of students?

The Social Work course curriculum is designed to ensure that Field work practicum would give students an exposure to the Community network, and their guidelines will ensure that the students are engaged at community level on weekly basis by contributing their best to good citizenship and service, which give them an holistic development.

3.6.2

What is the Institutional mechanism to track students' involvement in various social movements/activities which promote citizenship roles?

The institution involves students in programs like Walkathon to create awareness in the community on various social issues relating to different sections of the population. Detailed attached.

3.6.3

How does the institution solicit stakeholder perception on the overall performance and quality of the institution?

The college organizes meets and get togethers of field work placement agency supervisors and those of the other institutions the college has linkages with. During the deliberations feedback is elicited where the stake holders have expressed satisfaction with the performance of the students involved with them. Certain areas which needed to be improved are also discussed and efforts are made to

reach their expectations.

3.6.4

How does the institution plan and organize its extension and outreach programmes? Providing the budgetary details for last four years, list the major extension and outreach programmes and their impact on the overall development of students.

In collaboration with Rotary Club the college organized several blood donation camps in different colleges. In addition to it some Medical Camps were also organized. Social Work students organized plantation in the campus and outside also. The expenditure incurred kept at minimum as the college is having limited resources.

3.6.5

How does the institution promote the participation of students and faculty in extension activities including participation in NSS,

NCC, YRC and other National / International agencies?

Social Work Curriculum is integrated with supervised Field work. Field work includes participation with activities of National and International agencies.

3.6.6 Give details on social surveys, research or extension work (if any) undertaken by the college to ensure social justice and empower students from under-privileged and vulnerable sections of society?

The following :

Social Surveys, Research or extension work are undertaken by the college to empower underprivileged and vulnerable sections of the society.

1. Social Survey on sanitary services available in Balanagar, Mehaboobnagar District Dt.: Jan, 2013.
2. Research Study conducted at Konapur using participatory research methods : Jan, 2014, Turkapalli: Mandal Nalgonda
3. Socio-Economic Survey konapur, Turkapalli, Mandal, Nalgoda : Jan, 2015.
4. Survey on "The Abilities of Reading and Arithmetic of urban Children" in collaboration with Pratham organization, in

Hyderabad.

5. Base line Survey on Health and Academic Issues in Rajiv Gruha Kalpa in Pragathi Nagar, Kukatpally in collaboration with Shreya Foundation.

3.6.7

Reflecting on objectives and expected outcomes of the extension activities organized by the institution, comment on how they complement students' academic learning experience and specify the values and skills inculcated.

Social Work Curriculum is integrated with supervised Field work which enriches the academic learning of students through extension activities where they use the skills , principles , values and techniques in the process of Practice.

3.6.8

How does the institution ensure the involvement of the community in its outreach activities and contribute to the community development? Detail on the initiatives of the institution that encourage community participation in its activities?

As mentioned earlier the curriculum of Social Work involves field work as an integral part. The students of UG as well as PG are involved in Community Work as part of their Field Work. Community Participation is the basis on which several programs are organized for community development.

- 3.6.9 Give details on the constructive relationships forged (if any) with other institutions of the locality for working on various outreach and extension activities.

In the college students are involved in Various Community Development activities the institution along with Non-Governmental organisations giving services to different client groups. ATTACHMENT

3.6.10

Give details of awards received by the institution for extension activities and / contribution to the social / community development during

helastfouryears.

Not Applicable.

3.7 Collaboration

3.7.1

Howdoestheinstitutioncollaborateandinteractwithresearchlaborato
ries,institutesandindustryforresearchactivities.Citeexamplesandbenefi
tsaccruedoftheinitiatives-
collaborativeresearch,staffexchange,sharingfacilitiesandequipment,
researchscholarshipsetc.

Explained in 3.5.1.

Research and collaborations activities in social work are in the area of social issues. Specific techniques , skills, methodology and designs are required to pursue. Sharing of knowledge information and books is done whenever required. Using library and information available at Research institutes like NIRD and NIN.

3.7.2

ProvidedetailsontheMoUs/collaborativearrangements(ifany)with
institutionsofnationalimportance/otheruniversities/industries/C
orporate(Corporateentities)etc.andhowtheyhavecontributedtothedevol
opmentoftheinstitution.

The college has collaborated with several institutions in their activities relating to social issues and welfare work.

- 1. Memorandum Of Understanding with Voice4 Girls, Hyderabad.**
- 2. Memorandum Of Understanding with Helping Hands Welfare Society, Bangalore.**
- 3. Memorandum Of Understanding with Pratham , Hyderabad.**

Collaboration with these organisations helps the institution in fostering development of students and

teachers. Students are exposed to real life situation opportunities provided as part of activities conducted by the institutions with which the college has signed the MoU. Teachers guide the students in their respective projects with each of these institutions hence, learning and enhancing their own capacities in the area of practice.

3.7.3 Give details (if any) on the industry-institution-community interactions that have contributed to the establishment/creation/up-gradation of academic facilities, student and staff support, infrastructure facilities of the institution viz. laboratories/library/new technology/placement services etc.

The industry-institution-community interactions are on a continuous basis. Academic requirements are fulfilled through this interaction as a part of field work. Field work which is an integral part of the course requires placement of students in institutions, communities and industries for practice. In this process the academic facilities are fulfilled as well as placement services are facilitated.

3.7.4

Highlighting the names of eminent scientists/participants who contributed to the events, provided details of national and international conferences organized by the college during the last four years.

1. A National Workshop on “Statistical Package for Social Sciences” was organized. The Chief facilitator was Dr.D.K.Lal Das, An eminent Social Work Researcher in the country. Sri.B.Kalyan Chakravarthy, IAS , Director General , Environment Protection Trading and Research Institute participated and delivered the keynote address. Teacher, Research Scholars and Students from different institutions and universities participated.

2. A State level Workshop on “ Research Methodology for Social Sciences” was organized. Resource Person was Dr.D.K.Lal Das. Teachers and research scholars from different state universities participated.

3.7.5

How many of the linkages/collaborations have actually resulted in formal MoUs and agreements?

List out the activities and beneficiaries and cite examples (if any) of the established linkages that enhanced and/or facilitated-

a) Curriculum development/enrichment

The college follows the curriculum development report of the UGC for framing the curriculum. This is done by the Board of Studies in Social Work at the University level.

b) Internship/On-the-job training

Internship is field work requirement for PG students where they are placed for six weeks in different institutions based on their specializations for Block Field placement. This also serves as on the job training as few of the students get absorbed in the institutions they work.

c) Summer placement

Some of the institutions approach college for student volunteers to carry out baseline surveys, impact surveys and other voluntary work based on their needs. Ex.: All India Radio, few local NGO's .

d) Faculty exchange and professional development

A structured faculty exchange program is not available with the college. However, faculty visit different institutions for collaborations related to field work and research activities. This helps in the professional development of the faculty.

e) √Research

f) √Consultancy

g) √Extension

h) √Publication

i) √Student Placement

j) Twinning programmes

k) Introduction of new courses

ATTACHMENTS

l) Student exchange

m) Any other

3.7.6

Detail on the systemic efforts of the institution in planning, establishing and implementing the initiatives of the linkages/collaborations.

The college has been in existence for the past 5 decades during which it has established linkages and collaborations with several Government and Non-Government Organizations. Most of the collaborative activities with these organizations are carried on as they approach the college being aware of its Programs, Research and Expertise in these areas.

Several MNCs and Corporates also approach the college as it is presently located in a very strategic location surrounded by several MNCs and Corporate houses.

CRITERION IV: INFRASTRUCTURE AND LEARNING RESOURCES

4.1 Physical Facilities

4.1.1 What is the policy of the Institution for creation and enhancement of infrastructure that facilitate effective teaching and learning?

The institution has enough infrastructure as it has been existing for a long time. However, the UGC grants during every plan are made use of to enhance infrastructural facilities. Whenever there is a need the resources from the college are also used to acquire the facilities required.

4.1.2 Detail the facilities available for

a) Curricular and co-curricular activities—classrooms, technology enabled learning spaces, seminar halls, tutorial spaces, laboratories, botanical garden, Animal house, specialized facilities and equipment for teaching, learning and research etc.

Classrooms	: 9
Seminar Halls	: 2
Laboratories	: 1 (CBT LAB)
Library	: 1

b) Extra-curricular activities—sports, outdoor and indoor games, gymnasium, auditorium, NSS, NCC, cultural activities, Public speaking, communication skills development, yoga, health and hygiene etc.

Indoor games	: Table Tennis, Chess, Carroms
Out door games	: Volley Ball, Basket Ball, Foot Ball, Cricket, Throw ball, Shuttle Badminton and Tennikoit.
Gymnasium	: Yes

Cultural Activities :

Cultural activities are organized during a special occasions and college functions. Students participate in

Dance, Singing, skits , elecution, debates, essay writing , etc.

Communication Skills :

Communication is one of the skills of social work. Students are continuously helped to enhance their communication skills through class room teaching and interaction, case presentation and supervisory conference in field work practice. Students who are backward are helped to develop their skills by giving special assignments.

Health & Hygiene :

- 1. Protected Water System**
- 2. First Aid Box**

- 4.1.3 How does the institution plan and ensure that the available infrastructure is in line with its academic growth and is optimally utilized? Give specific examples of the facilities developed/ augmented and the amounts spent during the last four years (Enclose the Master Plan of the Institution/ campus and indicate the existing physical infrastructure and the future planned expansions if any). :

The college has a huge campus for future growth and development. Presently the infrastructure developed is comfortable and is in line with the growth of the college for running the courses.

- 1. Master Plan Attached**
- 2. Details of Physical Infrastructure Attached**

The college has planned to construct Women's Hostel accommodating 200 students. The proposal has been accepted by the UGC and the grants are awaited to start the process.

4.1.4 How does the institution ensure that the infrastructure facilities meet the requirements of students with physical disabilities?

The college has negligible percentage of students with physical disabilities. However, it has made provision of ramps for their use and class rooms are generally on the ground floor.

4.1.5 Give details on the residential facility and various provisions available within them:

- ✓ Hostel Facility – Accommodation available
- ✓ Recreational facilities, gymnasium
- ✓ Computer facility including access to internet in hostel
- ✓ Facilities for medical emergencies
- ✓ Library facility in the hostels
- ✓ Internet and Wi-Fi facility
- ✓ Recreational facility – common room with audio-visual equipments
- ✓ Constant supply of safe drinking water
- ✓ Security

4.1.6 What are the provisions made available to students and staff in terms of health care on the campus and off the campus?

First aid box is available in the campus. In case of emergencies medical facilities are available in the vicinity of the campus with whom the college has a tie up. s

4.1.7 Give details of the Common Facilities available on the campus – spaces for special units like IQAC, Grievance Redressal unit, Women's Cell, Counselling and Career Guidance, Placement Unit, Health Centre, Canteen, recreational spaces for staff and students, safe drinking water facility, auditorium, etc.

The college has spaces for IQAC, Grievance Redressal Unit, Counselling and Career Guidance, Placement Unit, Canteen, Safe

Drinking water facility, Auditorium, Girls Common Room, etc...

4.2 Library as a Learning Resource

4.2.1 Does the library have an Advisory Committee? Specify the composition of such a committee. What significant initiatives have been implemented by the committee to render the library, student/user friendly?

Yes. Principal of the college , librarian , Asst. Librarian and two faculty members constitute the advisory committee. The Committee meets periodically to look into the functioning of the library and measures to be taken for its improvement and development. Some of them like making library user friendly have been adopted by providing internet facility with wifi and adding of latest books and journals.

4.2.2 Provide details of the following:

* Total area of the library (in Sq.Mts.) : **1210 Sft.**

* Total seating capacity : **40**

* Working hours (on working days, on holidays, before examination days, during examination days, during vacation) :
10 a.m. to 6 p.m.; Saturday : 10 a.m. to 4.30 p.m.

* Layout of the library (individual reading carrels, lounge area for browsing and relaxed reading, IT zone for accessing e-resources): -
ATTACHMENT

4.2.3 How does the library ensure purchase and use of current titles, print and e-journals and other reading materials? Specify the amount spent on procuring new books, journals and e-resources during the last four years.

Library holdings	Year-1		Year-2		Year-3		Year-4	
	Number	Total Cost	Number	Total Cost	Number	Total Cost	Number	Total Cost
Textbooks	317	120613	286	73121	175	124583	70	49623

ReferenceBooks	77	134953	28	31921	23	100461	11	10461
Journals/ Periodicals	6	9593	6	12243	6	14126	6	15885
e-resources	CD DVD	2500 1000						
Anyother (Book Supporters) (Book Pockets & Labels)	70	13000 9978						

4.2.4 ProvidedetailsontheICTandothertoolsdeployedtoprovide maximumaccesstothelibrarycollection?

- * OPAC :-
- * ElectronicResourceManagementpackagefore-journals :
-
- * Federatedsearchingtoolstosearcharticlesinmultipledatabases :-
- * LibraryWebsite :-
- * In-house/remoteeaccesstoe-publications
- * Libraryautomation : **Soul 2.0**
- * Totalnumberofcomputersforpublicaccess : **4**
- * Totalnumbersofprintersforpublicaccess : **3**
- * Internetbandwidth/speed ~~2mbps~~ ~~10mbps~~ **1gb(GB)**
- * InstitutionalRepository
- * Contentmanagementsystemfore-learning
- * ParticipationinResourcesharingnetworks/consortia(like Inlibnet) : **In process**

4.2.5 Providedetails onthefollowingitems:

- * Averagenumberofwalk-ins :**17**
- * Averagenumberofbooksissued/returned :**8**
- * Ratiooflibrarybookstostudents enrolled :**48**
- * Averagenumberofbooksaddedduringlastthreeyears:**198**
- * Averagenumberoflogintoopac(OPAC) : -**NA**
- * Averagenumberoflogintoe-resources : - **NA**

- * Average number of e-resources downloaded/printed NA:-
- * Number of information literacy trainings organized :- NA
- * Details of "weeding out" of books and other materials :- **Old books and other materials available with the library are bound and preserved. Weeding out is hardly taken up.**

4.2.6 Give details of the specialized services provided by the library

- * ✓ Manuscripts
- * ✓ Reference
- * ✓ Reprography
- * ILL (Inter Library Loan Service)
- * ✓ Information deployment and notification (Information Deployment and Notification)
- * ✓ Download
- * ✓ Printing
- * ✓ Reading list/Bibliography compilation
- * In-house/remote access to e-resources
- * ✓ User Orientation and awareness
- * ✓ Assistance in searching Databases
- * INFLIBNET/IUC facilities : **In process**

4.2.7 Enumerate the support provided by the Library staff to the students and teachers of the college.

The library staff are very cooperative and help the teachers and students in locating relevant books and other material required. Whenever, a class has a library period the staff take up the responsibility of helping them in preparing assignments.

4.2.8 What are the special facilities offered by the library to the visually/physically challenged persons? Give details.

A ramp is provided for use of the physically challenged persons. Separate seating arrangement is also made.

4.2.9 Does the library get the feedback from its users? If yes, how is it analyzed and used for improving the library services. (What strategies are deployed by the Library to collect feedback from

users?Howisthefeedbackanalyzedandusedforfurther improvementofthelibraryservices?)

No recorded feedback is available. Whenever, suggestions are given the college tries to improve upon the facilities and change whatever is required accordingly.

4.3 ITInfrastructure

4.3.1. Givedetailsonthecomputingfacilityavailable(hardwareand software)attheinstitution.

- **NumberofcomputerswithConfiguration(provideactual numberwithexactconfigurationofeachavailablesystem) : 12 Computers**

No. of Computers	Configuration
1	Dual Core 3.0 Ghz 2 GB RAM 500 GB HDD DVD RW Key Board and Mouse 18.5" Monitor
2	DC Processor 2 GB RAM 500 GB HDD Key Board and Mouse 18.5" Monitor
4	2.6 DC 2 GB RAM 500 GB HDD DVD RW Key Board and Mouse 18.5" Monitor Windows 8 Pro

The rest of the systems have been purchased before the assessment period and are being continuously upgraded to a higher version when ever required.

- Computer-studentratio : 8 : 1
- Standalonefacility
- LANfacility : **In process**
- Wi-Fifacility : **Yes**

- Number of nodes/computers with Internet facility: 28

4.3.2 Detail on the computer and internet facility made available to the faculty and students on the campus and off-campus?

All the computers with internet facility are available to the students except for those in the administration and faculty rooms. Two faculty rooms have computers with internet facility. No off campus provision is available.

4.3.3 What are the institutional plans and strategies for deploying and upgrading the IT infrastructure and associated facilities? Whenever funds are available the institution makes plan for upgrading its IT infrastructure with latest software and latest configuration. Facilities like Xerox machine, scanner, multipurpose printers, etc. are also acquired as and when needed and funds are available.

4.3.4 Provide detail on the provision made in the annual budget for procurement, up gradation, deployment and maintenance of the computers and their accessories in the institution (Year wise for last four years)

No specific budget is allocated for this purpose by the Institution as the grants received from the UGC are used in the procurement, up gradation, deployment and maintenance of computers.

4.3.5 How does the institution facilitate extensive use of ICT resources including development and use of computer-aided teaching/ learning materials by its staff and students?

Most of the teaching spaces are equipped with LCD PROJECTOR. Provision is made for use of OHP, Flip charts. These facilities are used for teaching and learning purposes frequently.

4.3.6 Elaborate giving suitable examples on how the learning activities and technologies deployed (access to on-line teaching - learning resources, independent learning, ICT enabled classrooms/ learning spaces etc.) by the institution place the student at the centre of teaching-learning process and render the role of a facilitator for the teacher.

The students are the center of any learning situation. The facilities mentioned above are used by the teachers. These facilitate the teaching learning process which helps in enhancing, understanding, communication and learning capacities of the students.

4.3.7 Does the Institution avail of the National Knowledge Network connectivity directly or through the affiliating university? If so, what are the services availed of?

No. These facilities are not available for affiliated colleges.

4.4 Maintenance of Campus Facilities

4.4.1 How does the institution ensure optimal allocation and utilization of the available financial resources for maintenance and upkeep of the following facilities (substantiate your statements by providing details of budget allocated during last four years)?

a.	Building	Maintenance of the Building is taken care of by the management on an Annual basis and whenever required.
b.	Furniture	Budget allocated by the UGC is utilized for this purpose.
c.	Equipment	
d.	Computers	
e.	Vehicles	Not Applicable
f.	Any other	Nil

4.4.2 What are the institutional mechanisms for maintenance and upkeep of the infrastructure, facilities and equipment of the College?

The institution hires Annual Maintenance facilities for maintenance and upkeep of its equipment.

4.4.3 How and with what frequency does the institution take up calibration and other precision measures for the equipment/ instruments?

Not Applicable

- 4.4.4 What are the major steps taken for location, upkeep and maintenance of sensitive equipment (voltage fluctuations, constant supply of water etc.)?

During this academic year the college have taken up installation of a separate transformer, Invertor and generator in case of emergency. And it has undertaken electrical rewiring of the complete campus.

Any other relevant information regarding Infrastructure and Learning Resources which the college would like to include.

The institution is planning for LAN facility for campus. INFLIBNET for library for online browsing of information is in the process.

CRITERION V: STUDENT SUPPORT AND PROGRESSION

5.1 Student Mentoring and Support

- 5.1.1 Does the institution publish its updated prospectus/handbook annually? If 'yes', what is the information provided to students through these documents and how does the institution ensure its commitment and accountability?

The institution prepares its Annual Academic Calendar based on the almanac of the university. As the syllabus has not changed for the past four years the prospectus which includes the syllabi and details of admission has not been published. It was brought out in the year 2012.

- 5.1.2 Specify the type, number and amount of institutional scholarships/freeships given to the students during the last four years and whether the financial aid was available and disbursed on time?

Not Applicable

- 5.1.3 What percentage of students receives financial assistance from state government, central government and other national agencies?

Financial assistance to the Students is provided from the State Government by way of scholarships to the SC, ST, BC and Minority Students. Around 75% of the students avail this facility.

- 5.1.4 What are the specific support services/facilities available for students from SC/ST, OBC and economically weaker sections?

Eligible students belonging to the above categories avail the fee reimbursement scheme of the State Government.

- ✓ Students with physical disabilities
Ramps are provided for their easy movement and helpers are also available whenever necessary.
- ✓ Overseas students

The college arranges for teachers for second

language of the foreign students to enable them to choose language of their choice.

- Students to participate in various competitions/National and International : **Inter university level participation in Hockey : 2nd Place**
- **Cricket (Women) university level : 1st Place**
- **Inter University level participation in Wrestling**
- **Inter College Tournaments participation conducted by university : Table Tennis (Qualified 3 lines), Carroms (Qualified 3 lines), Chess (6 points) , Shuttle Badminton (Qualified in 2 rounds) , Volley Ball Participated, Kabaddi (Reached Quarter finals), Wt. lifting (Silver medal), etc.**

- Medical assistance to students: health centre, health insurance etc.

The college maintains first aid box with required medicines for emergencies. The college has a tie up with a Multispeciality Hospital within 2 kms distance for cases which need medical attention.

- ✓ Organizing coaching classes for competitive exams
The college does not conduct coaching classes for competitive exams as students are enrolled in institutions offering free coaching by government and other organizations.

- ✓ Skill development (spoken English, computer literacy, etc.,)
- ✓ Support for "slow learners"
- ✓ Exposure of students to other institutions of higher learning/ corporate/business house etc.
- ✓ Publication of student magazines

5.1.5 Describe the efforts made by the institution to facilitate entrepreneurial skills, among the students and the impact of the efforts.

Not Applicable

5.1.6 Enumerate the policies and strategies of the institution which promote participation of students in extracurricular and co-

curricular activities such as sports, games, Quiz competitions, debate and discussions, cultural activities etc.

*** additional academic support, flexibility in examinations**

Students who participate in such activities are given exemption in attendance and rescheduling of internal evaluations

*** special dietary requirements, sports uniform and materials**

Sports uniform and material are supplied.

- 5.1.7 Enumerating on the support and guidance provided to the students in preparing for the competitive exams, give details on the number of students appeared and qualified in various competitive exams such as UGC-CSIR-NET, UGC-NET, SLET, ATE/CAT/GRE/TOFEL/GMAT/ Central/States services, Defense, Civil Services, etc.

UGC NET/SLET : 30% of PG students appeared. 30% of PG Students appear for Civil Services. Other details are not available.

- 5.1.8 What type of counselling services are made available to the students (academic, personal, career, psycho-social etc.)

Counselling as a paper is a part of the course in social work. Students are taught theory and they practice the skills of counseling in the course of their field work training. Every week students meet faculty supervisors who supervise their field work training during which time they are guided on their practice and also given personal attention and counseling for their academic, personal, career, as well as on psycho social aspects.

- 5.1.9 Does the institution have a structured mechanism for career guidance and placement of its students? If 'yes', detail on the services provided to help students identify job opportunities and prepare themselves for interview and the percentage of students selected during campus interviews by different

employers(listtheemployersandtheprogrammes).

The institution makes arrangements for campus placements and also forwards the resumes of eligible students to the organisations who approach the college. Details Attached

5.1.10 Does the institution have a student grievance redressal cell? If yes, list (if any) the grievances reported and redressed during the last four years.

The college has a four member Grievance Redressal Committee. However, it has not received major complaints which needed the intervention of the committee. The following are the members:-

- 1. Dr. Vanila Bhaskaran**
- 2. Dr. V. Kanaka Durgamba**
- 3. Mr. K. Narendar Reddy**
- 4. Mrs. K. Suma Niveditha**

5.1.11 What are the institutional provisions for resolving issues pertaining to sexual harassment?

The college has a committee for resolving issues pertaining to sexual harassment. The following are the members :-

- 1. Dr. Vanila Bhaskaran**
- 2. Dr. V. Kanaka Durgamba**
- 3. Mrs. A. Prabhavathi**
- 4. Mrs. K. Supriya**

5.1.12 Is there an anti-ragging committee? How many instances (if any) have been reported during the last four years and what action has been taken on these?

The college has a four member anti ragging committee. No ragging complaint was received during the assessment period. Anti Ragging Committee Members are :-

- 1. Dr. V. Kanaka Durgamba**
- 2. Mrs. P. G. Sunandamma**
- 3. Mr. K. Narendar Reddy**
- 4. Mr. Kamalakanth Naik**
- 5. Sr. Kusuma Leela**
- 6. Fr. Ansilo Mathew**
- 7. Ms. Swapna Mary**

5.1.13 Enumerate the welfare schemes made available to students by the institution.
The college has a Canteen, RO Water System, Girls Common Room, First Aid Box, etc.

5.1.14 Does the institution have a registered Alumni Association? If 'yes', what are its activities and major contributions for institutional, academic and infrastructure development?

The college has a registered alumni association. It maintains a record with details of the alumni. They are invited to college and address students on different issues related to the course, career guidance, job placements and related information. They also help in getting jobs in their organisations whenever there are vacancies. Their contribution to the institution is solicited whenever required and the response has been encouraging.

5.2 Student Progression

5.2.1 Providing the percentage of students progressing to higher education or employment (for the last four batches) highlight the trends observed.

Student progression	%
UG to PG	99
PG to M.Phil.	
PG to Ph.D.	20%
Employed	
- Campus selection	40%
- Other than campus recruitment	60%

5.2.2 Provide details of the _____ programme wise pass percentage and completion rate for the last four years (cohort wise / batch wise as stipulated by the _____ university)? Furnish programme-wise details in comparison with that of the previous performance of the same institution and that of the _____ Colleges of the affiliating university within the city / district.

Course (BSW)	YEAR	PASSED %
	2011-12	85%
	2012-13	87%
	2013-14	100%
	2014-15	90%

Course (MSW)	YEAR	PASSED %
	2011-12	98%
	2012-13	98%
	2013-14	80%
	2014-15	85%

5.2.3 How does the institution facilitate student progression to higher level of education and/or toward employment?

Career guidance and individual counseling is provided to students for taking up higher education and employment. Placement and career guidance cell intimates students regarding placement opportunities as and when available. It maintains a data base of organizations who require candidates for jobs and also inform students regarding higher education opportunities .Some of the students also seek admission in other countries for higher education .The college provides necessary documents for such purpose and facilitates their admission by providing testimonials too.

5.2.4 Enumerate the special support provided to students who are at risk of failure and dropout?

Support is provided by means of special attention and counselling services. The career guidance cell identifies students who need assistance and gives the required support based on the needs of such students. Few students who are at risk of dropping out due to financial reasons are supported financially. Some of them are also helped to receive financial help from NGO's and entrepreneurs who are approached by the teachers for helping deserving students..

5.3 Student Participation and Activities

5.3.1 List the range of sports, games, cultural and other extracurricular activities available to students. Provide details of participation and program calendar.

**The following is the list of activities available to the students. Indoor Games: Chess, Carroms, Table Tennis, Gymnasm
Outdoor Games: Cricket, Volley Ball, Foot Ball, Shuttle Badminton ,**

Kabaddi, Basket Ball, Throw Ball, etc.

Extra curricular activities like essay writing , elocution ,skit ,singing , mimicry are organized. This is with a view to encourage and display the talentsand create a sense of healthy competition among the students.

Attachment (Program Calender)

- 5.3.2 Furnish the details of major student achievements in co-curricular, extracurricular and cultural activities at different levels: University/State/Zonal/National/International, etc. for the previous four years.
- Inter university level participation in Hockey : 2nd Place
 - Cricket (Women) university level : 1st Place
 - Inter University level participation in Wrestling
 - Inter College Tournaments participation conducted by university : Table Tennis (Qualified 3 lines), Carroms (Qualified 3 lines), Chess (6 points) , Shuttle Badminton (Qualified in 2 rounds) , Volley Ball Participated, Kabaddi (Reached Quarter finals), Wt. lifting (Silver medal), etc.
- 5.3.3 How does the college seek and use data and feedback from its graduates and employers, to improve the performance and quality of the institutional provisions?
- Feedback forms are provided to students to get information regarding the performance and suggestions for improvement. Regular interactions and consultations with the community we serve aid us in examining ourselves and prioritizing our efforts towards improvement.**
- 5.3.4 How does the college involve and encourage students to publish materials like catalogues, wall magazines, college magazine, and other material? List the publications/materials brought out by the students during the previous four academic sessions.
- Students prepare reports of their activities in the form of field work record, rural camp report, and study tour reports. Provision is made in the class rooms for wall magazines and students are encouraged to display information and material related to curricular and co-curricular activities.**

- 5.3.5 Does the college have a Student Council or any similar body?
Give detail on its selection, constitution, activities and funding.
Each class has a student representative who together comprise of 5 students to constitute a committee. They are involved in organizing programs related to students and represent the students whenever needed for any college programs.
- 5.3.6 Give detail of various academic and administrative bodies that have student representatives on them.
Academic requirements like rural camps, study tours, action programs and participation in seminars, conferences are a part of the course. Students are formed into committees to carry on the different tasks headed by faculty members and student representatives as conveners.
- 5.3.7 How does the institution network and collaborate with The Alumni and former faculty of the Institution.

Details regarding alumni have been already mentioned. Most of the former faculty are continuing to be on the teaching faculty of the college. Their services are of immense value to the college due to retirements and ban on recruitments of teachers by the government. They bring in the values, work culture and commitment which helps nurture the young faculty into future teachers .

Any other relevant information regarding Student Support and Progression which the college would like to include.

The college was in the forefront of providing students with support relating to academics, personal and placement services. It has been contributing to the manpower needs of society in the area of welfare, development, research and academics. Till recently the college was the only institution offering courses in Social Work. Hence, it enjoys a good rapport with community at large.

CRITERION VI: GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 Institutional Vision and Leadership

6.1.1

State the vision and mission of the Institution and enumerate on how the mission statement defines the institution's distinctive characteristics in terms of addressing the needs of the society, the students it seeks to serve, institution's traditions and value orientations, vision for the future, etc.?

The broad vision of the college is to sustain visibility by training students to become social work professionals in the areas of welfare ,service , development ,research and

industry. Its mission to this end is to focus on the ways the institution can shape their curricular, co-curricular, extra-curricular and interpersonal offerings through effective educational practices. The specific objectives for achieving these goals are to prepare students with the attitudes ,skills, and habits of life long learning, develop skills and enabling them to be useful members of a global society.

Its vision for the future is to sustain excellence and to be an exemplary institution in teaching, practice, research and to be a part of policy making .It aims to achieve this by judging itself by the most demanding standards ,encourage teachers and students to be bold , independent and creative in their pursuance of the profession.

6.1.2

What is the role of top management, Principal and Faculty in design and implementation of its quality policy and plans?

The role of the management is guiding, monitoring and supervising all the activities of the college. The Secretary of the Board of Management is also the Correspondent of the college. His role is significant in the present situation as the college does not have a Principal appointed through proper channel, due to retirements of the Sr. Faculty who all served as Principal's. The faculty of the college play a crucial role in implementing all the policies and plans relating to academics and co-curricular activities. They prepare the students for contributing to the society and

play important roles in furthering the interest of the institution.

6.1.3 What is the involvement of the leadership in ensuring:

- the policy statements and action plans for fulfillment of the stated mission
The policies and plans relating to the total functioning of the institution are stated by the leadership. The strategies for ensuring their implementation is discussed and planned with specific guidelines and deadlines.
- Interaction with stakeholders
The college is the oldest institution in the State offering Social Work courses as such it enjoys a good rapport and Professional affinity with its stakeholders. As the course is inclusive of field work training the college has created its data base of institutions offering training facilities to the students. It has been contributing significantly to their manpower needs and serving its own purpose of creating opportunities to its stakeholders.
- Proper support for policy and planning through need analysis, research inputs and consultations with the stakeholders
The institution is well aware of its role in the community and its commitment to its stakeholders. Its plans and policies are well defined based on the needs and inputs it receives as a result of professional interactions provided by them by way of field work training ,collaborations and consultations.
- Reinforcing the culture of excellence
The college has always been making efforts to maintain a culture of excellence in all its activities. This is reinforced by its commitment

to continuously examine its policies and their implementation. Its efforts have been recognized when it found a place in the ten best institutions offering Social Work Courses in the country by two of the reputed weekly's of the country twice in the last three years.

Champion organizational change

The institution believes that change is constant. The institutional change with respect to technology, branding of the institution and adoption of recent and advanced teaching techniques would ensure not only adaptability to the competitive market for better student placement opportunities but also would ensure its standards with respect to other institutions offering Social Work. The institution keeps improving its standards so that the students associated with it would themselves brand the institution.

- 7.1.4 What are the procedures adopted by the institution to monitor and evaluate policies and plans of the institution for effective implementation and improvement from time to time?

Frequent meetings are held by the Management with the concerned employees implementing different plans and policies of the institution. Information is disseminated to those concerned for implementing changes and new plans formulated.

- 7.1.5 Give details of the academic leadership provided to the faculty by the top management?

The management provides a conducive environment for

the growth and development of academics in the institution. The faculty are encouraged to engage in academic tasks both within and outside the institution like attending professional meetings and sessions organized by professional bodies .Teachers are motivated to persue higher degrees and accordingly changes are made for their convenience to attain excellence in both teaching, practice and research.

6.1.6 Howdoesthecollegeroomleadershipatvariouslevels?

College believes in democratic functioning. Decentralization of authority and decision making in relation to academics, co-curricular and administrative aspects is a part of its functioning. However, major decisions are within the purview of leadership with enough support and consultancies from the employees.

7.1.6 Howdoesthecollegedelegateauthorityandprovideoperationalautonomytothedepartments/unitsoftheinstitutionandworktowardsdecentralizedgovernancesystem?

The institution is a single faculty college. As such autonomy to the departments does not arise. Decentralization and delegation in operational functioning is possible as it has very few levels of authority.

7.1.7 Doesthecollegepromoteacultureofparticipativemanagement?Ifyes',indicatethelevelsofparticipativemanagement.

Yes. Different categories of employees are involved in different aspects of administration. Equal chance is given to everyone to voice their opinions and accordingly decisions are taken democratically .Teachers enjoy academic autonomy and decisions related to academics ,research and students progress are taken by them. This

helps the institution in functioning smoothly and avoiding miscommunication and misinterpretation.

6.2 Strategy Development and Deployment

6.2.1

Does the Institution have a formally stated quality policy? How is it developed, driven, deployed and reviewed?

The institution has an Internal Quality Assurance Cell (IQAC) of the UGC. The role of the IQAC as stipulated by the UGC is followed. This helps the institution in examining its policies, strategies their functioning and implementation. The suggestions and recommendations made by the committee are recorded and efforts are made to implement them. These relate to academic, administrative and co-curricular activities of the college.

6.2.2

Does the Institute have a perspective plan for development? If so, give the aspects considered for inclusion in the plan.

The institution envisages development in different areas of its functioning. It is planning to offer new courses, make administrative amendments and create infrastructural growth. It aims to be more relevant in the present context of societal, technological and academic changes in the society. Implementation of these plans need both financial, administrative and managerial resources. As such plans are in process.

6.2.3

Describe the internal organizational structure and decision making processes.

The leadership of the institution is the head of the administration. The channels of decision making flow from the top management to the lowest rank of administration. The Board of Management representative who is the

Secretary serves also as the Correspondent for the college for all administrative, government and university purposes. He is supported by the Director of the college who is the academic head of the college .The flow of information and decisions are carried down through this channel to the teachers , non teaching staff, and administration .The entire administration of the institution functions on democratic principles.

6.2.4 Give a broad description of the quality improvement strategies of the institution for each of the following

- **Teaching & Learning**

Teaching and learning requires conducive environment and qualified personnel. The college continuously examines the provisions made and strives to upgrade them to be relevant in the changing situations.

Technology is upgraded in the areas of teaching, learning and administration by providing OHP's, projectors in class rooms and wifi enabled classrooms. The library is frequently upgraded by equipping it with the latest books in the subject and subscribing to Journals of National and International standards.

- **Research & Development**

The institute has a research cell which is involved in taking up research studies of Government and NGO's. Several institutions approach the college for taking up surveys, impact studies, monitoring and evaluation studies. Training programs/ Conferences/ Workshops are organized on different social issues and on Social Work Research Methodology for teachers, research scholars and students. Teachers are also encouraged to peruse Ph.D and involve in research activities

as and when needed. Social work research is one of the methods of Social Work and is a compulsory paper for both UG and PG course. UG students take up research projects covering topics in their area of field work . This is supervised and evaluated as part of their course. PG students are required to submit a dissertation which is a compulsory paper . It is supervised by the faculty concerned and evaluated both by internal and external examiners .

- **Communityengagement**

Social Work course is involved in working with individuals, groups and communities. The training in Social Work has both theory and practice where students are placed in different institutions and communities to practice theory. Institution is continuously engaged in working with organisations involved in service activities andwith communities for this purpose. Community engagement is at two levels where the college reaches out to the community in different areas of need and the community is involved at college level by providing opportunities for practice.

- **Humanresourcemanagement**

The activities which can develop human resources in the college are planned based on the needs of different employees. Teachers are given the opportunities to develop professionally by attending Seminars/ Conferences/ Workshops organized by the college or other institutions. This helps them in upgrading their knowledge, enhance their capacities and skills in teaching. Other employees are encouraged to upgrade their skills whenever required.

- **Industryinteraction**

The college enjoys a good rapport and reputation with the stakeholders as it has been offering Social Work manpower since five decades. The college has continuous collaboration with different organisations to update students with market expectations. It also believes in the practice of strong

apprenticeship to give a hands on exposure to students and help them groom professionally. The industries are at an advantage as our students who undergo field work training in different institutions provide trained and experienced manpower to them.

6.2.5

How does the Head of the institution ensure that adequate information (from feedback and personal contact etc.) is available for the top management and the stakeholders, to review the activities of the institution?

The institution Head and the Management are in constant interactions. All the activities relating to teaching, administration and other aspects are brought to the notice of the Management. Frequent interactions between them enables information to be communicated. Interactions with all the different cadres of stakeholders are on a continuous basis due to the nature of the courses offered.

6.2.6

How does the management encourage and support involvement of the staff in improving the effectiveness and efficiency of the institutional processes?

Interactions between the management and staff at various levels and for different activities of the institution are held whenever required. The staff are encouraged to give their opinions and suggestions are incorporated wherever possible.

6.2.7

Enumerate the resolutions made by the Management Council in the last year and the status of implementation of such resolutions.

During the last year The Board of Management in its meetings has recommended certain developments in the area of infrastructure by means of upgrading the library, and procuring the automated system and Soul 2.0 package. It is in process. The Board of Management also decided to plan for Networking system in the college with wi fi facilities and has implemented during this year.

6.2.8

Does the affiliating university make a provision for according the status of autonomy to an affiliated institution? If 'yes', what are the efforts made by the institution in obtaining autonomy?

The institution has not planned for autonomy . The affiliating university does have the provision for providing autonomous status to colleges.

6.2.9

How does the Institution ensure that grievances/complaints are promptly attended to and resolved effectively? Is there a mechanism to analyse the nature of grievances for promoting better stakeholder relationship?

The institution has not faced grievances which required the intervention of the authorities or the grievance committee. However, if any issue needs their involvement it is resolved amicably.

6.2.10 During the last four years, had there been any instances of court cases filed by and against the institute?

Provide details on the issues and decisions of the courts on these?

No cases have been filed against the institution till date.

6.2.11

Does the Institution have a mechanism for analyzing student feedback on institutional performance? If 'yes', what was the outcome and response of the institution to such an effort?

Since the last four years the college has elicited feedback from the students during the academic year 2013-14. The feedback has been encouraging as far as academic performance is concerned. Few concerns were mentioned relating to the provision of continuous electricity in the campus. A lot of construction work has been going on in the vicinity of the college and restrictions of the govt. in supplying continuous power in the city . The college has addressed this issue by installing a generator and an inverter in the campus.

6.3 Faculty Empowerment Strategies

6.3.1 What are the efforts made by the institution to

enhance the professional development of its teaching and non-teaching staff?

Teachers are encouraged to involve in professional development. Most of them are associated with / members of professional bodies. To mention a few: National Association of Psychiatric Social Workers , Indian Sociological Association, Association of Social Workers of India, HRD Network, Hyderabad Management Association, Confederation of Voluntary Association and others. Most of the academic and professional activities of the college and the courses offered are carried on in association, collaboration and networking with several professional organizations and NGO's working in the area of welfare, development, industry and research. The non-teaching staff is encouraged to learn new technologies in use for accounting and administrative purposes.

6.3.2

What are the strategies adopted by the institution for faculty empowerment through training, retraining and motivating the employees for the roles and responsibility they perform?

The Institution has organised Faculty Development Programmes (FDP) in the past. During the last four years two programs were organized. The FDP was intended to orient teachers to the latest trends and methodology of teaching and learning to be more relevant. An Orientation to 'Attributes of a Teacher" was organized to help the young faculty imbibe the best practices in teaching .Both these programs were organized with specific objective of refreshing, motivating and enhancing the skills of teachers.

6.3.3

Provide details on the performance appraisal system of the staff to evaluate and ensure that information on multiple activities is appropriately captured and considered for better appraisal.

The college has both formal and informal methods of

appraisal of the staff members. Informal methods include observations on aspects like maintenance of timings , punctuality in relation to taking classes, supervisory conferences ,meetings ,work place behavior . Formal method of appraisal is carried on in a written format . This was carried out once in the past three years.

6.3.4

What is the outcome of the review of the performance appraisal reports by the management and the major decision taken? How are they communicated to the appropriate stakeholders?

The appraisal of the staff has been quite encouraging as majority of them scored quite high on the criteria of evaluation. Wherever some lacunae were identified appropriate measures were taken to inform the concerned staff to strengthen them and help in overcoming the shortfalls. This was followed by organizing a Faculty Development Program. The response has been appreciable.

6.3.5

What are the welfare schemes available for teaching and non-teaching staff? What percentage of staff have availed the benefit of such schemes in the last four years?

The college has a PF facility to some of the employees. Staff are provided with salary advances and soft loans in emergency situations. Emergency medical facility through a doctor on call is available. However a very less percentage of the staff avail of these facilities.

6.3.6

What are the measures taken by the Institution for attracting and retaining eminent faculty?

The college presently has a good number of faculty who have vast experience in teaching ,practice and research .Some of them are also involved in professional activities in the community .Their commitment to the college is exemplary . The Institution has sustained their commitment by reinforcing the need for their services .

6.4 Financial Management and Resource Mobilization

6.4.1

What is the institutional mechanism to monitor effective and efficient use of available financial resources?

As mentioned earlier, the college is offering two programs of study ,BSW which is an aided course and MSW a self financed course . Both the courses are being financed by the Management presently. All the Grant-in Aid staff have retired except one teacher and one administrator . As aided staff have not been appointed by the Government due to ban on recruitments the responsibility of shouldering the finances of the college is on the management. In these conditions the management makes every effort to see that financial constraints do not hamper smooth and effective functioning of the college. Finances are used carefully and conservatively at the same time not compromising on quality of services to the stakeholders and the community we serve.

6.4.2

What are the institutional mechanisms for internal and external audit? When was the last audit done and what are the major audit objections? Provide the details on compliance.

Last Government Audit was done for the year 2011-12. The unaudited statements for the sub sequent years of the college are attached.

6.4.3

What are the major sources of institutional receipts/funding and how is the deficit managed? Provide audited income and expenditure statement of academic and administrative activities of the previous four years and there serve fund/corpus available with Institutions, if any.

No external funding is available for the institution. The deficit is managed by the parent body of the college. The institution has a Corpus Fund of Rs.9.1 lakhs available.

6.4.4

Give details on the efforts made by the institution in securing additional funding and the utilization of the same (if any).

Not Applicable

6.5 Internal Quality Assurance System (IQAS)

6.5.1 Internal Quality Assurance Cell (IQAC)

- a. Has the institution established an Internal Quality Assurance Cell (IQAC)? If 'yes', what is the institutional policy with regard to quality assurance and how has it contributed in institutionalizing the quality assurance processes?

The institution has established the Internal Quality Assurance Cell (IQAC) in the year 2014. Since its inception in the year 1966, offering a 2 year Diploma course in Social Work till the present, the college has been continuously striving to excel in all its activities. With the establishment of IQAC it has been ensuring timely, efficient and quality performance of academic and administrative tasks by involving, guiding and encouraging the members. The formulation of a policy document for this purpose is in process. The following are the members of the IQAC committee:-

- 1. Mr.K.Sampath Rao, Chairperson**
- 2. Dr.V.Kanaka Durgamba, Assoc. Professor.**
- 3. Mrs.P.G.Sunandamma, Lecturer, I/c.Principal.**
- 4. Mr.K.Narendar Reddy, Asst. Professor**
- 5. Mrs.M.Harinder, Asst. Professor**
- 6. Mrs.K.Supriya, Asst. Professor**
- 7. Mr.I.Dathatreya Sarma, Administrator**
- 8. Dr.Mohd.Rafiuddin Nayyar, External Expert**
- 9. Mr.B.Rama Chander Rao, External Expert**
- 10. Mrs.A.Prabhavathi, Director/Coordinator**

- b. How many decisions of the IQAC have been approved by the management/authorities for implementation and how many of them were actually implemented?

- **Upgradation of the library.** The committee as a decided that being a single faculty college offering courses in Social Work which is an interdisciplinary course books from the major social sciences can be added. This has been achieved by the college by adding 73 more books and 10 journals.
- **Taking up research and action projects:** The management was appraised of institutions and organisations approaching the college for consultancy services during the past one year of establishment of IQAC. One research project proposal has been accepted and few more are in the pipeline.

c. **Does the IQAC have external members on its committee? If so, mention any significant contribution made by them.**

Two external members from the community as stipulated by the UGC are on the committee of IQAC. Both of them are alumni of the college who presently hold responsible positions professionally. Their contribution has been significant as they are well aware of the college and its activities and its presence in the society. They bring in their experiences and expertise specifically in the areas of practice and projects .

d. **How do students and alumni contribute to the effective functioning of the IQAC?**

Students of the college and the alumni are informed of the presence of IQAC , its composition ,and activities. Involvement of the students is elicited in activities relating to both curricular and co-curricular agendas. The alumni are always willing to support the institution in many possible ways. Their suggestions relating to the course content and relevance are

appreciated and incorporated whenever possible .

e. How does the IQAC communicate and engage staff from different constituents of the institution?

The IQAC has representatives from different categories of employees as stipulated by the UGC .As they are a part of the committee their involvement in all its activities is mandatory .The decisions taken during the meetings are communicated to different levels of employees through their representatives . They also bring in their suggestions and opinions to the committee.

6.5.2

Does the institution have an integrated framework for Quality assurance of the academic and administrative activities? If 'yes', give details on its operationalisation.

The IQAC has members from both academic and administrative sections. Aspects relating to both these departments are integrated as most of the time any decision in the institution needs the involvement of all the departments for smooth and effective functioning and for furthering the interests of the institution.

6.5.3

Does the institution provide training to its staff for effective implementation of the Quality assurance procedures? If 'yes', give details enumerating its impact.

No formal training is in place for this purpose .Need based and category wise inputs are provided whenever necessary.

6.5.4

Does the institution undertake Academic Auditor or other external review of the academic provisions? If 'yes', how are the outcomes used to improve

etheinstitutionalactivities?

The affiliating university has a policy of academic audit every year. The inspection committee visits the institution and looks into the academic and administrative aspects of the institution . As the institution is in existence for long it fulfills most of the academic and administrative requirements of functioning. However certain lacunae in relation to appointments of regular staff are pointed out. As this is not within the purview of the management no action can be taken .

6.5.5

Howaretheinternalqualityassurancemechanismsalignedwiththerequirementssoftherelevantexternalqualityassuranceagencies/regulatoryauthorities?

The institution adheres to all the rules stipulated by the University and the State Government in matters relating to appointments , academics and maintenance of higher standards in delivering services to the stakeholders. Efforts of the institution in achieving excellence and its goals of imparting quality education and mentoring of the young generation are in alignment with those of the regulatory bodies as both serve the society.

6.5.6

Whatinstitutionalmechanismsareinplacetointercontinuouslyreviewtheteachinglearningprocess?Givedetailsofthestructure,methodologiesofoperationsandoutcome?

As mentioned earlier in criterion 2 ,measures are taken to evaluate these processes and regulate the systems whenever need arises. Structured evaluation formats are in place for both teaching and learning systems .Progress made is assessed and outcome reviews are held and communicated .

6.5.7

How does the institution communicate its quality assurance policies, mechanisms and outcomes to the various internal and external stakeholders?

The internal stakeholders are represented by their nominees who bring in suggestions and individual experiences to the committee on several aspects within its purview. They in turn communicate the decisions to various categories of its internal stakeholders. The Minutes of the meeting are also circulated. External stakeholders are informed by way of involving them in our curricular and co-curricular activities.

CRITERIA VII: INNOVATIONS AND BEST PRACTICES

7.1 Environment Consciousness

7.1.1 Does the Institute conduct a Green Audit of its campus and facilities?

The institute takes up cleaning and greening of its campus frequently. The college actively participates in the Swachh Bharath program of the Government. Attachment

7.1.2 What are the initiatives taken by the college to make the campus eco-friendly?

Energy conservation

Use of renewable energy

Water harvesting

Check dam construction

Efforts for Carbon neutrality

Plantation

Hazardous waste management

e-waste management

7.2 Innovations

7.2.1

Give details of innovations introduced during the last four years which have created a positive impact on the functioning of the college.

7.3 Best Practices

7.3.1 Elaborate on any two best practices **in the given format at page no .98**, which have contributed to the achievement of the Institutional Objectives and/or contributed to the Quality improvement of the core activities of the college.

4. Format for Presentation of Best Practice

1. Title of the Practice

“International Day of Old Persons on 1st October,2015” The theme of the year 2015 is Sustainability and Age Inclusiveness in Urban Environment”

2. Goal

Keeping in view the theme of the year Students of Roda Mistry College of Social Work & Research Centre in collaboration with Helpage India arranged a meeting at Necklace Road of Hyderabad.

3. TheContext

As there is an increase of older persons demographically, there is a need for generating opportunities for their economic and social participation for which accessible and safe environment has to be provided. It also means providing affordable housing as well as health and social services needed.

4. ThePractice

300 old persons who were above sixty were invited to gather at a contract point of Hyderabad namely the building at necklace road at 10.30 a.m. Representatives of NGOs who are all providing service programs to older persons are all gathered in the venue. Mr.Staley of Helpage India welcomed the gathering Mr.Stanley and all other representatives of NGO organisations emphasized on the need for better Socio Economic conditions required of older persons. The older persons attended the meeting were felicitated and lunch was arranged to all the participants..

After the meeting, rally was conducted with students of Rdoa Mistry College of Social Work, representatives of NGO to arouse Public Consciousness and Awareness about the needs of older persons

5. EvidenceofSuccess

The program was a Grand success as a number of senior citizens attended. Even representatives of NGO's and officials of Helpage India and Children from Two schools have attended.

6. Problems Encountered and Resources Required

With the support of Children school, NGOs and Helpage India, Social Work Students were able to organize the meeting and rally affectively.

8. Contact Details

Name of Director : Dr. Vanila Bhaskaran
Name of the Institution: Roda Mistry College of Social Work & Research
Centre (ICSW-TS)
City: Hyderabad
Pin Code : 500008
Accredited Status: B GRADE
Work Phone: 9391585139
Website: www.cswhyd.org
E-mail: cswhyd@gmail.com

Format for Presentation of Best Practice

1. Title of the Practice

“Provision of Social Service Activities to the community by initiating Rotaract of RM Social Architects”

2. Goal






As the goal of Rotary Club is “to encourage and foster the idea of service as a basis of working enterprise”. As the objective of the club is to encourage and foster the idea of service, the social work college, with the idea of involving its students in the social service activities the club of Roda Mistry Social Architects was inaugurated on 30th November, 2014.

3. The Context

Social Work is an enabling activity which helps the individuals, groups and communities to help themselves. Rotary promotes ‘Service above Self’ concept. Social Work students can involve themselves in Social Service activities with the Rotary and can practice the same with a touch of professionalism.

4. The Practice

Practising Rotary is not a difficult thing to students of social work. The service component and dedication of Rotary will sharpen the skills by way of giving an area to experiment their ideas for achieving welfare of the people. An yearly calendar is made with the following programs are planned.

-  Blood donation camps
-  Health Camps
-  Social Awareness Camps
-  Greenery and Water Harvesting
-  100 % literacy goal

✚ Propagating Government Programs

✚ Working on Epidemics

The uniqueness of the program is in promoting all Government goals and presently 100% literacy mission of government which is the need of the hour in India.

No limitations and constrains in practicing rotary Theme of “Service Above Self” as it well articulates with our social work practice.

Evidence of Success

The programs are useful to the community and were appreciated by people in and around the Hyderabad.

Problems Encountered and Resources Required

No specific problems were faced except general operational problems. Finance is not a constraint as the Mother Club Rotary Club of Chandanagar, RC Puram and Roda Mistry College of Social Work was well supported on the programs initiated by the students.

Contact Details

Name of the Director : Dr.Vanila Bhaskaran

Name of the Institution: Roda Mistry College of Social Work & Research
Centre (ICSW-TS)

Pin Code : 500008

Accredited Status : B Grade (2004)

Work Phone : 9391585139

Mail : cswhyd@gmail.com

Website : www.cswhyd.org

ATTACHMENTS



राष्ट्रीय मूल्यांकन एवं प्रत्यायन परिषद्
विश्वविद्यालय अनुदान आयोग का स्वायत्त संस्थान
NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL
An Autonomous Institution of the University Grants Commission

Certificate of Accreditation

*The Executive Committee of the
National Assessment and Accreditation Council
on the recommendation of the duly appointed
Peer Team is pleased to declare the
Roda Mistry College of Social Work and Research Centre
(JCSW-AP)
Solkonda (PO), Hyderabad, affiliated to Osmania University, Andhra Pradesh as
Accredited
at the B level.*

Date : February 16, 2004



*Navad
Director*

- This certification is valid for a period of Five years with effect from February 16, 2004
- An institutional score (%) in the range of 55-60 denotes C grade, 60-65 - C* grade, 65-70 - C** grade, 70-75 - B grade, 75-80 - B* grade, 80-85 - B** grade, 85-90 - A grade, 90-95 - A* grade, 95-100 - A** grade (upper limits exclusive).

UNIVERSITY GRANTS COMMISSION
BAHADUR SHAH ZAFAR MARG
NEW DELHI

ANNEX

No. F.8-71/76 (P)

Dated 10th March, 1977.

To

The Registrar,
Osmania University,
Hyderabad.

Sub: Inclusion of Colleges under Section 2 (f) of the UGC Act, 1956.

Sir,

With reference to your letter No. VCP/967/72-1825 dated the 21st February, 1977 on the above subject, I am directed to say that the College of Social Work, Indian Council of Social Welfare, A.P. Branch, Purani Haveli, Hyderabad has been declared fit to receive assistance from the UGC and other Central Government sources under Section 12 (A) of the UGC Act.

Yours faithfully,

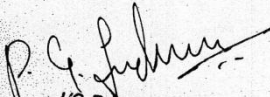
Sd/-
(B.R. Kwatra)
Assistant Secretary

Copy forwarded to :-

1. The Principal, College of Social Work, Indian Council of Social Welfare, A.P. Branch, Purani Haveli, Hyderabad.
2. All Officers/Section.

Sd/-
(B.R. Kwatra)
Assistant Secretary

// TRUE COPY //


I/C Principal
Roda Mistry College of
Social Work & Research Centre
Panmaktha, Gechibowli, Hyd. 6

2.4.6

Overall Evaluation of Programme and Teaching

(To be filled only after Results are out)

Department :

Course :

Teacher :

Year :

S. No	Question	A	B	C	D
1	The syllabus was	Challenging	Dull	Adequate	Inadequate
2	How much have you benefitted from the course?	More than adequate	Just adequate	Inadequate	Cannot say
3	Was the course conceptually difficult to understand?	Easy	Manageable	Difficult	Very difficult
4	How much of the syllabus was covered in class?	85 to 100%	70 to 85%	55 to 70%	Less than 55%
5	What is your opinion about the library materials for the course?	Excellent	Adequate	Inadequate	Very poor
6	Were you able to get the prescribed readings?	Easily	With difficulty	Not at all	With great difficulty
7	How well did the teacher prepare for class?	Thoroughly	Satisfactorily	Poorly	Indifferently
8	How well was the teacher able to communicate?	Effectively	Invariably	Satisfactorily	Badly
9	Did the teacher encourage student participation in class?	Yes	Attempted	Not At All	Sometimes
10	If yes, which of the following methods were used?	Encouraged Questions	Discussion In Class	Discussion Outside Class	Discussion Individually
11	How helpful was the teacher in advising?	Helpful	Unhelpful	Sometimes Helpful	Sometimes Unhelpful
12	Was the teacher	Courteous	Rude	Indifferent	Strict
13	Did the internal assessment work?	Fairly	Regularly	Helpfully	Cannot Say
14	What effect do you think the internal assessment will have on your course grade?	Improve It	Lower It	No Effect	Cannot Say
15	How did the teacher provide feedback on your performance?	Regularly/Irregularly	In Time/Late	With Helpful Comments	Without Comments
16	Were your assignments discussed with you?	Yes, Fully	Yes, Partly	No	Sometimes
17	Were you provided with a course and lecture outline at the beginning?	Yes	No		

18	Was it helpful?	Yes	No		
19	Was it followed?	Yes	No		
20	Was there any opportunity for personal interaction with teachers?	Yes	To Some Extent	Nil	Cannot Say
21	Was there any opportunity for taking initiative in any work?	Yes	To Some Extent	Nil	Cannot Say
22	Were outsider experts invited to address you?	Yes	Rarely	None	Frequently
23	Did you visit industries, laboratories and outside Universities?	Yes, Frequently	Sometimes	No	Yes, Rarely
24	If you have other comments to offer on the course and the instructor you may do so below.				

2-5-5

RODA MISTRY COLLEGE OF SOCIAL WORK AND RESEARCH
CENTRE, GACHIBOWLI HYDERABAD

BSW – I YEAR – CONCURRENT FIELD WORK (OBSERVATIONAL VISIT)
CRITERIA FOR EVALUATION OF 1ST TERM – FIELD WORK.

<u>CRITERIA</u>	<u>MARKS</u>
1. Attendance to observational visits and timely submission of reports.	07
2. Comprehension of structure and functioning, objectives and programmes of the agency.	07
3. Role of social worker in the agency	05
4. Report writing	05
5. Assessment of social work traits	
i) Self discipline	03
ii) Professional self	
6. Application of theory and practice	03
	<hr/>
Total:	30
	<hr/>

255

**RODA MISTRY COLLEGE OF SOCIAL WORK & RESEARCH CENTRE,
HYDERABAD.**

FIELD WORK EVALUATION REPORT

(M.S.W. III Semester)

(To be filled by agency supervisor)

- A)
- 1. Name of the Student : Nilima Kumari
 - 2. Name & Address of the Agency : THPI, Dilakh Nagar, V.V. Nagar
 - 3. Duration of the Placement : 14/08/2013 to 30/10/2013
 - 4. Name & Designation of Agency Supervisor : Mrs. Vanaja Rao (Medical & Psychiatric Social Work)
 - 5. Name of the Faculty Supervisor : Mr. K. Narendar Reddy
 - 6. Total No. of Field work days : Total 20 visit
 - 7. No. of days attended field work : 19 visit

B) Development of Abilities (a.Outstanding b.Excellent c.Good d. Average e.Poor)

- 1. To plan, organize and Execute the various activities Good
- 2. To work with various groups and sub-groups Good
- 3. To work within the frame work of agency Good
- 4. To provide leadership and to develop leadership Good
- 5. To develop monitoring and supervising system N.A
- 6. To mobilize resources within and outside community N.A
- 7. To get peoples participation at various levels N.A
- 8. To organize groups or community N.A
- 9. To overcome crisis situation Good
- 10. To recognize weakness and strength of community N.A



BDL/04/83/2014

Date: 27 Jun 2014

To
The Director
Rodamistri College
Gachibowli
HYDERABAD.

Madam,

Sub: Preparation of CSR Annual Report 2013-14 on CSR & Sustainability activities undertaken by Bharat Dynamics Limited.

**Ref: 1. Our letter No. BDL/04/83/2014 dated 17 Apr 2014.
2. Your letter No.RMCSW dated 20.5.2014.**

BDL requires an Annual Report on CSR & Sustainability activities undertaken during the year 2013-14 to submit to Ministry of Defence(MoD), Government of India, New Delhi. The details of the projects for the year 2013-14 which were mentioned in our letter dated 17 April 2014; are also available on our web-site bdl@ap.nic.in. Necessary inputs for the CSR activities will be provided by the NGOs concerned as well as interacting with the beneficiaries.

BDL has entered an MoU with Ministry of Defence for the year 2013-14 for undertaking CSR projects covering number of villages/ no.of beneficiaries and the amount required to be incurred for each project. The Annual Report should contain project- wise details / fulfilled as per MoU parameters. A copy of the MoU with MoD for the year 2013-14 is enclosed for reference.

As quoted by Roda Mistry College of Social Work & Research Centre towards consultancy charges for preparation of Annual Report on CSR & Sustainability activities undertaken during the year 2013-14 at a cost of ₹ 60,000 has been approved by our Management.

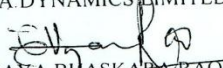
The following are the terms & conditions:

1. Company requires 10 No.of printed copies of Annual Report 2013-14 on BDL CSR activities containing at least 50 pages including photographs.
2. The task should be completed by 15 Jul 2014 which is required to be submitted to MoD.
3. Payment will be made within 30 days of completion of the task.

Please send your acceptance and take up the assignment at the earliest.

Thanking you,

Yours Truly,
for BHARA DYNAMICS LIMITED

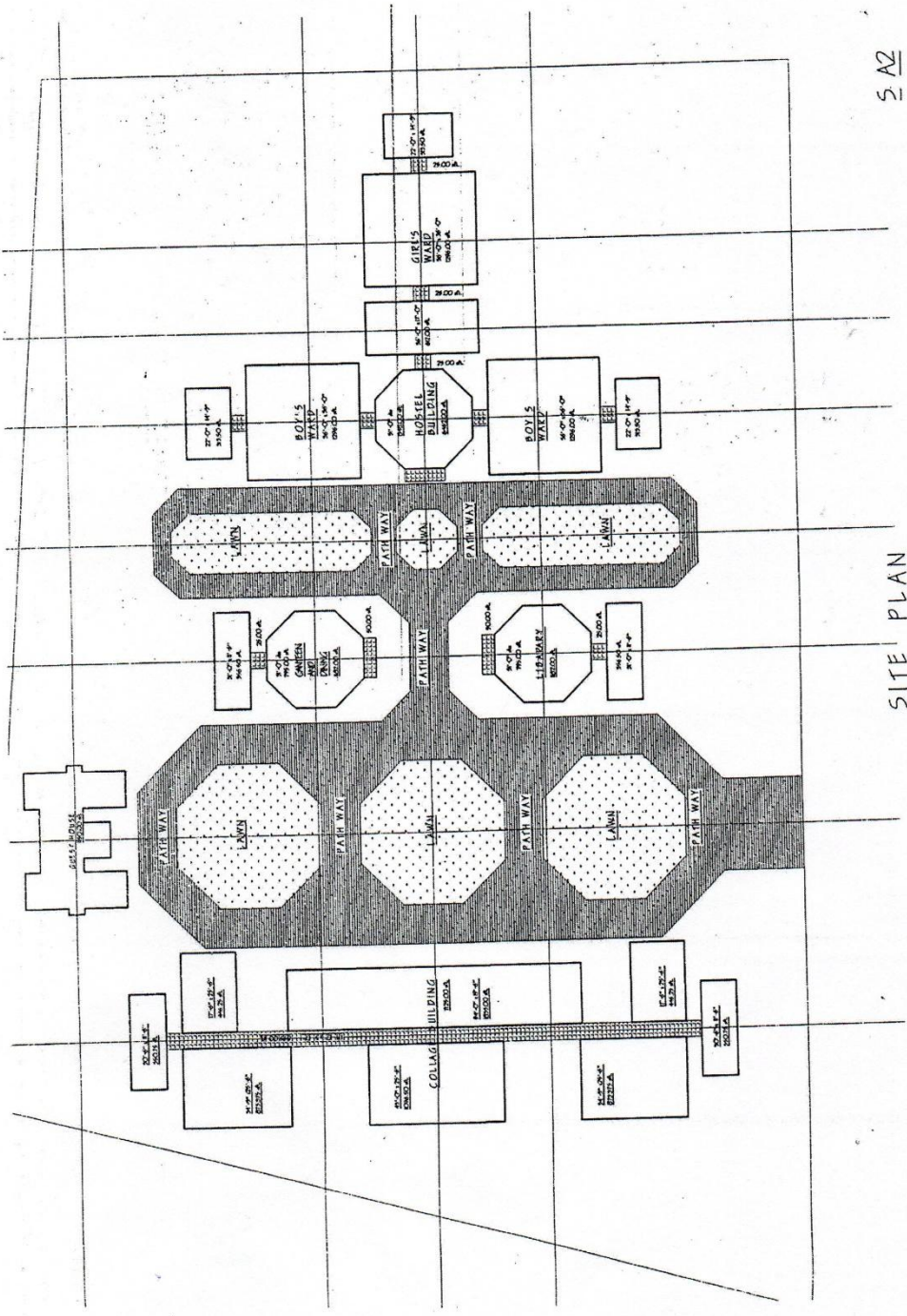

(C.VIJAYA BHASKARA RAO)
DY.GENERAL MANAGER(CSR)

ईपीएबीएक्स टेलिफोन EPABX Tel.No.24587776, 24587777 फॅक्स Fax : 24340464

ईमेल Email : bdlitd@ap.nic.in वेबसाईट Website : <http://bdl.ap.nic.in>

EXTENSION PROGRAMMES OF THE COLLEGE

- BSW students conducted awareness program on education, health, alcoholism etc. in the slums of Hyderabad.
- MSW student's awareness programs were conducted for the health & hygiene practices in Attapur Slums.
- College students and faculty conducted campaign on girl child in collaboration with Plan International Mothers of single girl child were felicitated.
- The college students of MSW worked in collaboration with 'Child Line' in helping street children. The awareness program about education and also in providing counselling services in the needed areas is done in Medak.
- The students of MSW stopped some child marriages in Sangareddy and also created awareness about the program.
- In collaboration with Lepira India awareness about female condom promotion to commercial sex workers.
- Educating children of commercial sex workers in collaboration with Chaitanya Mahila Mandali.
- The college students have conducted an Awareness Walk on Sensitizing people on how to react at the time of Bomb Blast Crisis.
- In collaboration with Maco Foundation, the college participated in a Suicide Prevention Awareness Rally and have created awareness in general public



5 A2

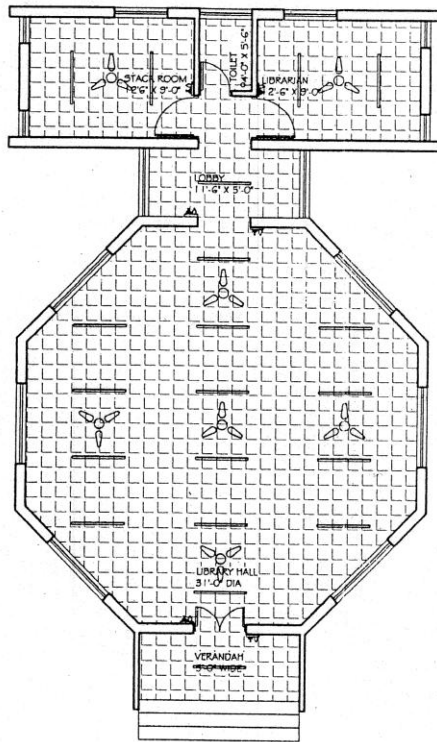
SITE PLAN

LIST OF INFRASTRUCTURE






SL.NO.	ITEMS	QTY.
1	Book Cases	4
2	Library Racks	25
3	Computers	36
4	White Boards	8
5	Pinup boards	7
6	Non-Magnetic White Boards	6
7	LCD Projector	4
8	Public Address System	3
9	Benches	60
10	Computer Tables	36
11	Bottled Angle Rack	1
12	Podiums	8
13	Executive Tables	5
14	Library Chairs	50
15	Class Room Chairs	100
16	Invertor 1.5 kv	1
17	Priter	7
18	Xerox Machines	2
19	Conference Hall Chairs	50
20	Conference Hall Archtype Tables	14
21	Conference Hall Tables	3
22	Side Runner	1
23	Generators	2
24	Peacock Chairs	6
25	Filing Cabinet	3
26	Almarah	14
27	Refrigerators	2
28	A/C's	3
29	Coolers	3
30	OHP	2
31	Notice Boards	5

54

4' x 4'

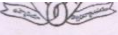


LEGEND

- TUBE LIGHT
-  FAN POINT
-  BRACKET LIGHT
-  SWITCH BOARD
-  5 AMPS PLUG POINT
-  15 AMPS PLUG POINT

LIBRARY HALL

(L) (E₁)


INTER COLLEGE TOURNAMENT COMMITTEE FOR MEN
Department of Physical Education, Osmania University, HYD-7
Sports Calendar for the Academic Year 2015-2016

Date: 22/08/2015

S.No.	NAME OF THE EVENT	ORG. COLLEGE	DATES OF TOURNAMENT	VENUE
1.	Swimming	Anwar-ul-uloom	3 rd Sept. 2015	GHMC, Sec-bad/Amberpet
2.	Basket Ball	AV College	9 th & 10 th Sept. 2015	AV College
3.	Cross Country	Avanthi	20 th Sept. 2015	UCPE, OU
4.	Chess	CBIT	21 st - 23 rd Sept. 2015	CBIT
5.	Table-Tennis	CBIT	21 st - 23 rd Sept. 2015	CBIT
6.	Carroms	CBIT	21 st - 23 rd Sept. 2015	CBIT
7.	Shuttle Badminton	CBIT	21 st - 23 rd Sept. 2015	CBIT
8.	Boxing	Avanthi College	last week of Oct. 2015	LB Stadium/Saroonagar
9.	Foot Ball	MJ Engineering College	11 th to 13 th Nov. 2015	Nizam/OU
10.	Base Ball	SP College	11 th & 12 th Nov. 2015	OU
11.	Judo	GDC Kharathabad	3 rd week of Nov. 2015	OU Indoor Stadium
12.	Tennikoit	SP College	9 th Dec. 2015	OU
13.	Athletics	UCPE, OU	12 th & 13 th Dec. 2015	Gouchibowli
14.	Soft Ball	PG College Sec-bad	1 st week of Dec. 2015	OU
15.	Kho-Kho	GCPE	Dec. 2015	GCPE, Domalguda
16.	Wrestling	Nrupatunga	Dec. 2015	OU
17.	Net Ball	UCPE, OU	Dec. 2015	OU
18.	Hockey	Anwar-ul-uloom	Dec. 2015	OU
19.	Ball Badminton	UCPE, OU	Dec. 2015	OU
20.	Lawn Tennis	MJ Engineering College	Dec. 2015	Sanjevaiah Park
21.	Weight Lifting	Presidency College	last week of Jan. 2016	LB Stadium
22.	Power Lifting	AV College	last week of Jan. 2016	LB Stadium
23.	Hand Ball	AV College	Jan. 2015	LB Stadium
24.	Yoga	UCPE, OU	Jan. 2016	OU Indoor Stadium
25.	Kabaddi	GCPE	Jan. 2016	GCPE, Domalguda
26.	Taekwondo	UCPE, OU	Jan. 2016	OU Indoor Stadium
27.	Best Physique	Presidency /Wesley	6 th Feb. 2016	Wesley sec-bad
28.	Volley Ball	AV College	----	AV College

Entry fees: Athletics and Cross Country **Rs.1000/-** and other Games **Rs.800/-** each, the entry fees must be paid through *Cheque / DD in favour of President, Inter College Tournaments, OU* on or before the **30th August, 2015.**

**** For Further details contact Secretary ICT (Men) Dr. B. Sunil Kumar, Associate professor- 7032 479 481 for entry fees contract Mr. J. Ramulu - 9849 344 042.**


Dr. B. Sunil Kumar, Secretary
Inter-College Tournament (Men), OU
Email: drbsk.sport@gmail.com

For updates click this link: <https://sites.google.com/site/naveenrajarapu/sports>

RODA MISTRY COLLEGE OF SOCIAL WORK & RESEARCH CENTRE (ICSW - A.P.)
PAN MAKTHA, GACHIBOWLI ROAD, HYDERABAD - 500 008

B S W

RECEIPTS & PAYMENTS FOR THE YEAR ENDING 31.03.20012

2010-11 AMOUNT Rs.Ps	RECEIPTS	2011-12 AMOUNT Rs.Ps	2010-11 AMOUNT Rs.Ps	PAYMENTS	2011-12 AMOUNT Rs.Ps
	To			By	
	<u>Opening Balances: (SBI)</u>		1,824.00	Registration Fee to O.U	1,056.00
1,81,856.21	General A/c.	41,969.21	33,000.00	Part Time Lecturers Salaries	39,025.00
2,311.20	Joint A/c.	3,311.20	75,99,293.00	Staff Salaries	69,92,710.00
3,34,153.00	Scholarship A/c.	43,271.00	12,78,123.00	Scholarships	7,77,231.00
1,57,101.29	Special Fee A/c.	1,81,443.29	6,19,916.00	Salaries payable	6,19,916.00
	<u>Opening Balances : (Cash)</u>		..	Flag Day Payment	300.00
718.79	General A/c.	169.04	8,67,990.00	Staff TDS	9,01,420.00
221.00	Special Fee A/c.	1,504.00		<u>Special Fee Expenses:</u>	
			21,034.00	Library Books	25,959.00
31,548.00	Fee Arrears	22,234.00	5,100.00	Library Deposit	1,200.00
81,67,209.00	Grant in Aid	75,74,126.00	7,657.00	Sports	12,833.00
9,77,744.00	Scholarships	7,44,951.00	49,104.00	Other Expenditure	64,698.00
81,000.00	Tuition fee	56,750.00		<u>Contingent Expenditure:</u>	
	<u>Special fee Receipts:</u>		6,615.00	Affiliation Fee to O.U.	6,930.00
6,600.00	Bank Interest	7,886.00	3,973.00	Conveyance	5,400.00
5,550.00	Library Deposit	2,850.00	143.00	Postage & Telegrams	429.00
96,370.00	Other Fee	91,560.00	6,878.00	Printing & Stationary	3,346.00
	<u>Misc. Receipts</u>		181.00	Sanitary Charges	
370.00	Admission Fee	190.00	1,500.00	Advertisement Charges	2,800.00
2,280.00	Registration Fee	1,320.00	3,000.00	O.U Verification Fee	3,000.00
2,200.00	Sale of Applications	1,700.00		<u>Outlay:</u>	
			2,221.75	Sundries	8,548.00
8,67,990.00	Staff TDS	9,01,420.00		<u>Bank Charges</u>	
45,858.00	Staff GIS claim	80,549.00	2,000.00	Joint A/c	4,000.00
			..	Scholarship A/c.	120.00
200.00	Staff G.I.S. - Unpaid	852.00	200.00	General A/c	63.00
..	Staff D.A. - Unpaid	3,46,037.00		Staff DA Payment	
9,497.00	Bank Interest	3,759.00	1,43,499.00	Staff G.I.S. - Claim Payment	80,549.00
-	Flag Day Contribution	300.00	45,858.00	<u>Closing Balances: (SBI)</u>	
				General A/c.	3,58,889.21
			41,969.21	Joint A/c.	311.20
			3,311.20	Scholarship A/c.	14,630.00
			43,271.00	Special Fee A/c.	1,82,376.29
			1,81,443.29	<u>Closing Balances : (Cash)</u>	
			169.04	General A/c.	251.04
			1,504.00	Special Fee A/c.	161.00
1,09,70,777.49	TOTAL	1,01,08,151.74	1,09,70,777.49	TOTAL	1,01,08,151.74

AS PER BOOKS OF ACCOUNTS:

B.NARSING RAO & CO
 CHARTERED ACCOUNTANTS

[B.NARSING RAO]
 DT.20.06.2008.

1) PRESIDENT & CHAIRMAN :

2) HON. TREASURER:

3) PRINCIPAL:

RODA MISTRY COLLEGE OF SOCIAL WORK & RESEARCH CENTRE (ICSW - A.P.)
PAN MAKTHA, GACHIBOWLI ROAD, HYDERABAD - 500 008
B S W
INCOME & EXPENDITURE FOR THE YEAR ENDING 31.03.2012

AMOUNT Rs.Ps	EXPENDITURE	AMOUNT Rs.Ps	AMOUNT Rs.Ps	INCOME	AMOUNT Rs.Ps
1,824.00	To			By	
33,000.00	Registration Fee to O.U	1,056.00	83,59,576.00	Grant in-Aid	73,80,816.00
84,11,576.00	Part Time Lecturers Salaries	39,025.00	1,04,000.00	Tution Fee	77,000.00
49,104.00	Staff Salaries	74,19,316.00			
	Special Fee Expenses	64,698.00			
			6,600.00	Special fee Receipts :	
			96,370.00	Bank Interest	7,886.00
				Other Fee	91,560.00
	Contingent Expenditure				
1,500.00	Advertisement Charges	2,800.00			
6,615.00	Affiliation Fee to OU	6,930.00			
3,973.00	Conveyance Expenses	5,400.00	370.00	Misc. receipts :	
3,000.00	Ou Verification fee	3,000.00	2,280.00	Admission Fee	190.00
143.00	Postage & Telegrams	429.00	2,200.00	Registration Fee	1,320.00
6,878.00	Printing & Stationary	3,346.00		Sale of Applications	1,700.00
181.00	Sanitary Charges	..	8,67,990.00	Staff TDS	9,01,420.00
			..	Excess of Exp over income	21,474.00
2,221.75	Outlay				
	Sundries	8,548.00			
8,67,990.00	Staff TDS	9,01,420.00			
	Bank Charges				
2,000.00	Joint A/c	4,000.00			
200.00	General A/c.	63.00			
21,274.00	Depreciation as per Schedule	23,335.00			
27,906.25	Excess of income over Expenditure	..			
94,39,386.00	TOTAL	84,83,366.00	94,39,386.00	TOTAL	84,83,366.00

AS PER BOOKS OF ACCOUNTS:

B.NARSING RAO & CO
CHARTERED ACCOUNTANTS

[B.NARSING RAO]
DT.

1) PRESIDENT & CHAIRMAN :

2) HON. TREASURER:

3) PRINCIPAL:

RODA MISTRY COLLEGE OF SOCIAL WORK & RESEARCH CENTRE (ICSW - A.P.)
PAN MAKTHA, GACHIBOWLI ROAD, HYDERABAD - 500 008
B S W

BALANCE SHEET AS ON 31.03.2012

AMOUNT Rs.Ps	LIABILITIES	AMOUNT Rs.Ps	AMOUNT Rs.Ps	ASSETS	AMOUNT Rs.Ps
2,54,342.96	Capital Fund :	2,82,249.21	7,020.00	Fixed Assets :(Schedule)	6,318.00
27,906.25	Opening Balance	21,474.00	1,11,966.00	Furniture & Fixtures	1,18,494.00
2,82,249.21	Less: Excess of Income over Expenditure	2,60,775.21	14,447.00	Library	24,150.00
			182.00	Sports	155.00
			301.00	Machinery	256.00
				Stabilizer	
72,903.53	Internal Transfers:	72,903.53			
21,352.00	a) ICSW -A.P.	21,352.00		Internal Transfers:	
15,000.00	b) M S W	15,000.00	6,500.00	a) Aramghar	6,500.00
	ICSW Foundation		1,000.00	b) M S W	1,000.00
43,271.00	Scholarships	14,630.00	6,19,916.00	Grant Receivable	4,26,606.00
52,775.00	Library deposit	54,425.00	79,682.00	Fee Receivable	77,698.00
765.00	Foreign Student Fee A/c.	765.00			
			41,969.21	Closing Balances: (SBI)	
4,450.00	Staff G.I.S. - Unpaid	5,302.00	3,311.20	General A/c.	3,58,889.21
	Staff D.A. - Unpaid	3,46,037.00	43,271.00	Joint A/c.	311.20
			1,81,443.29	Scholarship A/c.	14,630.00
6,19,916.00	Salaries payable	4,26,606.00		Special Fee A/c.	1,82,376.29
				Closing Balances : (Cash)	
			169.04	General A/c.	251.04
			1,504.00	Special Fee A/c.	161.00
11,12,681.74	TOTAL	12,17,795.74	11,12,681.74	TOTAL	12,17,795.74

ASPER BOOKS OF ACCOUNTS

B.NARSING RAO & CO.,
CHARTERED ACCOUNTANTS

[B.NARSING RAO]
DATE:

1) PRESIDENT & CHAIRMAN :

2) HON. TREASURER:

3) PRINCIPAL:

RODA MISTRY COLLEGE OF SOCIAL WORK & RESEARCH CENTRE (ICSW - A.P.)
PAN MAKTHA, GACHIBOWLI ROAD, HYDERABAD - 500 008
B S W

STATEMENT OF FIXED ASSETS (DEPRECIATION SCHEDULE) FOR THE YEAR ENDING 31.03.2012

SI.No.	ASSET NAME	Opening Balance on	Additions During the year		Total (3+4)	Deletions during the year	Grand Total (5-6)	Depreciation		Closing Balance on
			Before	After				%	Amount	
1	2	3	4	5	6	7	8	9	10	
1	FURNITURE	7,020.00					7,020.00	10	702.00	6,318.00
2	LABRARY	1,11,966.00	9,180.00	16,779.00	25,959.00	25,959.00	1,37,925.00	15	19,431.00	1,18,494.00
3	SPORTS	14,447.00		12,833.00	12,833.00	12,833.00	27,280.00	15	3,130.00	24,150.00
4	MACHINERY	182.00					182.00	15	27.00	155.00
5	STABILIZER	301.00					301.00	15	45.00	256.00
	TOTAL	1,33,916.00	9,180.00	29,612.00	38,792.00	38,792.00	1,72,708.00		23,335.00	1,49,373.00

AS PER BOOKS OF ACCOUNTS:

B.NARSING RAO & CO
 CHARTERED ACCOUNTANTS

[B.NARSING RAO]
 DT.

1) PRESIDENT & CHAIRMAN :

2) HON. TREASURER:

3) PRINCIPAL:

RODA MISTRY COLLEGE OF SOCIAL WORK & RESEARCH CENTRE (ICSW - A.P.)
PAN MAKTHA, GACHIBOWLI ROAD, HYDERABAD - 500 008
B S W
RECEIPTS & PAYMENTS FOR THE YEAR ENDING 31.03.2013

2011-12 AMOUNT Rs.Ps	RECEIPTS	2012-13 AMOUNT Rs.Ps	2011-12 AMOUNT Rs.Ps	PAYMENTS	2012-13 AMOUNT Rs.Ps
	To			By	
	<u>Opening Balances: (SBI)</u>		1,056.00	Registration Fee to O.U	2,160.00
41,969.21	General A/c.	3,58,889.21	39,025.00	Part Time Lecturers Salaries	9,975.00
3,311.20	Joint A/c.	311.20	71,86,020.00	Staff Salaries	62,35,227.00
43,271.00	Scholarship A/c.	14,630.00	7,77,231.00	Scholarships	10,63,110.00
1,81,443.29	Special Fee A/c.	1,82,376.29	4,26,606.00	Salaries payable	3,49,860.00
	<u>Opening Balances : (Cash)</u>		300	Flag Day Contribution	..
169.04	General A/c.	251.04	9,01,420.00	Staff TDS	7,37,585.00
1,504.00	Special Fee A/c.	161.00		<u>Special Fee Expenses:</u>	
			27,227.00	Library Books	39,020.00
22,234.00	Fee Arrears	16,700.00	1,200.00	Library Deposit	450.00
75,74,126.00	Grant in Aid	65,40,087.00	76,263.00	Other Expenditure	48,099.00
7,44,951.00	Scholarships	10,90,530.00		<u>Contingent Expenditure:</u>	
56,750.00	Tuition fee	63,000.00	6,930.00	Affiliation Fee to O.U.	7,250.00
	<u>Special fee Receipts:</u>		5,400.00	Conveyance	7,900.00
7,886.00	Bank Interest	9,232.00	429.00	Postage & Telegrams	139.00
2,850.00	Library Deposit	6,000.00	3,346.00	Printing & Stationary	3,716.00
91,560.00	Other Fee	1,04,960.00	-	Sanitary Charges	210.00
	<u>Misc. Receipts</u>		2,800.00	Advertisement Charges	1,608.00
190.00	Admission Fee	460.00	3,000.00	O.U Verification Fee	1,000.00
1,320.00	Registration Fee	2,760.00		<u>Outlay:</u>	
1,700.00	Sale of Applications	2,900.00	8,548.00	Sundries	295.00
				<u>Bank Charges</u>	
9,01,420.00	Staff TDS	7,37,585.00	4,000.00	Joint A/c	2,000.00
80,549.00	Staff GIS claim	1,07,911.00	120.00	Scholarship A/c.	35.00
			63.00	General A/c	
852.00	Staff G.I.S. - Unpaid	550.00		Staff DA Payment	3,46,037.00
3,46,037.00	Staff D.A. - Unpaid	60,950.00	80,549.00	Staff G.I.S. - Claim Payment	1,07,911.00
3,759.00	Bank Interest	2,199.00		<u>Closing Balances: (SBI)</u>	
300.00	Flag Day Contribution	..	3,58,889.21	General A/c.	78,291.21
			311.20	Joint A/c.	311.20
			14,630.00	Scholarship A/c.	43,914.00
			1,82,376.29	Special Fee A/c.	2,14,824.29
				<u>Closing Balances : (Cash)</u>	
			251.04	General A/c.	479.04
			161.00	Special Fee A/c.	1,036.00
1,01,08,151.74	TOTAL	93,02,442.74	1,01,08,151.74	TOTAL	93,02,442.74

AS PER BOOKS OF ACCOUNTS:

B.NARSING RAO & CO
 CHARTERED ACCOUNTANTS

[B.NARSING RAO]
 DT.20.06.2008.

1) PRESIDENT & CHAIRMAN :

2) HON. TREASURER:

3) PRINCIPAL:

RODA MISTRY COLLEGE OF SOCIAL WORK & RESEARCH CENTRE (ICSW - A.P.)
PAN MAKTHA, GACHIBOWLI ROAD, HYDERABAD - 500 008
B S W

INCOME & EXPENDITURE FOR THE YEAR ENDING 31.03.2013

AMOUNT Rs.Ps	EXPENDITURE	AMOUNT Rs.Ps	AMOUNT Rs.Ps	INCOME	AMOUNT Rs.Ps
1,056.00	To			By	
39,025.00	Registration Fee to O.U	2,160.00	73,80,816.00	Grant in-Aid	64,63,341.00
74,19,316.00	Part Time Lecturers Salaries	9,975.00	77,000.00	Tuition Fee	90,000.00
64,698.00	Staff Salaries	65,08,341.00			
	Special Fee Expenses	35,825.00			
	Contingent Expenditure			Special fee Receipts :	
2,800.00	Advertisement Charges	1,608.00	7,886.00	Bank Interest	9,232.00
6,930.00	Affiliation Fee to OU	7,250.00	91,560.00	Other Fee	1,04,960.00
5,400.00	Conveyance Expenses	7,900.00			
3,000.00	Ou Verification fee	1,000.00	190.00	Misc. receipts :	
429.00	Postage & Telegrams	139.00	1,320.00	Admission Fee	460.00
3,346.00	Printing & Stationary	3,716.00	1,700.00	Registration Fee	2,760.00
..	Sanitary Charges	210.00	..	Sale of Applications	2,900.00
				Bank Interest	300.00
			9,01,420.00	Staff TDS	7,37,585.00
	Outlay			Excess of Exp. Over Income	-
8,548.00	Sundries	295.00	21,474.00		
9,01,420.00	Staff TDS	7,37,585.00			
	Bank Charges				
4,000.00	Joint A./c	2,000.00			
63.00	General A/c.	..			
23,335.00	Depreciation as per Schedule	25,936.00			
	Excess of income over Expenditure	67,598.00			
84,83,366.00	TOTAL	74,11,538.00	84,83,366.00	TOTAL	74,11,538.00

AS PER BOOKS OF ACCOUNTS:

B.NARSING RAO & CO
 CHARTERED ACCOUNTANTS

[B.NARSING RAO]
 DT.

1) PRESIDENT & CHAIRMAN :

2) HON. TREASURER:

3) PRINCIPAL:

RODA MISTRY COLLEGE OF SOCIAL WORK & RESEARCH CENTRE (ICSW - A.P.)
PAN MAKTHA, GACHIBOWLI ROAD, HYDERABAD - 500 008
B S W

BALANCE SHEET AS ON 31.03.2013

AMOUNT Rs.Ps	LIABILITIES	AMOUNT Rs.Ps	AMOUNT Rs.Ps	ASSETS	AMOUNT Rs.Ps
2,82,249.21	Capital Fund :	2,60,775.21	6,318.00	Fixed Assets :(Schedule)	
21,474.00	Opening Balance	67,598.00	1,18,494.00	Furniture & Fixtures	5,686.00
2,60,775.21	Less: Excess of Income over Expenditure	3,28,373.21	24,150.00	Library	1,36,814.00
			155.00	Sports	31,881.00
			256.00	Machinery	132.00
				Stabilizer	218.00
	Internal Transfers:			Internal Transfers:	
72,903.53	a) ICSW -A.P.	72,903.53		a) Aramghar	6,500.00
21,352.00	b) M S W	21,352.00	6,500.00	b) M S W	1,000.00
15,000.00	ICSW Foundation	15,000.00	1,000.00		
14,630.00	Scholarships	43,914.00	4,26,606.00	Grant Receivable	3,49,860.00
54,425.00	Library deposit	59,975.00	77,698.00	Fee Receivable	87,998.00
765.00	Foreign Student Fee A/c.	765.00			
5,302.00	Staff G.I.S. - Unpaid	5,852.00	3,58,889.21	Closing Balances: (SBI)	
3,46,037.00	Staff D.A. - Unpaid	60,950.00	311.20	General A/c.	78,291.21
			14630	Joint A/c.	311.20
4,26,606.00	Salaries payable	3,49,860.00	182376.29	Scholarship A/c.	43,914.00
				Special Fee A/c.	2,14,824.29
			251.04	Closing Balances : (Cash)	
			161.00	General A/c.	479.04
				Special Fee A/c.	1,036.00
12,17,795.74	TOTAL	9,58,944.74	12,17,795.74	TOTAL	9,58,944.74

ASPER BOOKS OF ACCOUNTS

B.NARSING RAO & CO.,
CHARTERED ACCOUNTANTS

[B.NARSING RAO]
DATE:

1) PRESIDENT & CHAIRMAN :

2) HON. TREASURER:

3) PRINCIPAL:

RODA MISTRY COLLEGE OF SOCIAL WORK & RESEARCH CENTRE (ICSW - A.P.)
PAN MAKTHA, GACHIBOWLI ROAD, HYDERABAD - 500 008
B S W

STATEMENT OF FIXED ASSETS (DEPRECIATION SCHEDULE) FOR THE YEAR ENDING 31.03.2013

Sl.No.	ASSET NAME	Opening Balance on	Additions During the year		Total (3+4)	Deletions during the year	Grand Total (5-6)	Depreciation		Closing Balance on
			Before	After				%	Amount	
1	2	3	4	5	6	7	8	9	10	
1	FURNITURE	6,318.00	-	-	6,318.00		6,318.00	10	632.00	5,686.00
2	LABRARY	1,18,494.00	-	39,020.00	1,57,514.00		1,57,514.00	15	20,700.00	1,36,814.00
3	SPORTS	24,150.00	-	12,274.00	36,424.00		36,424.00	15	4,543.00	31,881.00
4	MACHINERY	155.00	-		155.00		155.00	15	23.00	132.00
5	STABILIZER	256.00	-		256.00		256.00	15	38.00	218.00
	TOTAL	1,49,373.00	-	51,294.00	2,00,667.00	-	2,00,667.00		25,936.00	1,74,731.00

AS PER BOOKS OF ACCOUNTS:

B.NARSING RAO & CO
 CHARTERED ACCOUNTANTS

[B.NARSING RAO]
 DT.

1) PRESIDENT & CHAIRMAN :

2) HON. TREASURER:

3) PRINCIPAL:

RODA MISTRY COLLEGE OF SOCIAL WORK & RESEARCH CENTRE (ICSW - A.P.)
PAN MAKTHA, GACHIBOWLI ROAD, HYDERABAD - 500 008
B S W
RECEIPTS & PAYMENTS FOR THE YEAR ENDING 31.03.20014

2012-13 AMOUNT Rs.Ps	RECEIPTS	2013-14 AMOUNT Rs.Ps	2012-13 AMOUNT Rs.Ps	PAYMENTS	2013-14 AMOUNT Rs.Ps
	To			By	
	<u>Opening Balances: (SBI)</u>		2,160.00	Registration Fee to O.U	1,488.00
3,58,889.21	General A/c.	78,291.21	9,975.00	Part Time Lecturers Salaries	-
311.20	Joint A/c.	311.20	62,35,227.00	Staff Salaries	90,84,731.00
14,630.00	Scholarship A/c.	43,914.00	10,63,110.00	Scholarships	6,17,430.00
1,82,376.29	Special Fee A/c.	2,14,824.29	3,49,860.00	Salaries payable	3,49,860.00
	<u>Opening Balances : (Cash)</u>		7,37,585.00	Staff TDS	19,87,810.00
251.04	General A/c.	479.04		<u>Special Fee Expenses:</u>	
161.00	Special Fee A/c.	1,036.00	39,020.00	Library Books	32,388.00
			450.00	Library Deposit	-
16,700.00	Fee Arrears	22,000.00	48,099.00	Other Expenditure	32,441.00
65,40,087.00	Grant in Aid	93,95,591.00			
10,90,530.00	Scholarships	5,90,010.00		<u>Contingent Expenditure:</u>	
63,000.00	Tuition fee	46,000.00	7,250.00	Affiliation Fee to O.U.	7,600.00
			7,900.00	Conveyance	6,510.00
	<u>Special fee Receipts:</u>		139.00	Postage & Telegrams	274.00
9,232.00	Bank Interest	10,540.00	3,716.00	Printing & Stationary	4,954.00
6,000.00	Library Deposit	5,250.00	210.00	Sanitary Charges	885.00
1,04,960.00	Other Fee	1,12,910.00	1,608.00	Advertisement Charges	1,500.00
	<u>Misc. Receipts</u>		1,000.00	O.U Verification&placementFee	4,000.00
460.00	Admission Fee	310.00		<u>Outlay:</u>	
2,760.00	Registration Fee	2,520.00	295.00	Sundries	2,841.00
2,900.00	Sale of Applications	2,550.00			
				<u>Bank Charges</u>	
7,37,585.00	Staff TDS	19,87,810.00	2,000.00	Joint A/c	..
1,07,911.00	Staff GIS claim	57,215.00	35.00	Scholarship A/c.	..
			3,46,037.00	Staff DA Payment	60,928.00
550.00	Staff G.I.S. - Unpaid	314.00	1,07,911.00	Staff G.I.S. - Claim Payment	57,215.00
60,950.00	Staff D.A. - Unpaid	..	78,291.21	<u>Closing Balances: (SBI)</u>	
2,199.00	Bank Interest (Sh)	3,089.00	311.20	General A/c.	24,081.21
			43,914.00	Joint A/c.	311.20
			2,14,824.29	Scholarship A/c.	19,583.00
				Special Fee A/c.	2,76,942.29
			479.04	<u>Closing Balances : (Cash)</u>	
			1,036.00	General A/c.	157.04
				Special Fee A/c.	1,035.00
93,02,442.74	TOTAL	1,25,74,964.74	93,02,442.74	TOTAL	1,25,74,964.74

AS PER BOOKS OF ACCOUNTS:

B.NARSING RAO & CO
 CHARTERED ACCOUNTANTS

[B.NARSING RAO]

1) PRESIDENT & CHAIRMAN :

2) HON. TREASURER:

3) PRINCIPAL:

RODA MISTRY COLLEGE OF SOCIAL WORK & RESEARCH CENTRE (ICSW - A.P.)
PAN MAKTHA, GACHIBOWLI ROAD, HYDERABAD - 500 008
B S W
INCOME & EXPENDITURE FOR THE YEAR ENDING 31.03.2014

AMOUNT Rs.Ps	EXPENDITURE	AMOUNT Rs.Ps	AMOUNT Rs.Ps	INCOME	AMOUNT Rs.Ps
2,160.00	To	1,488.00	64,63,341.00	By	
9,975.00	Registration Fee to O.U		90,000.00	Grant in-Aid	93,28,496.00
65,08,341.00	Part Time Lecturers Salaries	93,67,496.00		Tution Fee	78,000.00
35,825.00	Staff Salaries	32,441.00			
	Special Fee Expenses		9,232.00	Special fee Receipts :	
			1,04,960.00	Bank Interest	10,540.00
	Contingent Expenditure			Other Fee	1,12,910.00
1,608.00	Advertisement Charges	1,500.00			
7,250.00	Affiliation Fee to OU	7,600.00		Misc. receipts :	
7,900.00	Conveyance Expenses	6,510.00	460.00	Admission Fee	310.00
1,000.00	Ou Verification fee	4,000.00	2,760.00	Registration Fee	2,520.00
139.00	Postage & Telegrams	274.00	2,900.00	Sale of Applications	2,550.00
3,716.00	Printing & Stationary	4,954.00	300.00	Bank Interest	..
210.00	Sanitary Charges	885.00	7,37,585.00	Staff TDS	19,87,810.00
295.00	Outlay	2,841.00			
	Sundries				
7,37,585.00	Staff TDS	19,87,810.00			
2,000.00	Bank Charges				
	Joint A./c	..			
25,936.00	Depreciation as per Schedule	28,353.00			
67,598.00	Excess of income over Expenditure	76,984.00			
74,11,538.00	TOTAL	1,15,23,136.00	74,11,538.00	TOTAL	1,15,23,136.00

AS PER BOOKS OF ACCOUNTS:

B.NARSING RAO & CO
 CHARTERED ACCOUNTANTS

[B.NARSING RAO]
 DT.

- 1) PRESIDENT & CHAIRMAN :
- 2) HON. TREASURER:
- 3) PRINCIPAL:

RODA MISTRY COLLEGE OF SOCIAL WORK & RESEARCH CENTRE (ICSW - A.P.)
PAN MAKTHA, GACHIBOWLI ROAD, HYDERABAD - 500 008
B S W

BALANCE SHEET AS ON 31.03.2014

AMOUNT Rs.Ps	LIABILITIES	AMOUNT Rs.Ps	AMOUNT Rs.Ps	ASSETS	AMOUNT Rs.Ps
2,60,775.21	Capital Fund :			Fixed Assets :(Schedule)	
67,598.00	Opening Balance	3,28,373.21	5,686.00	Furniture & Fixtures	5,119.00
3,28,373.21	Add: Excess of Income over Expenditure	76,984.00	1,36,814.00	Library	1,46,251.00
		4,05,357.21	31,881.00	Sports	27,099.00
			132.00	Machinery	112.00
			218.00	Stabilizer	185.00
	Internal Transfers:				
72,903.53	a) ICSW -A.P.	72,903.53			
21,352.00	b) M S W	21,352.00			
15,000.00	ICSW Foundation	15,000.00	6,500.00	Internal Transfers:	
			1,000.00	a) Aramghar	6,500.00
43,914.00	Scholarships	19,583.00		b) M S W	1,000.00
59,975.00	Library deposit	65,225.00	3,49,860.00	Grant Receivable	2,82,765.00
765.00	Foreign Student Fee A/c.	765.00	87,998.00	Fee Receivable	97,998.00
5,852.00	Staff G.I.S. - Unpaid	6,188.00	78,291.21		
60,950.00	Staff D.A. - Unpaid	..	311.20	Closing Balances: (SBI)	
			43,914.00	General A/c.	24,081.21
3,49,860.00	Salaries payable	2,82,765.00	2,14,824.29	Joint A/c.	311.20
				Scholarship A/c.	19,583.00
				Special Fee A/c.	2,76,942.29
			479.04		
			1,036.00	Closing Balances : (Cash)	
				General A/c.	157.04
				Special Fee A/c.	1,035.00
9,58,944.74	TOTAL	8,89,138.74	9,58,944.74	TOTAL	8,89,138.74

ASPER BOOKS OF ACCOUNTS

B.NARSING RAO & CO.,
 CHARTERED ACCOUNTANTS

[B.NARSING RAO]
 DATE:

1) PRESIDENT & CHAIRMAN :

2) HON. TREASURER:

3) PRINCIPAL:

RODA MISTRY COLLEGE OF SOCIAL WORK & RESEARCH CENTRE (ICSW - A.P.)
PAN MAKTHA, GACHIBOWLI ROAD, HYDERABAD - 500 008
BSW

STATEMENT OF FIXED ASSETS (DEPRECIATION SCHEDULE) FOR THE YEAR ENDING 31.03.2014

Sl.No.	ASSET NAME	Opening Balance on	Additions During the year		Total (3+4)	Deletions during the year	Grand Total (5-6)	Depreciation		Closing Balance on
			Before	After				%	Amount	
1	2	3	4	5	6	7	8	9	10	
1	FURNITURE	5,686.00		5,686.00		5,686.00	10	567.00	5,119.00	
2	LABRARY	1,36,814.00	32,388.00	1,69,202.00		1,69,202.00	15	22,951.00	1,46,251.00	
3	SPORTS	31,881.00		31,881.00		31,881.00	15	4,782.00	27,099.00	
4	MACHINERY	132.00		132.00		132.00	15	20.00	112.00	
5	STABILIZER	218.00		218.00		218.00	15	33.00	185.00	
	TOTAL	1,74,731.00	-	2,07,119.00	-	2,07,119.00		28,353.00	1,78,766.00	

AS PER BOOKS OF ACCOUNTS:

B.NARSING RAO & CO
 CHARTERED ACCOUNTANTS

[B.NARSING RAO]
 DT.

1) PRESIDENT & CHAIRMAN :

2) HON. TREASURER:

3) PRINCIPAL:

RODA MISTRY COLLEGE OF SOCIAL WORK & RESEARCH CENTRE (ICSW - A.P.)
PAN MAKTHA, GACHIBOWLI ROAD, HYDERABAD - 500 008
B S W
RECEIPTS & PAYMENTS FOR THE YEAR ENDING 31.03.20015

2013-14 AMOUNT Rs.Ps	RECEIPTS	2014-15 AMOUNT Rs.Ps	2013-14 AMOUNT Rs.Ps	PAYMENTS	2014-15 AMOUNT Rs.Ps
	To			By	
	<u>Opening Balances: (SBI)</u>		1,488.00	Registration Fee to O.U	1,296.00
78,291.21	General A/c.	24,081.21	91,51,826.00	Staff Salaries	40,22,959.00
311.20	Joint A/c.	311.20	6,17,430.00	Scholarships	14,23,257.00
43,914.00	Scholarship A/c.	19,583.00	2,82,765.00	Salaries payable	3,13,795.00
2,14,824.29	Special Fee A/c.	2,76,942.29	19,87,810.00	Staff TDS	2,37,910.00
	<u>Opening Balances : (Cash)</u>			<u>Special Fee Expenses:</u>	
479.04	General A/c.	157.04	32,388.00	Library Books	39,160.00
1,036.00	Special Fee A/c.	1,035.00	32,441.00	Library Deposit	1,500.00
				Other Expenditure	44,365.00
22,000.00	Fee Arrears	30,000.00		<u>Contingent Expenditure:</u>	
93,95,591.00	Grant in Aid	42,95,754.00	7,600.00	Affiliation Fee to O.U.	7,900.00
5,90,010.00	Scholarships	15,51,007.00	6,510.00	Conveyance	5,960.00
46,000.00	Tuition fee	45,000.00	274.00	Postage & Telegrams	622.00
	<u>Special fee Receipts:</u>		4,954.00	Printing & Stationary	11,870.00
10,540.00	Bank Interest	12,638.00	885.00	Sanitary Charges	75.00
5,250.00	Library Deposit	4,200.00	1,500.00	Annual Maintenance Charges	4,000.00
1,12,910.00	Other Fee	1,08,840.00	4,000.00	Verification	
	<u>Misc. Receipts</u>			<u>Outlay:</u>	
310.00	Admission Fee	270.00	2,841.00	Sundries	630.00
2,520.00	Registration Fee	1,980.00		<u>Bank Charges</u>	
2,550.00	Sale of Applications	2,500.00		Scholarship A/c.	102.00
	Other Receipts	10.00		General A/c	618.00
19,87,810.00	Staff TDS	2,37,910.00	60,928.00	Staff DA Payment	..
57,215.00	Staff GIS claim	..	57,215.00	Staff G.I.S. - Claim Payment	..
3,089.00	Bank Interest	1,403.00		<u>Closing Balances: (SBI)</u>	
	Staff Deposit	18,000.00	24,081.21	General A/c.	68,152.21
314.00	Staff G.I.S. - Unpaid	550.00	311.20	Joint A/c.	311.20
..	March Deductions unpaid	20,200.00	19,583.00	Scholarship A/c.	1,48,634.00
			2,76,942.29	Special Fee A/c.	3,17,855.29
			157.04	<u>Closing Balances : (Cash)</u>	
			1,035.00	General A/c.	625.04
				Special Fee A/c.	775.00
1,25,74,964.74	TOTAL	66,52,371.74	1,25,74,964.74	TOTAL	66,52,371.74

AS PER BOOKS OF ACCOUNTS:

B.NARSING RAO & CO
 CHARTERED ACCOUNTANTS

[B.NARSING RAO]
 DT.

1) PRESIDENT & CHAIRMAN :

2) HON. TREASURER:

3) PRINCIPAL:

RODA MISTRY COLLEGE OF SOCIAL WORK & RESEARCH CENTRE (ICSW - A.P.)
PAN MAKTHA, GACHIBOWLI ROAD, HYDERABAD - 500 008
B S W
INCOME & EXPENDITURE FOR THE YEAR ENDING 31.03.2015

AMOUNT Rs.Ps	EXPENDITURE	AMOUNT Rs.Ps	AMOUNT Rs.Ps	INCOME	AMOUNT Rs.Ps
1,488.00	To	1,296.00	93,28,496.00	By	
93,67,496.00	Registration Fee to O.U	43,67,784.00	78,000.00	Grant in-Aid	43,26,784.00
32,441.00	Staff Salaries	40,473.00		Tution Fee	82,000.00
	Special Fee Expenses				
	Contingent Expenditure		10,540.00	Special fee Receipts :	
1,500.00	Advertisement Charges	..	1,12,910.00	Bank Interest	12,638.00
7,600.00	Affiliation Fee to OU	7,900.00		Other Fee	1,08,840.00
6,510.00	Conveyance Expenses	5,960.00			
4,000.00	Ou Verification fee	4,000.00	310.00	Misc. receipts :	
274.00	Postage & Telegrams	622.00	2,520.00	Admission Fee	270.00
4,954.00	Printing & Stationary	11,870.00	2,550.00	Registration Fee	1,980.00
885.00	Sanitary Charges	75.00	..	Sale of Applications	2,500.00
				Other receipt	10.00
	Outlay		19,87,810.00	Staff TDS	2,37,910.00
2,841.00	Sundries	630.00			
19,87,810.00	Staff TDS	2,37,910.00			
	Bank Charges				
..	General A/c.	618.00			
28,353.00	Depreciation as per Schedule	29,789.00			
76,984.00	Excess of income over Expenditure	64,005.00			
1,15,23,136.00	TOTAL	47,72,932.00	1,15,23,136.00	TOTAL	47,72,932.00

AS PER BOOKS OF ACCOUNTS:

B.NARSING RAO & CO
 CHARTERED ACCOUNTANTS

[B.NARSING RAO]
 DT.

1) PRESIDENT & CHAIRMAN :

2) HON. TREASURER:

3) PRINCIPAL:

RODA MISTRY COLLEGE OF SOCIAL WORK & RESEARCH CENTRE (ICSW - A.P.)
PAN MAKTHA, GACHIBOWLI ROAD, HYDERABAD - 500 008
B S W

BALANCE SHEET AS ON 31.03.2015

AMOUNT Rs.Ps	LIABILITIES	AMOUNT Rs.Ps	AMOUNT Rs.Ps	ASSETS	AMOUNT Rs.Ps
3,28,373.21	Capital Fund :			Fixed Assets :(Schedule)	
76,984.00	Opening Balance	4,05,357.21	5,119.00	Furniture & Fixtures	4,607.00
4,05,357.21	Add: Excess of Income over Expenditure	64,005.20	1,46,251.00	Library	1,60,536.00
		4,69,362.41	27,099.00	Sports	26,634.00
			112.00	Machinery	95.00
			185.00	Stabilizer	157.00
	Internal Transfers:			Internal Transfers:	
72,903.53	a) ICSW -A.P.	72,903.53		a) Aramghar	6,500.00
21,352.00	b) M S W	21,352.00		b) M S W	1,000.00
15,000.00	ICSW Foundation	15,000.00	6,500.00		
			1,000.00		
19,583.00	Scholarships	1,48,634.00	2,82,765.00	Grant Receivable	3,13,795.00
65,225.00	Library deposit	67,925.00	97,998.00	Fee Receivable	1,04,998.00
765.00	Foreign Student Fee A/c.	765.00			
6,188.00	Staff G.I.S. - Unpaid	6,738.00	24,081.21	Closing Balances: (SBI)	
..	Deductions - Unpaid	20,200.00	311.20	General A/c.	68,152.21
			19,583.00	Joint A/c.	311.20
2,82,765.00	Salaries payable	3,13,795.00	2,76,942.29	Scholarship A/c.	1,48,634.00
..	Staff Deposit	18,000.00		Special Fee A/c.	3,17,855.29
			157.04		
			1,035.00	Closing Balances : (Cash)	
				General A/c.	625.04
				Special Fee A/c.	775.00
8,89,138.74	TOTAL	11,54,674.94	8,89,138.74	TOTAL	11,54,674.74

ASPER BOOKS OF ACCOUNTS

B.NARSING RAO & CO.,
 CHARTERED ACCOUNTANTS

[B.NARSING RAO]
 DATE:

1) PRESIDENT & CHAIRMAN :

2) HON. TREASURER:

3) PRINCIPAL:

RODA MISTRY COLLEGE OF SOCIAL WORK & RESEARCH CENTRE (ICSW - A.P.)
PAN MAKTHA, GACHIBOWLI ROAD, HYDERABAD - 500 008
B S W

STATEMENT OF FIXED ASSETS (DEPRECIATION SCHEDULE) FOR THE YEAR ENDING 31.03.2015

Sl.No.	ASSET NAME	Opening Balance on	Additions During the year		Total (3+4)	Deletions during the year	Grand Total (5-6)	Depreciation		Closing Balance on
			Before	After				%	Amount	
1	2	3	4	5	6	7	8	9	10	
1	FURNITURE	5,119.00	-	5,119.00	-	5,119.00	10	512.00	4,607.00	
2	LABRARY	1,46,251.00	-	1,85,411.00	-	1,85,411.00	15	24,875.00	1,60,536.00	
3	SPORTS	27,099.00	-	30,991.00	-	30,991.00	15	4,357.00	26,634.00	
4	MACHINERY	112.00	-	112.00	-	112.00	15	17.00	95.00	
5	STABILIZER	185.00	-	185.00	-	185.00	15	28.00	157.00	
	TOTAL	1,78,766.00	-	2,21,818.00	-	2,21,818.00		29,789.00	1,92,029.00	

AS PER BOOKS OF ACCOUNTS:

B.NARSING RAO & CO
 CHARTERED ACCOUNTANTS

[B.NARSING RAO]
 DT.

1) PRESIDENT & CHAIRMAN :

2) HON. TREASURER:

3) PRINCIPAL:

RODA MISTRY COLLEGE OF SOCIAL WORK & RESEARCH CENTRE (ICSW - A.P.)
PAN MAKTHA, GACHIBOWLI ROAD, HYDERABAD - 500 008
M S W

RECEIPTS & PAYMENTS FOR THE YEAR ENDING 31.03.2012

2010-11 AMOUNT Rs.Ps	RECEIPTS	2011-12 AMOUNT Rs.Ps	2010-11 AMOUNT Rs.Ps	PAYMENTS	2011-12 AMOUNT Rs.Ps
	To			By	
	<u>Opening Balance: (Cash)</u>		890.00	Bank Charges	575.00
4,318.00	Cash	3,335.00	5,085.00	Conveyance	5,800.00
1,699.00	Cash Special Fee A/c.	3,631.00	89,876.00	Electricity Charges	69,830.00
			21,684.00	EPF Remittance	8,400.00
	<u>Opening Balance: (Banks)</u>		8,400.00	PF Consultation	21,684.00
580.89	Canara Bank- Masab Tank	580.89	9,155.00	News Paper & Journals	9,593.00
1,400.00	Canara Bank (U.G.C.)	1,450.00	5,000.00	Hostel Deposit	..
74,331.00	S.B.H. (Raidarga)	13,506.00	..	Readmission O.U.	200.00
65,760.40	SBI-Bazarghat (Spl. Fee)	92,354.40	10,84,612.00	Salaries to staff	11,38,140.00
			11,500.00	Study Tour	..
720.00	Admission fee	2,280.00	13,665.00	Sundries	10,201.00
2,914.00	Bank Interest	10,027.00	6,817.00	Stationary	6,776.00
2,844.00	Deposit Recv. Telephone		6,286.00	Telephone Expenses	1,103.00
10,152.00	EPF Receipts	10,152.00			
51,000.00	Field work Allowances	87,000.00	12,600.00	O.U. Affiliation fee	12,600.00
7,636.00	Field work Conveyance	13,050.00	15,000.00	Remmneration to Meniel Staff	12,000.00
12,500.00	Hostel fee	1,000.00			
6,000.00	Hostel Deposit	..		<u>Special Fee Expenses:</u>	
29,488.00	Interest on FDR	29,488.00	29,917.00	Library Books	68,470.00
8,50,411.00	Tuition fee	12,77,675.00	6,000.00	Library Deposit	900.00
28,247.00	Other fee	25,228.00	71,578.00	Other Expenditure	78,879.00
5,900.00	Seminar on Research Methods	..	12,446.00	Sports	19,958.00
-	Misc. Receipts	2,648.00			
				<u>Internal Transfers:</u>	
2,777.00	Bank Interest	3,842.00	..	a) Aramghar	70,000.00
7,500.00	Library Deposit	2,400.00	..	b) ICSW -AP	1,20,000.00
1,38,190.00	Other Fee	1,34,845.00	3,000.00	c) Refund of loan to Seminar A/c	1,00,000.00
				d) Mallesh (RMCSW)	-
	<u>Internal Transfers:</u>			e) Nizam (ICSW)	10,000.00
35,000.00	a) Aramghar	40,000.00	..	ICSW Foundation	1,20,000.00
60,000.00	b) ICSW - AP	60,000.00	..	Nizam (WES)	10,000.00
-	c) Loan frm Seminar A/c.	27,000.00			
9,000.00	d) Nizam ICSW	12,000.00		<u>Closing Balances:</u>	
2,000.00	e) Mallesh	-		Cash	5,767.00
1,15,000.00	ICSW Foundation	1,50,000.00	3,335.00	Special fee (Cash)	2,131.00
3,000.00	Nizam(WES)	-	3,631.00	<u>Banks:</u>	
			580.89	Canara Bank- Masab Tank	580.89
			1,450.00	Canara Bank (U.G.C.)	1,507.00
			13,506.00	S.B.H. (Raidarga)	31,663.00
			92,354.40	SBI-Bazarghat (Spl. Fee)	66,734.40
15,28,368.29	TOTAL	20,03,492.29	15,28,368.29	TOTAL	20,03,492.29

AS PER BOOKS OF ACCOUNTS:

1) PRESIDENT

B.NARSING RAO & CO
 CHARTERED ACCOUNTANTS

2) HON.GEN.SECRETARY

[B.NARSING RAO]
 DT

3) HON. TREASURER

RODA MISTRY COLLEGE OF SOCIAL WORK & RESEARCH CENTRE (ICSW - A.P.)
PAN MAKTHA, GACHIBOWLI ROAD, HYDERABAD - 500 008
M S W
INCOME & EXPENDITURE FOR THE YEAR ENDING 31.03.2012

2010-2011 AMOUNT Rs.Ps	EXPENDITURE	2011-2012 AMOUNT Rs.Ps	2010-2011 AMOUNT Rs.Ps	INCOME	2011-2012 AMOUNT Rs.Ps
	To			By	
2,247.00	Audit Fee	2,247.00	720.00	Admission fee	2,280.00
12,600.00	Affiliation fee to O U	12,600.00	2,914.00	Bank Interest	10,027.00
890.00	Bank Charges	575.00	10,152.00	EPF Receipts	10,152.00
5,085.00	Conveyance	5,800.00	51,000.00	Field work Allowances	87,000.00
84,559.00	Electricity Charges	68,161.00	7,636.00	Field work Conveyance	13,050.00
21,684.00	EPF Remittance	21,684.00	12,500.00	Hostel fee	1,000.00
9,155.00	Journals & Newspaper	9,593.00	29,488.00	Interest on FDR	29,488.00
15,000.00	Minial Staff Remuneration	12,000.00	2,844.00	telephone Receipts	..
6,817.00	Printing & Stationary	6,776.00	11,82,605.00	Tuition fee	12,69,685.00
..	Re-admission Fee to OU	200.00	28,247.00	Other Fee	25,228.00
8,400.00	Remuneration-EPF Consultant	8,400.00	..	Misc Receipt	2648
10,82,892.00	Staff Salaries	11,45,380.00		Special Fee Expenses:	
11,500.00	Study Tour	..	2,777.00	Bank Interest	3,842.00
13,665.00	Sundries	10,201.00	1,38,190.00	Other Fee	1,34,845.00
6,286.00	Telephone Expenses	1,103.00			
	Special Fee:				
71,578.00	Other Expenditure	78,879.00			
34,519.00	Depreciation asper Schedule	41,110.00			
82,196.00	Excess of income over Expenditure	1,64,536.00			
14,69,073.00	TOTAL	15,89,245.00	14,69,073.00	TOTAL	15,89,245.00

AS PER BOOKS OF ACCOUNTS:

B.NARSING RAO & CO
 CHARTERED ACCOUNTANTS

[B.NARSING RAO]
 DT.

1) PRESIDENT

2) HON.GEN.SECRETARY

3) HON. TREASURER

RODA MISTRY COLLEGE OF SOCIAL WORK & RESEARCH CENTRE (ICSW - A.P.)
PAN MAKTHA, GACHIBOWLI ROAD, HYDERABAD - 500 008
M S W

BALANCE SHEET AS ON 31.03.2012

2010-2011 AMOUNT Rs.Ps	LIABILITIES	2011-2012 AMOUNT Rs.Ps	2010-2011 AMOUNT Rs.Ps	ASSETS	2011-2012 AMOUNT Rs.Ps
581882.37	Capital Fund :	664078.37	19,945.00	Fixed Assets :(Schedule)	17,950.00
	Opening Balance		1,52,742.00	Furniture & Fixtures	1,90,142.00
82196.00	Add: Excess of Income over Expenditure	164536.00	43,654.00	Library	55,567.00
	Less excess of Expenditure			Sports	
6,64,078.37		8,28,614.37		Internal Transfers:	
	Internal Transfers:		21,352.00	a) B S W	21,352.00
35,000.00	a) Aramghar	5,000.00	21,000.00	b) Nizam	9,000.00
91,527.47	b) ICSW -A.P.	31,527.47		Fee Arrears	10,38,200.00
1,000.00	c) B S W	1,000.00	10,46,190.00	Deposits :	
6,58,904.00	d) Seminar A/c.	5,85,904.00		Fixed Deposits	4,21,281.00
24,500.00	e) Management	24,500.00	4,21,281.00	Telephone Deposit	1,000.00
2,09,508.00	ICSW Foundation	2,29,508.00	1,000.00	TDS on FDR Receivable	802.00
10,000.00	W E S	..	846.00	PF Receivable	846.00
15,000.00	Chairman	15,000.00		Closing Balances:	
6,300.00	Deposits:		3,335.00	Cash	5,767.00
19,265.45	Hostel Deposit	6,300.00	3,631.00	Special fee (Cash)	2,131.00
	Library deposit	20,765.45		Banks:	
6,741.00	Audit Fee	8,988.00		Canara Bank- Masab Tank	580.89
7798.00	Electricity charges Payable	6129.00	580.89	Canara Bank (U.G.C.)	1,507.00
1807.00	PF Payable	1807.00	1,450.00	S.B.H. (Raidarga)	31,663.00
92,240.00	Salaries Payable	99,480.00	13,506.00	SBI-Bazarghat (Spl. Fee)	66,734.40
			92,354.40		
18,43,669.29	TOTAL	18,64,523.29	18,43,669.29	TOTAL	18,64,523.29

ASPER BOOKS OF ACCOUNTS

B.NARSING RAO & CO.,
 CHARTERED ACCOUNTANTS

[B.NARSING RAO]
 DATE:

1) PRESIDENT & CHAIRMAN:

2) HON. TREASURER:

3) PRINCIPAL:

RODA MISTRY COLLEGE OF SOCIAL WORK & RESEARCH CENTRE (ICSW - A.P.)
PAN MAKTHA, GACHIBOWLI ROAD, HYDERABAD - 500 008
M S W

STATEMENT OF FIXED ASSETS (DEPRECIATION SCHEDULE) FOR THE YEAR ENDING 31.03.2012

S.No.	ASSET NAME	Opening Balance on 01.04.2011	Additions During the year		Total (3+4)	Deletions during the year	Grand Total (5-6)	Depreciation		Closing Balance on 31.03.2012
			Before 30.09.2011	After 30.09.2011				%	Amount	
1	2	3	4	5	6	7	8	9	10	
1	FURNITURE	19,945.00	-	-	19,945.00	-	19,945.00	10	1,995.00	17,950.00
2	LIBRARY	1,52,742.00	40,307.00	28,163.00	2,21,212.00	-	2,21,212.00	15	31,070.00	1,90,142.00
3	SPORTS	43,654.00	-	19,958.00	63,612.00	-	63,612.00	15	8,045.00	55,567.00
	TOTAL	2,16,341.00	40,307.00	48,121.00	3,04,769.00	-	3,04,769.00		41,110.00	2,63,659.00

AS PER BOOKS OF ACCOUNTS:

B.NARSING RAO & CO
 CHARTERED ACCOUNTANTS

[B.NARSING RAO]
 DT.

1) PRESIDENT & CHAIRMAN :

2) HON. TREASURER:

3) PRINCIPAL:

RODA MISTRY COLLEGE OF SOCIAL WORK & RESEARCH CENTRE (ICSW - A.P.)
PAN MAKTHA, GACHIBOWLI ROAD, HYDERABAD - 500 008
M S W
RECEIPTS & PAYMENTS FOR THE YEAR ENDING 31.03.2013

2011-12 AMOUNT Rs.Ps	RECEIPTS	2012-13 AMOUNT Rs.Ps	2011-12 AMOUNT Rs.Ps	PAYMENTS	2012-13 AMOUNT Rs.Ps
	To			By	
	<u>Opening Balance: (Cash)</u>		-	Advertisement Charges	42,000.00
3,335.00	Cash	5,767.00	575.00	Bank Charges	653.00
3,631.00	Cash Special Fee A/c.	2,131.00	-	BSW Guest Faculty and Part time	2,12,275.00
			5,800.00	Conveyance	4,980.00
	<u>Opening Balance: (Banks)</u>		69,830.00	Electricity Charges	1,11,507.00
580.89	Canara Bank- Masab Tank	580.89	8,400.00	EPF Remittance	21,684.00
1,450.00	Canara Bank (U.G.C.)	1,507.00	21,684.00	PF Consultation	8,400.00
13,506.00	S.B.H. (Raidarga)	31,663.00	9,593.00	News Paper & Journals	12,243.00
92,354.40	SBI-Bazarghat (Spl. Fee)	66,734.40	..	Internet Charges	40,061.00
			200.00	Readmission O.U.	..
2,280.00	Admission fee	985.00	..	Repairs & Upkeep	34,774.00
10,027.00	Bank Interest	10,883.00	11,38,140.00	Salaries to staff	13,55,348.00
10,152.00	EPF Receipts	10,053.00	..	Study Tour	23,500.00
87,000.00	Field work Allowances	1,08,480.00	10,201.00	Sundries	29,083.00
13,050.00	Field work Conveyance	16,800.00	6,776.00	Printing and Stationary	13,389.00
25,228.00	Other Fee	18,870.00	1,103.00	Telephone Expenses	..
1,000.00	Hostel fee	2,000.00	..	Selection Committee Expenditure	7,686.00
..	Hostel Deposit	1,000.00	12,600.00	O.U. Affiliation fee	66,700.00
29,488.00	Interest on FDR	30,838.00	12,000.00	Remmuration to Meniel Staff	53,000.00
12,77,675.00	Tuition fee	17,87,569.00	..	O.U.Counselling Fee	2,800.00
..	O.U.Counselling Fee	2,580.00	..	<u>Special Fee Expenses:</u>	
2,648.00	Misc Receipt	4,700.00	68,470.00	Library Books	53,081.00
	<u>Special Fee:</u>		900.00	Library Deposit	..
3,842.00	Bank Interest	3,732.00	78,879.00	Other Expenditure	1,11,863.00
2,400.00	Library Deposit	7,500.00	19,958.00	Sports	..
1,34,845.00	Other Fee	1,67,915.00	70,000.00	<u>Internal Transfers:</u>	
	<u>Internal Transfers:</u>		1,20,000.00	a) Aramghar	..
40000	a) Aramghar	..	10,000.00	b) ICSW - AP	..
60000	b) ICSW - AP	4,67,500.00	10,000.00	c) Nizam	..
27,000.00	c) Seminar A/c.	3,000.00	10,000.00	d) Nizam (ICSW)	..
12,000.00	d) Nizam ICSW	9,000.00	1,00,000.00	e) Refund loan to Seminar A/c	30,000.00
1,50,000.00	ICSW Foundation	1,18,000.00	1,20,000.00	Refund loan to ICSW Foundation	3,83,000.00
			5,767.00	<u>Closing Balances:</u>	
			2,131.00	Cash	7,821.00
			580.89	Special fee (Cash)	921.00
			1,507.00	<u>Banks:</u>	
			31,663.00	Canara Bank- Masab Tank	580.89
			66,734.40	Canara Bank (U.G.C.)	1,507.00
				S.B.H. (Raidarga)	1,68,784.00
				SBI-Bazarghat (Spl. Fee)	82,147.40
20,03,492.29	TOTAL	28,79,788.29	20,03,492.29	TOTAL	28,79,788.29

AS PER BOOKS OF ACCOUNTS:

B.NARSING RAO & CO
 CHARTERED ACCOUNTANTS

[B.NARSING RAO]
 DT.

1) PRESIDENT

2) HON.GEN.SECRETARY

3) HON. TREASURER

RODA MISTRY COLLEGE OF SOCIAL WORK & RESEARCH CENTRE (ICSW - A.P.)
PAN MAKTHA, GACHIBOWLI ROAD, HYDERABAD - 500 008
M S W
INCOME & EXPENDITURE FOR THE YEAR ENDING 31.03.2013

2011-2012 AMOUNT Rs.Ps	EXPENDITURE	2012-2013 AMOUNT Rs.Ps	2011-2012 AMOUNT Rs.Ps	INCOME	2012-2013 AMOUNT Rs.Ps
	To			By	
2,247.00	Adit Fee	2,247.00	2,280.00	Admission fee	985.00
12,600.00	Affiliation fee to O U	66,700.00	10,027.00	Bank Interest	10,883.00
..	advertisement Charges	42,000.00	10,152.00	EPF Receipts	10,053.00
575.00	Bank Charges	653.00	87,000.00	Field work Allowances	1,08,480.00
5,800.00	Conveyance	4,980.00	13,050.00	Field work Conveyance	16,800.00
68,161.00	Electricity Charges	1,17,366.00	1,000.00	Hostel fee	2,000.00
21,684.00	EPF Remittance	21,684.00	29,488.00	Interest on FDR	30,838.00
9,593.00	Journals & Newspaper	12,243.00	12,69,685.00	Tuition fee	20,83,485.00
12,000.00	Minial Staff Remuneration	53,000.00	25,228.00	Other Fee	18,870.00
6,776.00	Printing & Stationary	13,389.00	..	OU Counseling Fee	2,580.00
200.00	Re-admission Fee to OU	..	2648	Misc Receipt	4,700.00
8,400.00	Remuneration-EPF Consultant	8,400.00		Special Fee Expenses:	
11,45,380.00	Staff Salaries	13,94,968.00	3,842.00	Bank Interest	3,732.00
..	Study Tour	23,500.00	1,34,845.00	Other Fee	1,67,915.00
10,201.00	Sundries	29,083.00			
1,103.00	Telephone Expenses	..			
..	Part Time Teachers Remuneration	2,12,275.00			
..	OU Counseling Fee	2,800.00			
..	Internet Charges	40,061.00			
..	Repaires & Upkeep	34,774.00			
..	Selection Committee Expenses	7,686.00			
78,879.00	Special Fee: Other Expenditure	1,11,863.00			
41,110.00	Depreciation asper Schedule	42,632.00			
1,64,536.00	Excess of income over Expenditure	2,19,017.00			
15,89,245.00	TOTAL	24,61,321.00	15,89,245.00	TOTAL	24,61,321.00

AS PER BOOKS OF ACCOUNTS:

B.NARSING RAO & CO
 CHARTERED ACCOUNTANTS

[B.NARSING RAO]
 DT.

1) PRESIDENT

2) HON.GEN.SECRETARY

3) HON. TREASURER

RODA MISTRY COLLEGE OF SOCIAL WORK & RESEARCH CENTRE (ICSW - A.P.)
PAN MAKTHA, GACHIBOWLI ROAD, HYDERABAD - 500 008
M S W

BALANCE SHEET AS ON 31.03.2013

2011-2012 AMOUNT Rs.Ps	LIABILITIES	2012-2013 AMOUNT Rs.Ps	2011-2012 AMOUNT Rs.Ps	ASSETS	2012-2013 AMOUNT Rs.Ps
6,64,078.37	Capital Fund : Opening Balance	828614.37	17,950.00	Fixed Assets :(Schedule) Furniture & Fixtures	16,155.00
164536.00	Add: Excess of Income over Expenditure	219017.00	1,90,142.00	Library	2,10,721.00
8,28,614.37	Less excess of Expenditure	10,47,631.37	55,567.00	Sports	47,232.00
5,000.00	Internal Transfers: a) Aramghar	5,000.00	21,352.00	Internal Transfers: a) B S W	21,352.00
31,527.47	b) ICSW -A.P.	4,99,027.47	9,000.00	b) Nizam	..
1,000.00	c) B S W	1,000.00	..	ICSW Foundation	35,492.00
5,85,904.00	d) Seminar A/c.	5,58,904.00	10,38,200.00	Fee Arrears	13,34,116.00
24,500.00	e) Management	24,500.00	4,21,281.00	Deposits : Fixed Deposits	4,21,281.00
2,29,508.00	ICSW Foundation	..	1,000.00	Telephone Deposit	1,000.00
15,000.00	Chairman	15,000.00	802.00	TDS on FDR Receivable	802.00
6,300.00	Deposits: Hostel Deposit	7,300.00	846.00	PF Receivable	846.00
20,765.45	Library deposit	28,265.45	5,767.00	Closing Balances: Cash	7,821.00
8,988.00	Audit Fee	11,235.00	2,131.00	Special fee (Cash)	921.00
6129.00	Electricity charges Payable	11988.00	580.89	Banks: Canara Bank- Masab Tank	580.89
1807.00	PF Payable	1807.00	1,507.00	Canara Bank (U.G.C.)	1,507.00
99,480.00	Salaries Payable	1,39,100.00	31,663.00	S.B.H. (Raidarga)	1,68,784.00
18,64,523.29	TOTAL	23,50,758.29	18,64,523.29	SBI-Bazarghat (Spl. Fee)	82,147.40
18,64,523.29	TOTAL	23,50,758.29	18,64,523.29	TOTAL	23,50,758.29

ASPER BOOKS OF ACCOUNTS

B.NARSING RAO & CO.,
CHARTERED ACCOUNTANTS

[B.NARSING RAO]
DATE:

1) PRESIDENT & CHAIRMAN :

2) HON. TREASURER:

3) PRINCIPAL:

RODA MISTRY COLLEGE OF SOCIAL WORK & RESEARCH CENTRE (ICSW - A.P.)
PAN MAKTHA, GACHIBOWLI ROAD, HYDERABAD - 500 008
M S W

STATEMENT OF FIXED ASSETS (DEPRECIATION SCHEDULE) FOR THE YEAR ENDING 31.03.2013

SI.No.	ASSET NAME	Opening Balance on 01.04.2012	Additions During the year		Total (3+4)	Deletions during the year	Grand Total (5-6)	Depreciation		Closing Balance on 31.03.2013
			Before 30.09.2012	After 30.09.2012				%	Amount	
1	2	3	4	5	6	7	8	9	10	
1	FURNITURE	17,950.00	-	-	17,950.00	-	17,950.00	10	1,795.00	16,155.00
2	LIBRARY	1,90,142.00	..	53,081.00	2,43,223.00	-	2,43,223.00	15	32,502.00	2,10,721.00
3	SPORTS	55,567.00	-	..	55,567.00	-	55,567.00	15	8,335.00	47,232.00
	TOTAL	2,63,659.00	-	53,081.00	3,16,740.00	-	3,16,740.00		42,632.00	2,74,108.00

AS PER BOOKS OF ACCOUNTS:

B.NARSING RAO & CO
 CHARTERED ACCOUNTANTS

[B.NARSING RAO]
 DT.

1) PRESIDENT & CHAIRMAN :

2) HON. TREASURER:

3) PRINCIPAL:

RODA MISTRY COLLEGE OF SOCIAL WORK & RESEARCH CENTRE (ICSW - A.P.)
PAN MAKTHA, GACHIBOWLI ROAD, HYDERABAD - 500 008
M S W

RECEIPTS & PAYMENTS FOR THE YEAR ENDING 31.03.2014

2012-13 AMOUNT Rs.Ps	RECEIPTS	2013-14 AMOUNT Rs.Ps	2012-13 AMOUNT Rs.Ps	PAYMENTS	2013-14 AMOUNT Rs.Ps
	To			By	
	<u>Opening Balance: (Cash)</u>		42,000.00	Advertisement Charges	8,000.00
5,767.00	Cash	7,821.00	653.00	Bank Charges	780.00
2,131.00	Cash Special Fee A/c.	921.00	2,12,275.00	BSW Guest Faculty and Part time	1,74,925.00
	<u>Opening Balance: (Banks)</u>		4,980.00	Conveyance	4,770.00
580.89	Canara Bank- Masab Tank	580.89	1,11,507.00	Electricity Charges	1,49,699.00
1,507.00	Canara Bank (U.G.C.)	1,507.00	21,684.00	EPF Remittance	21,684.00
31,663.00	S.B.H. (Raidarga)	1,68,784.00	8,400.00	PF Consultation	8,400.00
66,734.40	SBI-Bazarghat (Spl. Fee)	82,147.40	12,243.00	News Paper & Journals	14,126.00
			40,061.00	Internet Charges	..
985.00	Admission fee	600.00	..	Purchase of Bio Metric Machine	25,500.00
10,883.00	Bank Interest	10,054.00	34,774.00	Repairs & Upkeep	11,140.00
10,053.00	EPF Receipts	9,816.00	13,55,348.00	Salaries to staff	19,43,974.00
1,08,480.00	Field work Allowances	11,250.00	23,500.00	Study Tour	22,140.00
16,800.00	Field work Conveyance	47,270.00	29,083.00	Sundries	20,791.00
18,870.00	Mis. Fee Received	..	13,389.00	Printing and Stationary	14,555.00
2,000.00	Hostel fee	1,000.00	..	Telephone Expenses	3,470.00
1,000.00	Hostel Deposit	..	7,686.00	Selection Committee Expenditure	22,773.00
30,838.00	Interest on FDR	35,808.00	66,700.00	O.U. Affiliation fee	42,900.00
				Refund of Hostel Deposit	1,000.00
17,87,569.00	Tuition fee	14,58,570.00	2,800.00	O.U.Counselling Fee	7,260.00
2,580.00	O.U.Counselling Fee	1,940.00	53,000.00	Minial Staff Salary	65,500.00
	<u>Special Fee:</u>			<u>Special Fee Expenses:</u>	
3,732.00	Bank Interest	4,485.00	53,081.00	Library Books	55,000.00
7,500.00	Library Deposit	2,700.00	1,11,863.00	Other Expenditure	1,30,046.00
1,67,915.00	Other Fee	2,11,060.00	..	Sports	11,760.00
4,700.00	Misc Receipt	..		<u>Internal Transfers:</u>	
	<u>Internal Transfers:</u>		3,68,000.00	a) Refund loan to ICSW	..
4,67,500.00	a) ICSW - AP	4,69,000.00	15,000.00	b) Nizam (ICSW)	..
9,000.00	b) Nizam ICSW	..	30,000.00	c) Refund loan to Seminar A/c	15,000.00
3,000.00	c) Loan frm Seminar A/c.	..		<u>Closing Balances:</u>	
1,18,000.00	ICSW Foundation	4,30,000.00	7,821.00	Cash	14,273.00
			921.00	Special fee (Cash)	24.00
			580.89	<u>Banks:</u>	
			1,507.00	Canara Bank- Masab Tank	580.89
			1,68,784.00	Canara Bank (U.G.C.)	1,507.00
			82,147.40	S.B.H. (Raidarga)	59,253.00
				SBI-Bazarghat (Spl. Fee)	1,04,483.40
28,79,788.29	TOTAL	29,55,314.29	28,79,788.29	TOTAL	29,55,314.29

AS PER BOOKS OF ACCOUNTS:

B.NARSING RAO & CO
 CHARTERED ACCOUNTANTS

[B.NARSING RAO]
 DT.

1) PRESIDENT

2) HON.GEN.SECRETARY

3) HON. TREASURER

RODA MISTRY COLLEGE OF SOCIAL WORK & RESEARCH CENTRE (ICSW - A.P.)
PAN MAKTHA, GACHIBOWLI ROAD, HYDERABAD - 500 008
M S W
INCOME & EXPENDITURE FOR THE YEAR ENDING 31.03.2014

2012-2013 AMOUNT Rs.Ps	EXPENDITURE	2013-2014 AMOUNT Rs.Ps	2012-2013 AMOUNT Rs.Ps	INCOME	2013-2014 AMOUNT Rs.Ps
	To			By	
2,247.00	Audit Fee	2,247.00	985.00	Admission fee	600.00
49,200.00	Affiliation fee to O U	42,900.00	10,883.00	Bank Interest	10,054.00
42,000.00	advertisement Charges	8,000.00	10,053.00	EPF Receipts	9,648.00
653.00	Bank Charges	780.00	1,08,480.00	Field work Allowances	11,250.00
4,980.00	Conveyance	4,770.00	16,800.00	Field work Conveyance	47,270.00
1,17,366.00	Electricity Charges	1,49,845.00	2,000.00	Hostel fee	1,000.00
21,684.00	EPF Remittance	21,684.00	30,838.00	Interest on FDR	35,808.00
12,243.00	Journals & Newspaper	14,126.00	18,870.00	Other Fee	..
40,061.00	Internet Charges	..	2,580.00	OU Counseling Fee	1,940.00
53,000.00	Minial Staff Remuneration	65,500.00	20,83,485.00	Tuition fee	27,57,495.00
2,800.00	OU Counseling Fee	7,260.00	4,700.00	Misc Receipt	..
2,12,275.00	Part Time Teachers Remuneration	1,74,925.00		Special Fee Expenses:	
13,389.00	Printing & Stationary	14,555.00	3,732.00	Bank Interest	4,485.00
8,400.00	Remuneration-EPF Consultant	8,400.00	1,67,915.00	Other Fee	2,11,060.00
34,774.00	Repaires & Upkeep	11,140.00			
7,686.00	Selection Committee Expenses	22,773.00			
13,94,968.00	Staff Salaries	20,05,374.00			
23,500.00	Study Tour	22,140.00			
29,083.00	Sundries	20,791.00			
..	Telephone Expenses	3,470.00			
1,11,863.00	Special Fee: Other Expenditure	1,30,046.00			
42,632.00	Depreciation asper Schedule	47,229.00			
2,19,017.00	Excess of income over Expenditure	3,12,655.00			
24,41,574.00	TOTAL	30,90,610.00	24,61,321.00	TOTAL	30,90,610.00

AS PER BOOKS OF ACCOUNTS:

B.NARSING RAO & CO
CHARTERED ACCOUNTANTS

[B.NARSING RAO]
DT.

1) PRESIDENT

2) HON.GEN.SECRETARY

3) HON. TREASURER

RODA MISTRY COLLEGE OF SOCIAL WORK & RESEARCH CENTRE (ICSW - A.P.)
PAN MAKTHA, GACHIBOWLI ROAD, HYDERABAD - 500 008
M S W

BALANCE SHEET AS ON 31.03.2014

2012-2013 AMOUNT Rs.Ps	LIABILITIES	2013-2014 AMOUNT Rs.Ps	2012-2013 AMOUNT Rs.Ps	ASSETS	2013-2014 AMOUNT Rs.Ps
828614.37	Capital Fund : Opening Balance	1047631.37	16,155.00	Fixed Assets :(Schedule) Furniture & Fixtures	14,539.00
219017.00	Add: Excess of Income over Expenditure	312655.00	2,10,721.00	Library	2,29,988.00
10,47,631.37	Less excess of Expenditure	13,60,286.37	47,232.00	Sports	51,025.00
5,000.00			..	Biometric Machine	23,587.00
4,99,027.47	Internal Transfers:		21,352.00	Internal Transfers:	
1,000.00	a) Aramghar	5,000.00	35,492.00	B S W	21,352.00
5,58,904.00	b) ICSW -A.P.	9,68,027.47	13,34,116.00	ICSW Foundation	..
24,500.00	c) B S W	1,000.00		Fee Arrears	26,33,041.00
..	d) Seminar A/c.	5,43,904.00	4,21,281.00	Deposits :	
15,000.00	e) Management ICSW Foundation	24,500.00	1,000.00	Fixed Deposits	4,21,281.00
7,300.00	Chairman	3,94,508.00	802.00	Telephone Deposit	1,000.00
28,265.45		15,000.00	846.00	TDS on FDR Receivable	802.00
11,235.00	Deposits:			PF Receivable	678.00
11988.00	Hostel Deposit	6,300.00	7,821.00	Closing Balances:	
1,807.00	Library deposit	30,965.45	921.00	Cash	14,273.00
1,39,100.00	Audit Fee	13,482.00	580.89	Special fee (Cash)	24.00
	Electricity charges Payable	12134.00	1,507.00	Banks:	
	PF Payable	1807.00	1,68,784.00	Canara Bank- Masab Tank	580.89
	Salaries Payable	2,00,500.00	82,147.40	Canara Bank (U.G.C.)	1,507.00
				S.B.H. (Raidarga)	59,253.00
				SBI-Bazarghat (Spl. Fee)	1,04,483.40
23,50,758.29	TOTAL	35,77,414.29	23,50,758.29	TOTAL	35,77,414.29

ASPER BOOKS OF ACCOUNTS

1) PRESIDENT & CHAIRMAN:

B.NARSING RAO & CO.,
CHARTERED ACCOUNTANTS

2) HON. TREASURER:

[B.NARSING RAO]
DATE:

3) PRINCIPAL:

RODA MISTRY COLLEGE OF SOCIAL WORK & RESEARCH CENTRE (ICSW - A.P.)
PAN MAKTHA, GACHIBOWLI ROAD, HYDERABAD - 500 008
M S W

STATEMENT OF FIXED ASSETS (DEPRECIATION SCHEDULE) FOR THE YEAR ENDING 31.03.2014

SI.No.	ASSET NAME	Opening Balance on 01.04.2013	Additions During the year		Total (3+4)	Deletions during the year	Grand Total (5-6)	Depreciation		Closing Balance on 31.03.2014
			Before 30.09.2013	After 30.09.2013				%	Amount	
1	2	3	4	5	6	7	8	9	10	
1	FURNITURE	16,155.00	-	-	16,155.00	-	16,155.00	10	1,616.00	14,539.00
2	LIBRARY	2,10,721.00	..	55,000.00	2,65,721.00	-	2,65,721.00	15	35,733.00	2,29,988.00
3	SPORTS	47,232.00	-	11,760.00	58,992.00	-	58,992.00	15	7,967.00	51,025.00
4	BIOMATRIC MACHINE	25,500.00	25,500.00	..	25,500.00	15	1,913.00	23,587.00
	TOTAL	2,74,108.00	-	92,260.00	3,66,368.00	-	3,66,368.00		47,229.00	3,19,139.00

AS PER BOOKS OF ACCOUNTS:

B.NARSING RAO & CO
 CHARTERED ACCOUNTANTS

[B.NARSING RAO]
 DT.

1) PRESIDENT & CHAIRMAN :

2) HON. TREASURER:

3) PRINCIPAL:

RODA MISTRY COLLEGE OF SOCIAL WORK & RESEARCH CENTRE (ICSW - A.P.)
PAN MAKTHA, GACHIBOWLI ROAD, HYDERABAD - 500 008
M S W

RECEIPTS & PAYMENTS FOR THE YEAR ENDING 31.03.2015

2013-14 AMOUNT Rs.Ps	RECEIPTS	2014-15 AMOUNT Rs.Ps	2013-14 AMOUNT Rs.Ps	PAYMENTS	2014-15 AMOUNT Rs.Ps
	To			By	
	<u>Opening Balance: (Cash)</u>		8,000.00	Advertisement Charges	
7,821.00	General A/c.	14,273.00	780.00	Bank Charges	1,155.00
921.00	Special Fee A/c.	24.00	1,74,925.00	BSW Guest Faculty and Part time	1,37,800.00
	<u>Opening Balance: (Banks)</u>		4,770.00	Conveyance	6,120.00
580.89	Canara Bank- Masab Tank	580.89	1,49,699.00	Electricity Charges	1,20,931.00
1,507.00	Canara Bank (U.G.C.)	1,507.00	21,684.00	EPF Remittance	22,304.00
1,68,784.00	S.B.H. (Raidarga)	59,253.00	8,400.00	PF Consultation	7,700.00
82,147.40	SBI-Bazarghat (Spl. Fee)	1,04,483.40	14,126.00	News Paper & Journals	15,885.00
			25,500.00	Purchase of Bio Metric Machine	..
600.00	Admission fee	330.00	11,140.00	Repairs & Upkeep	..
10,054.00	Bank Interest	3,930.00	19,43,974.00	Salaries to staff	25,49,490.00
9,816.00	EPF Receipts	9,528.00	22,140.00	Study Tour	49,075.00
11,250.00	Field work Allowances	1,15,760.00	20,791.00	Sundries	19,395.00
47,270.00	Field work Conveyance	25,965.00	14,555.00	Printing and Stationary	8,639.00
1,000.00	Hostel fee		3,470.00	Telephone Expenses	..
35,808.00	Interest on FDR	35,529.00	22,773.00	Selection Committee Expenditure	21,350.00
14,58,570.00	Tuition fee	19,26,895.00	42,900.00	O.U. Affiliation fee	29,200.00
1,940.00	O.U.Counselling Fee	1,200.00	1,000.00	Refund of Hostel Deposit	..
..	ICMR Stifund to Dr.Sunitha	14,998.00	7,260.00	O.U.Counselling Fee	6,400.00
	<u>Special Fee:</u>		65,500.00	Miniel Staff Salary	57,125.00
4,485.00	Bank Interest	5,402.00	..	BDL Survey Report Remmn.	27,051.00
2,700.00	Library Deposit	2,100.00	..	ICMR Fellowship paid to Dr.Sunitha	14,998.00
2,11,060.00	Other Fee	2,15,290.00		<u>Special Fee Expenses:</u>	
..	BDL Survey Report Remmuneration	54,000.00	55,000.00	Library Books	59,994.00
	<u>Internal Transfers:</u>		1,41,806.00	Other Expenditure	1,01,649.00
4,69,000.00	ICSW - AP	13,27,000.00	..	<u>Internal Transfers:</u>	
4,30,000.00	ICSW Foundation	50,000.00	15,000.00	a) Aramghar	10,000.00
			..	b) Refund loan to ICSW	4,00,000.00
			14,273.00	c) Refund loan to Seminar A/c	-
			24.00	<u>Closing Balances:</u>	
				Cash	4,073.00
				Special fee (Cash)	24.00
				<u>Banks:</u>	
			580.89	Canara Bank- Masab Tank	580.89
			1,507.00	Canara Bank (U.G.C.)	1,507.00
			59,253.00	S.B.H. (Raidarga)	2,74,470.00
			1,04,483.40	SBI-Bazarghat (Spl. Fee)	21,132.40
29,55,314.29	TOTAL	39,68,048.29	29,55,314.29	TOTAL	39,68,048.29

AS PER BOOKS OF ACCOUNTS:

B.NARSING RAO & CO
 CHARTERED ACCOUNTANTS

[B.NARSING RAO]
 DT.

1) PRESIDENT

2) HON.GEN.SECRETARY

3) HON. TREASURER

RODA MISTRY COLLEGE OF SOCIAL WORK & RESEARCH CENTRE (ICSW - A.P.)
PAN MAKTHA, GACHIBOWLI ROAD, HYDERABAD - 500 008
M S W
INCOME & EXPENDITURE FOR THE YEAR ENDING 31.03.2015

2013-2014 AMOUNT Rs.Ps	EXPENDITURE	2014-2015 AMOUNT Rs.Ps	2013-2014 AMOUNT Rs.Ps	INCOME	2014-2015 AMOUNT Rs.Ps
	To			By	
2,247.00	Audit Fee	2,247.00	600.00	Admission fee	330.00
42,900.00	Affiliation fee to O U	29,200.00	10,054.00	Bank Interest	3,930.00
8,000.00	advertisement Charges	..	9,648.00	EPF Receipts	9,408.00
780.00	Bank Charges	1,155.00	11,250.00	Field work Allowances	1,15,760.00
4,770.00	Conveyance	6,120.00	47,270.00	Field work Conveyance	25,965.00
1,49,845.00	Electricity Charges	1,28,160.00	1,000.00	Hostel fee	..
21,684.00	EPF Remittance	22,924.00	..	ICMR stipend	14,998.00
..	ICMR Fellowship Dr.Sunitha	14,998.00	35,808.00	Interest on FDR	35,529.00
14,126.00	Journals & Newspaper	15,885.00	1,940.00	OU Counseling Fee	1,200.00
65,500.00	Minial Staff Remuneration	57,125.00	27,57,495.00	Tuition fee	21,66,715.00
7,260.00	OU Counseling Fee	6,400.00	..	BDL Survey Receipts	54,000.00
14,555.00	Printing & Stationary	8,639.00		Special Fee Expenses:	
1,74,925.00	Part Time Teachers Remuneration	1,37,800.00	4,485.00	Bank Interest	5,402.00
8,400.00	Remuneration-EPF Consultant	7,700.00	2,11,060.00	Other Fee	2,15,290.00
11,140.00	Repaires & Upkeep	..			
20,05,374.00	Staff Salaries	25,38,240.00			
22,140.00	Study Tour	49,075.00			
20,791.00	Sundries	19,395.00			
22,773.00	Selection Committee Expenses	21,350.00			
3,470.00	Telephone Expenses	..			
	BDL Survey Expenditure	27,051.00			
	Special Fee:				
1,30,046.00	Other Expenditure	1,01,649.00			
	Depreciation asper Schedule	51,643.00			
	Excess of income over Expenditure	Excess of Expenditure over Income	5,98,229.00
30,90,610.00	TOTAL	32,46,756.00	30,90,610.00	TOTAL	32,46,756.00

AS PER BOOKS OF ACCOUNTS:

1) PRESIDENT

B.NARSING RAO & CO
CHARTERED ACCOUNTANTS

2) HON.GEN.SECRETARY

[B.NARSING RAO]
DT.

3) HON. TREASURER

RODA MISTRY COLLEGE OF SOCIAL WORK & RESEARCH CENTRE (ICSW - A.P.)
PAN MAKTHA, GACHIBOWLI ROAD, HYDERABAD - 500 008
M S W

BALANCE SHEET AS ON 31.03.2015

2013-2014 AMOUNT Rs.Ps	LIABILITIES	2014-2015 AMOUNT Rs.Ps	2013-2014 AMOUNT Rs.Ps	ASSETS	2014-2015 AMOUNT Rs.Ps
1047631.37	Capital Fund : Opening Balance	13,60,286.37	14,539.00	Fixed Assets :(Schedule) Furniture & Fixtures	13,085.00
312655.00	Add: Excess of Income over Expenditure	5,98,229.00	2,29,988.00	Library	2,50,985.00
	Less excess of Expenditure	7,62,057.37	51,025.00	Sports	43,371.00
13,60,286.37			23,587.00	Biometric Machine	20,049.00
	Internal Transfers:				
5,000.00	a) Aramghar	a) Aramghar	5,000.00
9,68,027.47	b) ICSW -A.P.	18,95,027.47	21,352.00	b) ICSW - AP	24,000.00
1,000.00	c) B S W	1,000.00	26,33,041.00	c) B S W	21,352.00
5,43,904.00	d) Seminar A/c.	5,43,904.00		Fee Arrears	28,72,861.00
24,500.00	e) Management	24,500.00	4,21,281.00	Deposits :	
3,94,508.00	ICSW Foundation	4,44,508.00	1,000.00	Fixed Deposits	4,21,281.00
15,000.00	Chairman	15,000.00	802.00	Telephone Deposit	1,000.00
	Deposits:		678.00	TDS on FDR Receivable	802.00
6,300.00	Hostel Deposit	6,300.00		PF Receivable	558.00
30,965.45	Library deposit	33,065.45	14,273.00	Closing Balances:	
			24.00	Cash	4,073.00
13,482.00	Audit Fee	15,729.00	580.89	Special fee (Cash)	24.00
12134.00	Electricity charges	19,363.00	1,507.00	Canara Bank- Masab Tank	580.89
1807.00	PF	2,427.00	59,253.00	Canara Bank (U.G.C.)	1,507.00
2,00,500.00	Salaries Payable	2,13,250.00	1,04,483.40	S.B.H. (Raidarga)	2,74,470.00
				SBI-Bazarghat (Spl. Fee)	21,132.40
35,77,414.29	TOTAL	39,76,131.29	35,77,414.29	TOTAL	39,76,131.29

ASPER BOOKS OF ACCOUNTS

1) PRESIDNET & CHAIRMAN:

B.NARSING RAO & CO.,
CHARTERED ACCOUNTANTS

2) HON. TREASURER:

[B.NARSING RAO]

PRINCIPAL:

DATE:

RODA MISTRY COLLEGE OF SOCIAL WORK & RESEARCH CENTRE (ICSW - A.P.)
PAN MAKTHA, GACHIBOWLI ROAD, HYDERABAD - 500 008
M S W

STATEMENT OF FIXED ASSETS (DEPRECIATION SCHEDULE) FOR THE YEAR ENDING 31.03.2015

Sl.No.	ASSET NAME	Opening Balance on 01.04.2014	Additions During the year		Total (3+4)	Deletions during the year	Grand Total (5-6)	Depreciation		Closing Balance on 31.03.2015
			Before 30.09.2014	After 30.09.2014				%	Amount	
1	2	3	4	5	6	7	8	9	10	
1	FURNITURE	14,539.00	-	-	14,539.00	-	14,539.00	10	1,454.00	13,085.00
2	LIBRARY	2,29,988.00	..	59,994.00	2,89,982.00	-	2,89,982.00	15	38,997.00	2,50,985.00
3	SPORTS	51,025.00	-	..	51,025.00	-	51,025.00	15	7,654.00	43,371.00
4	BIOMETRIC MACHINE	23,587.00	23,587.00	..	23,587.00	15	3,538.00	20,049.00
	TOTAL	3,19,139.00	-	59,994.00	3,79,133.00	-	3,79,133.00		51,643.00	3,27,490.00

AS PER BOOKS OF ACCOUNTS:

B.NARSING RAO & CO
 CHARTERED ACCOUNTANTS

[B.NARSING RAO]
 DT: 20.10.2009

1) PRESIDENT & CHAIRMAN :

2) HON. TREASURER:

3) PRINCIPAL:

648

RODA MISTRY COLLEGE OF SOCIAL WORK & RESEARCH CENTRE (ICSW - A.P.)
PAN MAKTHA, GACHIBOWLI ROAD, HYDERABAD - 500 008
UGC

RECEIPTS & PAYMENTS FOR THE YEAR ENDING 31.03.2012

RECEIPTS	AMOUNT	PAYMENTS	AMOUNT
	Rs.Ps		Rs.Ps
To		By	
Opening Balances:		Refund of Xth plan unspent amount to UGC	17,614.00
Bank (SBI, Bazarghat)	21,867.65		
Grant Received from UGC under Xith plan merged scheme vide letter no. F MER-OS(034)/9 (SERO-UGC) Dt. 15.12.2011	8,55,000.00	Expenditure under merged scheme	
Bank Interest	2,728.00	Books & Journals	1,79,960.00
Grant from Management	17,614.00	Purchase of Equipment	1,78,613.00
		UGC Network	2,24,525.00
		Purchase of Furniture	88,650.00
		Career Counselling	1,75,950.00
		Internet Connectivity Charges	2,150.00
		8,49,848.00	
		Closing Balance	
		Bank (SBI, Bazarghat)	29,747.65
Total:	8,97,209.65	Total:	8,97,209.65

AS PER BOOKS OF ACCOUNTS:

B.NARSING RAO & Co.
 CHARTERED ACCOUNTANTS

(B.NARSING RAO)
 Dt.

1) PRESIDENT & CHAIRMAN

2) SECY. & CORRESPONDENT

3) HON.TREASURER

4) PRINCIPAL

RODA MISTRY COLLEGE OF SOCIAL WORK & RESEARCH CENTRE (ICSW - A.P.)
PAN MAKTHA, GACHIBOWLI ROAD, HYDERABAD - 500 008
U G C

INCOME & EXPENDITURE FOR THE YEAR ENDING 31.03.2012

2010-11 AMOUNT Rs.Ps	EXPENDITURE	2011-12 AMOUNT Rs.Ps	2010-11 AMOUNT Rs.Ps	INCOME	2011-12 AMOUNT Rs.Ps
1,000.00	<u>Enhancement grant Exp.</u> <u>Career Counselling</u> Contigent Expenses	-	-	Enhancement grant XIth Plan	8,55,000.00
-	Refund of X plan unspent	17,614.00	-	Grant from Management	17,614.00
1,09,590.00	Depreciation as per schedule	1,96,583.00	2,513.00	Bank Interest	2,728.00
-	Excess of Income over Expenditure	6,61,145.00	1,08,077.00	Excess of Exp. Over income	-
1,10,590.00	TOTAL	8,75,342.00	1,10,590.00	TOTAL	8,75,342.00

AS PER BOOKS OF ACCOUNTS:

B.NARSING RAO & CO
 CHARTERED ACCOUNTANTS

[B.NARSING RAO]
 DT.

1) PRESIDENT & CHAIRMAN :

2) HON. TREASURER:

3) PRINCIPAL:

RODA MISTRY COLLEGE OF SOCIAL WORK & RESEARCH CENTRE (ICSW - A.P.)
PAN MAKTHA, GACHIBOWLI ROAD, HYDERABAD - 500 008
U G C

BALANCE SHEET AS ON 31.03.2012

2010-11 AMOUNT Rs.Ps	LIABILITIES	2011-12 AMOUNT Rs.Ps	2010-11 AMOUNT Rs.Ps	ASSETS	2011-12 AMOUNT Rs.Ps
5,69,286.65	Capital Fund :	4,61,209.65	55,480.00	Fixed Assets :(Schedule)	1,97,894.00
1,08,077.00	Opening Balance	6,61,145.00	2,20,570.00	Furniture	3,53,947.00
4,61,209.65	Add: Excess of Income over Expenditure	11,22,354.65	26,962.00	Computers	2,02,042.00
			24,038.00	Xerox Machine	20,432.00
			61,401.00	Electronics/ Elct.	1,88,825.00
			50,891.00	Class room Equipment	1,29,467.00
			21,867.65	Closing Balances: (SBI)	
				Bank	29,747.65
4,61,209.65	TOTAL	11,22,354.65	4,61,209.65	TOTAL	11,22,354.65

ASPER BOOKS OF ACCOUNTS

B.NARSING RAO & CO.,
 CHARTERED ACCOUNTANTS

[B.NARSING RAO]
 DATE:

1) PRESIDENT & CHAIRMAN :

2) HON. TREASURER:

3) PRINCIPAL:

RODA MISTRY COLLEGE OF SOCIAL WORK & RESEARCH CENTRE (ICSW - A.P.)
PAN MAKTHA, GACHIBOWLI ROAD, HYDERABAD - 500 008
U G C

STATEMENT OF FIXED ASSETS (DEPRECIATION SCHEDULE) FOR THE YEAR ENDING 31.03.2012

Sl.No.	ASSET NAME	Opening Balance on 30.09.2012	Additions During the year		Total (3+4)	Deletions during the year	Grand Total (5-6)	Depreciation		Closing Balance on 31.03.2012
			Before 30.09.2012	After 30.09.2012				%	Amount	
1	FURNITURE	55,480.00		1,55,750.00		2,11,230.00	10	13,336.00	1,97,894.00	
2	LABRARY	2,20,570.00		1,79,960.00		4,00,530.00	15	46,583.00	3,53,947.00	
3	COMPUTERS	26,962.00		2,73,225.00		3,00,187.00	60	98,145.00	2,02,042.00	
4	XEROX MACHINE	24,038.00				24,038.00	15	3,606.00	20,432.00	
5	ELECTRONICS/ ELECTRICALS	61,401.00		1,47,713.00		2,09,114.00	15	20,289.00	1,88,825.00	
6	CLASSROOM EQUIPMENT	50,891.00		93,200.00		1,44,091.00	15	14,624.00	1,29,467.00	
	TOTAL	4,39,342.00	-	8,49,848.00	-	12,89,190.00		1,96,583.00	10,92,607.00	

AS PER BOOKS OF ACCOUNTS:

B.NARSING RAO & CO
 CHARTERED ACCOUNTANTS

[B.NARSING RAO]
 DT..

1) PRESIDENT & CHAIRMAN :

2) HON. TREASURER:

3) PRINCIPAL:

RODA MISTRY COLLEGE OF SOCIAL WORK & RESEARCH CENTRE (ICSW - A.P.)
PAN MAKTHA, GACHIBOWLI ROAD, HYDERABAD - 500 008
UGC

RECEIPTS & PAYMENTS FOR THE PERIOD ENDING 31.03.2013

RECEIPTS	AMOUNT Rs.Ps	PAYMENTS	AMOUNT Rs.Ps
To		By	
<u>Opening Balances:</u>			
Bank (SBI, Bazarghat)	29,747.65	<u>Expenditure under Additional Grant</u>	
		<u>Equipment</u>	5,96,675.00
Additional Grant received from UGC vide Ir no.F AD12B(052)/12 (SERO-UGC) dt.24.08.2012	5,40,000.00	<u>Expenditure under Merged Scheme Grant</u>	
		Purchase of Equipment	3,750.00
Bank Interest	14,390.00	Internet Connectivity Charges	2,500.00
Loan from Management	26,000.00	<u>Closing Balance</u>	
		Bank (SBI, Bazarghat)	7,212.65
Total:	6,10,137.65	Total:	6,10,137.65

AS PER BOOKS OF ACCOUNTS:

B.NARSING RAO & Co.
CHARTERED ACCOUNTANTS

(B.NARSING RAO)
Dt.

1) PRESIDENT & CHAIRMAN

2) SECY. & CORRESPONDENT

3) HON.TREASURER

4) PRINCIPAL

RODA MISTRY COLLEGE OF SOCIAL WORK & RESEARCH CENTRE (ICSW - A.P.)
PAN MAKTHA, GACHIBOWLI ROAD, HYDERABAD - 500 008
U G C

INCOME & EXPENDITURE FOR THE YEAR ENDING 31.03.2013

2011-12 AMOUNT Rs.Ps	EXPENDITURE	2012.13 AMOUNT Rs.Ps	2011-12 AMOUNT Rs.Ps	INCOME	2012-13 AMOUNT Rs.Ps
17,614.00	Refund of X plan unspent	-	8,55,000.00	Enhancement grant XI Plan	-
			17,614.00	Grant for Management	-
1,96,583.00	Depreciation as per schedule	2,88,717.00	2,728.00	Bank Interest	14,390.00
6,61,145.00	Excess of Income over Expenditure	2,65,673.00	-	Addtl. Grant XI plan	5,40,000.00
8,75,342.00	TOTAL	5,54,390.00	8,75,342.00	TOTAL	5,54,390.00

AS PER BOOKS OF ACCOUNTS:

B.NARSING RAO & CO
 CHARTERED ACCOUNTANTS

[B.NARSING RAO]
 DT.

1) PRESIDENT & CHAIRMAN :

2) HON. TREASURER:

3) PRINCIPAL:

RODA MISTRY COLLEGE OF SOCIAL WORK & RESEARCH CENTRE (ICSW - A.P.)
PAN MAKTHA, GACHIBOWLI ROAD, HYDERABAD - 500 008
U G C

BALANCE SHEET AS ON 31.03.2013

2011-12 AMOUNT Rs.Ps	LIABILITIES	2012-13 AMOUNT Rs.Ps	2011-12 AMOUNT Rs.Ps	ASSETS	2012-13 AMOUNT Rs.Ps
	Capital Fund :			Fixed Assets :(Schedule)	
4,61,209.65	Opening Balance	11,22,354.65	1,97,894.00	Furniture	2,18,095.00
6,61,145.00	Add: Excess of Income	2,64,086.00	3,53,947.00	Library	3,00,855.00
11,22,354.65	over Expenditure	13,86,440.65	2,02,042.00	Computers	80,817.00
			20,432.00	Xerox Machine	17,367.00
-	Loan from Management	26,000.00	1,88,825.00	Electronics & Electricals	1,68,534.00
			-	Class room Equipment	3,79,523.00
			1,29,467.00	Plant & Machinery	2,40,037.00
				Closing Balances: (SBI)	
			29,747.65	Bank	7,212.65
11,22,354.65	TOTAL	14,12,440.65	11,22,354.65	TOTAL	14,12,440.65

ASPER BOOKS OF ACCOUNTS

B.NARSING RAO & CO.,
 CHARTERED ACCOUNTANTS

[B.NARSING RAO]
 DATE:

1) PRESIDENT & CHAIRMAN :

2) HON. TREASURER:

3) PRINCIPAL:

RODA MISTRY COLLEGE OF SOCIAL WORK & RESEARCH CENTRE (ICSW - A.P.)
PAN MAKTHA, GACHIBOWLI ROAD, HYDERABAD - 500 008
U G C

STATEMENT OF FIXED ASSETS (DEPRECIATION SCHEDULE) FOR THE YEAR ENDING 31.03.2013

Sl.No.	ASSET NAME	Opening Balance on	Additions During the year		Total (3+4)	Deletions during the year	Grand Total (5-6)	Depreciation		Closing Balance on
			Before	After				%	Amount	
1	2	3	4	5	6	7	8	9	10	
1	FURNITURE	1,97,894.00	10,550.00	32,100.00	42,650.00	-	2,40,544.00	10.00	22,449.00	2,18,095.00
2	LABRARY	3,53,947.00	-	-	-	-	3,53,947.00	15.00	53,092.00	3,00,855.00
3	COMPUTERS	2,02,042.00	-	-	-	-	2,02,042.00	60.00	1,21,225.00	80,817.00
4	XEROX MACHINE	20,432.00	-	-	-	-	20,432.00	15.00	3,065.00	17,367.00
5	ELECTRONICS/ ELECTRICALS	1,88,825.00	9,450.00	-	9,450.00	-	1,98,275.00	15.00	29,741.00	1,68,534.00
6	CLASSROOM EQUIPMENT	1,29,467.00	-	2,91,325.00	2,91,325.00	-	4,20,792.00	15.00	41,269.00	3,79,523.00
7	PLANT & MACHINARY	-	-	2,59,500.00	2,59,500.00	-	2,59,500.00	15.00	19,463.00	2,40,037.00
	TOTAL	10,92,607.00	20,000.00	5,82,925.00	6,02,925.00	-	16,95,532.00	-	2,90,304.00	14,05,228.00

AS PER BOOKS OF ACCOUNTS:

B.NARSING RAO & CO
 CHARTERED ACCOUNTANTS

[B.NARSING RAO]
 DT.

1) PRESIDENT & CHAIRMAN :

2) HON. TREASURER:

3) PRINCIPAL:

RODA MISTRY COLLEGE OF SOCIALW ORK & RESEARCH CENTRE (ICSW-AP)
PAN MAKTHA, GACHIBOWLI ROAD, HYDERABAD - 500 008.
 UGC

RECEIPTS & PAYMENTS FOR THE YEAR ENDING 31.03.2014

RECEIPTS	AMOUNT	PAYMENTS	AMOUNT
<u>Opening Balance</u>		<u>XII Plan Expenditure</u>	
Bank (SBI, Bazarghat)	7,212.65	Equipment	84,800.00
		Books & Journals	1,87,230.00
Adhoc Grant Received for XIIth plan from UGC vide letter no. F.1- 4(034)/13(UG)/UGC-SERO Dt.March,2013 & Jan,2014	4,80,000.00	<u>XI Plan Addl Grant Exp.</u>	
		Loan Refund to Management	26,000.00
XIth Plan Additional Grant Received from UGC vide letter no. F.AD12B(052)/12 dt.22.01.2014	6,75,000.00	<u>Closing Balance</u>	
Bank interest	7,613.00	Bank	8,71,795.65
Total :	11,69,825.65	Total :	11,69,825.65

AS PER BOOKS OF ACCOUNTS:

B.NARSING RAO & CO
 CHARTERED ACCOUNTANTS

(B.NARSING RAO)
 Dt.

1) PRESIDENT & CHAIRMAN

2) SECY. & CORRESPONDENT

3) HON. TREASURER:

4) PRINCIPAL

RODA MISTRY COLLEGE OF SOCIAL WORK & RESEARCH CENTRE (ICSW - A.P.)
PAN MAKTHA, GACHIBOWLI ROAD, HYDERABAD - 500 008
U G C

INCOME & EXPENDITURE FOR THE YEAR ENDING 31.03.2014

2012-13 AMOUNT Rs.Ps	EXPENDITURE	2013-14 AMOUNT Rs.Ps	2012-13 AMOUNT Rs.Ps	INCOME	2013-14 AMOUNT Rs.Ps
2,90,304.00	Depreciation as per schedule	2,56,649.00	-	Grant (XII Plan)	4,80,000.00
			5,40,000.00	Addtl. Grant XI plan	6,75,000.00
2,64,086.00	Excess of Income over Expenditure	9,05,964.00	14,390.00	Bank Interest	7,613.00
5,54,390.00	TOTAL	11,62,613.00	5,54,390.00	TOTAL	11,62,613.00

AS PER BOOKS OF ACCOUNTS:

B.NARSING RAO & CO
 CHARTERED ACCOUNTANTS

[B.NARSING RAO]
 DT.

1) PRESIDENT & CHAIRMAN :

2) HON. TREASURER:

3) PRINCIPAL:

RODA MISTRY COLLEGE OF SOCIAL WORK & RESEARCH CENTRE (ROSW - R.C.)
PAN MAKTHA, GACHIBOWLI ROAD, HYDERABAD - 500 008
B S W
RECEIPTS & PAYMENTS FOR THE YEAR ENDING 31.03.20012

2010-11 AMOUNT Rs.Ps	RECEIPTS	2011-12 AMOUNT Rs.Ps	2010-11 AMOUNT Rs.Ps	PAYMENTS	2011-12 AMOUNT Rs.Ps
	To			By	
	<u>Opening Balances: (SBI)</u>		1,824.00	Registration Fee to O.U	1,056.00
1,81,856.21	General A/c.	41,969.21	33,000.00	Part Time Lecturers Salaries	39,025.00
2,311.20	Joint A/c.	3,311.20	75,99,293.00	Staff Salaries	69,92,710.00
3,34,153.00	Scholarship A/c.	43,271.00	12,78,123.00	Scholarships	7,77,231.00
1,57,101.29	Special Fee A/c.	1,81,443.29	6,19,916.00	Salaries payable	6,19,916.00
	<u>Opening Balances : (Cash)</u>		..	Flag Day Payment	300.00
718.79	General A/c.	169.04	8,67,990.00	Staff TDS	9,01,420.00
221.00	Special Fee A/c.	1,504.00		<u>Special Fee Expenses:</u>	
			21,034.00	Library Books	25,959.00
31,548.00	Fee Arrears	22,234.00	5,100.00	Library Deposit	1,200.00
81,67,209.00	Grant in Aid	75,74,126.00	7,657.00	Sports	12,833.00
9,77,744.00	Scholorships	7,44,951.00	49,104.00	Other Expenditure	64,698.00
81,000.00	Tuition fee	56,750.00		<u>Contingent Expenditure:</u>	
	<u>Special fee Receipts:</u>		6,615.00	Affiliation Fee to O.U.	6,930.00
6,600.00	Bank Interest	7,886.00	3,973.00	Conveyance	5,400.00
5,550.00	Library Deposit	2,850.00	143.00	Postage & Telegrams	429.00
96,370.00	Other Fee	91,560.00	6,878.00	Printing & Stationary	3,346.00
	<u>Misc. Receipts</u>		181.00	Sanitary Charges	
370.00	Admission Fee	190.00	1,500.00	Advertisement Charges	2,800.00
2,280.00	Registration Fee	1,320.00	3,000.00	O.U Verification Fee	3,000.00
2,200.00	Sale of Applications	1,700.00		<u>Outlay:</u>	
			2,221.75	Sundries	8,548.00
8,67,990.00	Staff TDS	9,01,420.00		<u>Bank Charges</u>	
45,858.00	Staff GIS claim	80,549.00	2,000.00	Joint A/c	4,000.00
			..	Scholarship A/c.	120.00
200.00	Staff G.I.S. - Unpaid	852.00	200.00	General A/c	63.00
..	Staff D.A. - Unpaid	3,46,037.00		Staff DA Payment	
9,497.00	Bank Interest	3,759.00	1,43,499.00	Staff G.I.S. - Claim Payment	80,549.00
-	Flag Day Contribution	300.00	45,858.00	<u>Closing Balances: (SBI)</u>	
			41,969.21	General A/c.	3,58,889.21
			3,311.20	Joint A/c.	311.20
			43,271.00	Scholarship A/c.	14,630.00
			1,81,443.29	Special Fee A/c.	1,82,376.29
			169.04	<u>Closing Balances : (Cash)</u>	
			1,504.00	General A/c.	251.04
				Special Fee A/c.	161.00
1,09,70,777.49	TOTAL	1,01,08,151.74	1,09,70,777.49	TOTAL	1,01,08,151.74

AS PER BOOKS OF ACCOUNTS:

B.NARSING RAO & CO
CHARTERED ACCOUNTANTS

[B.NARSING RAO]
DT.20.06.2008.

1) PRESIDENT & CHAIRMAN :

2) HON. TREASURER:

3) PRINCIPAL:

RODA MISTRY COLLEGE OF SOCIAL WORK & RESEARCH CENTRE (ICSW - A.P.)
PAN MAKTHA, GACHIBOWLI ROAD, HYDERABAD - 500 008
UGC

STATEMENT OF FIXED ASSETS (DEPRECIATION SCHEDULE) FOR THE YEAR ENDING 31.03.2014

Sl.No.	ASSET NAME	Opening Balance on	Additions During the year		Total (3+4)	Deletions during the year	Grand Total (5-6)	Depreciation		Closing Balance on
			Before	After				%	Amount	
1	2	3	4	5	6	7	8	9	10	
1	FURNITURE	2,18,095.00	-	-	-	-	2,18,095.00	10.00	21,810.00	1,96,285.00
2	LABRARY	3,00,855.00	-	1,87,230.00	1,87,230.00	-	4,88,085.00	15.00	59,170.00	4,28,915.00
3	COMPUTERS	80,817.00	-	-	-	-	80,817.00	60.00	48,490.00	32,327.00
4	XEROX MACHINE	17,367.00	-	-	-	-	17,367.00	15.00	2,605.00	14,762.00
5	ELECTRONICS/ELECTRICALS	1,68,534.00	84,800.00	-	84,800.00	-	2,53,334.00	15.00	31,640.00	2,21,694.00
6	CLASSROOM EQUIPMENT	3,79,523.00	-	-	-	-	3,79,523.00	15.00	56,928.00	3,22,595.00
7	PLANT & MACHINERY	2,40,037.00	-	-	-	-	2,40,037.00	15.00	36,006.00	2,04,031.00
	TOTAL	14,05,228.00	84,800.00	1,87,230.00	2,72,030.00	-	16,77,258.00	-	2,56,649.00	14,20,609.00

AS PER BOOKS OF ACCOUNTS:

B.NARSING RAO & CO
 CHARTERED ACCOUNTANTS

[B.NARSING RAO]

1) PRESIDENT & CHAIRMAN :

2) HON. TREASURER:

3) PRINCIPAL:

RODA MISTRY COLLEGE OF SOCIALW ORK & RESEARCH CENTRE (ICSW-AP)
PAN MAKTHA, GACHIBOWLI ROAD, HYDERABAD - 500 008.
UGC

RECEIPTS & PAYMENTS FOR THE YEAR ENDING 31.03.2015

RECEIPTS	AMOUNT	PAYMENTS	AMOUNT
<u>Opening Balance</u>		XII Plan Expenditure	
Bank (SBI, Bazarghat)	8,71,795.65	Equipment	7,200.00
Adhoc Grant Received for XIIth plan from UGC vide letter no. F.1-4(034)/13(UG)/(UGC-SERO) Dt.March,2014	2,61,336.00	AMC to Generator	11,500.00
		AMC to Xerox Machine	24,000.00
		Books & Journals	28,742.00
		Seminar Reg. Fee	6,000.00
		Field Work	6,000.00
Grant for IQAC XIIth plan Received from vide letter no. F.IQAC-213/14(IQAC/UGC-SERO) Dt.March,2014	3,00,000.00	Bank Charges	41.00
		<u>XI Plan Additional Grant Exp.</u>	
		Equipment	6,56,450.00
		XI plan development grant refunded to UGC(unspent)	18,569.65
Bank Interest	40,278.00		
		<u>Closing Balance</u>	
		Bank	7,14,907.00
Total :	14,73,409.65	Total :	14,73,409.65

AS PER BOOKS OF ACCOUNTS:

B.NARSING RAO & CO
 CHARTERED ACCOUNTANTS

(B.NARSING RAO)
 Dt.

1) PRESIDENT & CHAIRMAN

2) SECY. & CORRESPONDENT

3) HON. TREASURER:

4) PRINCIPAL

RODA MISTRY COLLEGE OF SOCIAL WORK & RESEARCH CENTRE (ICSW - A.P.)
PAN MAKTHA, GACHIBOWLI ROAD, HYDERABAD - 500 008
U G C

INCOME & EXPENDITURE FOR THE YEAR ENDING 31.03.2015

2013-14 AMOUNT Rs.Ps	EXPENDITURE	2014-15 AMOUNT Rs.Ps	2013-14 AMOUNT Rs.Ps	INCOME	2014-15 AMOUNT Rs.Ps
-	AMC to Generator	11,500.00	4,80,000.00	Grant (XII Plan)	2,61,336.00
-	AMC to Xerox Machine	24,000.00		IQAC grant XII plan	3,00,000.00
-	Field Work	6,000.00	6,75,000.00	Addtl. Grant Account XI plan	-
-	Seminar Reg. Fee	6,000.00			
-	Bank Charges	41.00			
-			7,613.00	Bank Interest	40,278.00
-	Refund of UGC XI Plan Developmt.Assist Unspent	18,569.65			
2,56,649.00	Depreciation as per schedule	4,07,794.00			
9,05,964.00	Excess of Income over Expenditure	1,27,709.35			
11,62,613.00	TOTAL	6,01,614.00	6,82,613.00	TOTAL	6,01,614.00

AS PER BOOKS OF ACCOUNTS:

B.NARSING RAO & CO
 CHARTERED ACCOUNTANTS

[B.NARSING RAO]
 DT.

1) PRESIDENT & CHAIRMAN :

2) HON. TREASURER:

3) PRINCIPAL:

RODA MISTRY COLLEGE OF SOCIAL WORK & RESEARCH CENTRE (ICSW - A.P.)
PAN MAKTHA, GACHIBOWLI ROAD, HYDERABAD - 500 008
U G C

BALANCE SHEET AS ON 31.03.2015

2013-14 AMOUNT Rs.Ps	LIABILITIES	2014-15 AMOUNT Rs.Ps	2013-14 AMOUNT Rs.Ps	ASSETS	2014-15 AMOUNT Rs.Ps
	Capital Fund :			Fixed Assets :(Schedule)	
13,86,440.65	Opening Balance	22,92,404.65	1,96,285.00	Furniture	1,96,456.00
9,05,964.00	Add: Excess of Income	1,27,709.35	4,28,915.00	Library	3,89,008.00
22,92,404.65	over Expenditure	24,20,114.00	32,327.00	Computers	90,931.00
			14,762.00	Xerox Machine	12,548.00
			2,21,694.00	Electronics & Electricals	5,13,382.00
			3,22,595.00	Class room Equipment	2,74,206.00
			2,04,031.00	Plant & Machinery	2,28,676.00
				Closing Balances: (SBI)	
			8,71,795.65	Bank	7,14,907.00
22,92,404.65	TOTAL	24,20,114.00	22,92,404.65	TOTAL	24,20,114.00

ASPER BOOKS OF ACCOUNTS

1) PRESIDENT & CHAIRMAN :

B.NARSING RAO & CO.,
 CHARTERED ACCOUNTANTS

2) HON. TREASURER:

[B.NARSING RAO]
 DATE:

3) PRINCIPAL:

RODA MISTRY COLLEGE OF SOCIAL WORK & RESEARCH CENTRE (ICSW - A.P.)
PAN MAKTHA, GACHIBOWLI ROAD, HYDERABAD - 500 008
UGC

STATEMENT OF FIXED ASSETS (DEPRECIATION SCHEDULE) FOR THE YEAR ENDING 31.03.2015

Sl.No.	ASSET NAME	Opening Balance on	Additions During the year		Total (3+4)	Deletions during the year	Grand Total (5-6)	Depreciation		Closing Balance on
			Before	After				%	Amount	
1	2	3	4	5	6	7	8	9	10	
1	FURNITURE	1,96,285.00	22,000.00	-	22,000.00	-	2,18,285.00	10.00	21,829.00	1,96,456.00
2	LABRARY	4,28,915.00	28,742.00	-	28,742.00	-	4,57,657.00	15.00	68,649.00	3,89,008.00
3	COMPUTERS	32,327.00	1,95,000.00	-	1,95,000.00	-	2,27,327.00	60.00	1,36,396.00	90,931.00
4	XEROX MACHINE	14,762.00	-	-	14,762.00	-	14,762.00	15.00	2,214.00	12,548.00
5	ELECTRONICS/ ELECTRICALS	2,21,694.00	3,74,450.00	7,200.00	3,81,650.00	-	6,03,344.00	15.00	89,962.00	5,13,382.00
6	CLASSROOM EQUIPMENT	3,22,595.00	-	-	3,22,595.00	-	3,22,595.00	15.00	48,389.00	2,74,206.00
7	PLANT & MACHINERY	2,04,031.00	65,000.00	-	65,000.00	-	2,69,031.00	15.00	40,355.00	2,28,676.00
	TOTAL	14,20,609.00	6,85,192.00	-	6,92,392.00	-	21,13,001.00	-	4,07,794.00	17,05,207.00

AS PER BOOKS OF ACCOUNTS:

B.NARSING RAO & CO
 CHARTERED ACCOUNTANTS

[B.NARSING RAO]
 DT.

1) PRESIDENT & CHAIRMAN :

2) HON. TREASURER:

3) PRINCIPAL:

Date : 02.11.2015

**SWACH BHARATH
DAY WISE PROGRAM**

DATE	EVENT
02.11.2015	Selecting Monitors and Orientation
03.11.2015	Student Teacher Meeting
04.11.2015	Students to conduct cleanliness, tree plantation and awareness programs in the field work agencies.
05.11.2015	
06.11.2015	Elocution (Topic: Cleanliness is next to godliness : Comment on it) Essay Writing (Topic : "Gandhi's Views on Clean India")
07.11.2015	Workshop Theme : " Environment Protection" Theme : " Solid Waste Management in Urban Communities"
09.11.2015	Poster making (Theme : Environmental Pollution)
10.11.2015	Campus and Building cleaning
11.11.2015	Holiday (Deepavali)
12.11.2015	Students to conduct awareness programs in their field work agencies.
13.11.2015	Tree Plantation
14.11.2015	Second Saturday Holiday
15.11.2015	Sunday Holiday

Note : * The above mentioned programs are organized as a part of Swach Bharath, Swach Telengana campaign of the Govt. and by instructions from the Commissionerate of Collegiate Education (CCE). It is mandatory to send the information to the govt with details of day wise programs and photographs to be uploaded to CCE.

Staff and students are required to attend all the programs of Swach Bharath. Participants will be given certificates and prize winners will be awarded prizes.

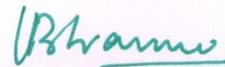
**(Dr.Vanila Bhaskaran)
Director.**

Declaration by the Head of the Institution

I certify that the data included in this Self-study Report (SSR) are true to the best of my knowledge.

This SSR is prepared by the institution after internal discussions, and no part thereof has been outsourced.

I am aware that the Peer team will validate the information provided in this SSR during the peer team visit.



Signature of the Head of the

Institution with seal:

Place: HYDERABAD .

Date: 30.12.2015